



Meeting **BOARD OF STUDIES FOR THE FACULTY OF SCIENCE**
Place 1 West, Room 3.30
Date Wednesday 10 October 2018 at 14:15

Present	Professor N Brook	Dean of Science (Chair)
	Dr R Bradford	Department of Computer Science
	Professor A Burrows	Head of Department of Chemistry
	Dr S Flower	Department of Chemistry
	Dr A Gorbach	Department of Physics
	Dr A Hayes	Associate Dean (Learning and Teaching)
	Dr M Jones	Department of Chemistry
	Professor E O'Neill	Head of Department of Computer Science
	Ms E Rimmer	Undergraduate Representative (Natural Sciences)
	Dr P Snow	Head of Natural Sciences
	Dr G Stothart	Faculty of Humanities and Social Sciences
	Professor D Tosh	Head of Department of Biology and Biochemistry
	Professor S G Ward	Head of Department of Pharmacy and Pharmacology
	Dr J White	Department of Mathematical Sciences
In attendance	Mrs M Hallett	Faculty Assistant Registrar (Secretary)
	Mrs A L Harper	Faculty of Science (Observer)
Apologies	Dr F Bisset	Learning Partnerships Office
	Professor C Bowen	Faculty of Engineering and Design
	Professor F Burstall	Department of Mathematical Sciences
	Dr N Fotaki	Department of Pharmacy and Pharmacology
	Dr S Gebhard	Department of Biology and Biochemistry
	Ms A Lobo	Students' Union (SU) Sabbatical Officer (Community)
	Professor P Milewski	Head of Department of Mathematical Sciences
	Professor C Mundell	Head of Department of Physics
	Dr A Preston	Department of Biology and Biochemistry
	Dr F Qin	School of Management
	Professor C Wilson	Associate Dean (Research)

Action

6657 MINUTES OF PREVIOUS MEETING

The Board approved the minutes of the previous meeting of the Board held on 19 September 2018 (Paper 47).

**6658 MATTERS ARISING
M6634 MATTERS ARISING**

The Board noted that reports back had not yet been received from representatives from the Departments of Biology and Biochemistry, and Physics, on ongoing curriculum transformation discussions in SSLCs. However, the Board noted that timescales for curriculum transformation had changed, including mechanisms for capturing student feedback, clarification of which would be issued centrally soon.

M6637 REVIEW OF DEPARTMENT COMMITTEE MEMBERSHIPS

The Board noted that the Department of Physics' Committee memberships were yet to be received.

The Chair encouraged Departments to publish their Committee memberships on internal Department wiki pages, together with associated organograms, in order to ensure transparency, in line with Athena Swan.

6659 CHAIR'S BUSINESS

- The MSc Computer Science online delivery (in partnership with Wiley) was approved by APC on 26 September and will be considered for approval by FLTQC at its meeting on 17 October.
- The recently approved MSc Computer Science Degree Apprenticeship with JP Morgan is running well, with future possibilities involving other companies being explored.
- Liz Gould has replaced Rachel Tomson as Faculty Accountant, following Rachel's retirement.
- A Review of Enterprise, Entrepreneurship and Innovation has revealed a need for more effective and accountable leadership, and a USP in this area. The Review recommended that city and regional links in this area be established and strengthened, e.g. a member of RIS has been seconded to join the West of England Combined Authority.
- The Deputy Vice-Chancellor and Provost and Acting Vice-Chancellor, Professor B Morley, will Chair a new Health and Wellbeing Steering Group which will oversee the development of a health and wellbeing action plan. Members of the Senior Management Team have attended a Mental Health First Aid session and the Faculty is in the process of arranging its second, bespoke, half-day mental health training session for staff. The Board noted that the Director of Student Services will review the effectiveness of the University of Bristol's policy for students to opt-in for parents to be contacted if concerns arise during a student's time at the University regarding mental health. The Board noted that approx. 95% of the University of Bristol's new intake opted-in to this arrangement for 2018/19.
- A Digital Review of the University's operational IT systems has recommended greater joined-up thinking regarding IT systems; it was unclear how this would be applied to engaging with research IT infrastructure.
- As part of the Major Equipment Fund, phase 1 of the high performance computing plan has been given approval along with approval for a NMR replacement and a new autoclave for Biology and Biochemistry.
- The Students' Union Top 10 was circulated to HoDs yesterday (9 October) for feedback prior to wider circulation.

6660 ANY OTHER BUSINESS

There was none.