



Meeting	BOARD OF STUDIES FOR THE FACULTY OF SCIENCE	
Place	1 WN 3.12	
Date	Wednesday 21 November 2012 at 2.15pm	
Present	Professor D M Bird	Dean of Science (Chair)
	Professor M G Davidson	Associate Dean (Research) & Department of Chemistry
	Miss C Dumitru	Student representative (undergraduate)
	Dr J Doughty	Department of Biology & Biochemistry
	Dr M A Freitag	Department of Mathematical Sciences
	Professor I G Graham	Head of Department of Mathematical Sciences
	Dr R Hooley	Head of Department of Biology & Biochemistry
	Dr R S G Jones	Department of Pharmacy & Pharmacology
	Professor J C Knight	Head of Department of Physics
	Mr A Lapedriza	Student representative (postgraduate research)
	Dr G Mathlin	Department of Physics
	Mr A Pool	Students' Union Sabbatical Officer
	Dr A J Power	Department of Computer Science
	Professor G J Price	Associate Dean (Learning & Teaching)
	Dr S J Roser	Chair of the Natural Sciences Programmes Committee
	Dr H Schwetlick	Department of Mathematical Sciences
	Miss S Sri	Student representative (postgraduate taught)
	Dr D A Taylor	Department of Pharmacy & Pharmacology
	Professor R M Tyrrell	Head of Department of Pharmacy & Pharmacology
	Professor I H Williams	Department of Chemistry
	Professor P J Willis	Head of Department of Computer Science
	Professor S Wonnacott	Associate Dean (Graduate Studies)
In attendance	Mrs E F Bird	Faculty of Science (Observer)
	Ms A L Harper	Faculty of Science (Observer)
	Miss E Perry	Faculty of Science (Secretary)
Apologies	Mr D.J.Bence	School of Management
	Dr S Gheduzzi	Faculty of Engineering & Design (representative)
	Professor P R Raithby	Head of Department of Chemistry
	Professor S M Skevington	Faculty of Humanities & Social Sciences (representative)
	Dr D Wolverson	Department of Physics
	Ms M Woodward	Learning Partnerships Office

The Chair welcomed the new student representatives elected by members of the Students' Union to their first meeting of the Board of Studies.

5458 MINUTES

The Board approved the minutes of the meeting held on 10 October 2012 (Paper 60). There were no matters arising.

5459 CHAIR'S BUSINESS

On behalf of the Board, Professor Bird congratulated

- Professor Ward, who had been elected a member of the prestigious Fellowship of the British Pharmacological Society

Professor Bird reported that

- there had been another Fitness to Practice Panel convened for a student on the MPharm programme
- the undergraduate admissions targets for next year had been approved. Overall overseas student targets would remain the same and home student targets would remain the same in the Departments of Chemistry, Computer Science and Pharmacy & Pharmacology. There would be increases in home student targets in the following departments: Biology & Biochemistry would increase by 20, Mathematical Sciences would increase by 10, the Natural Sciences programme target would increase by 5 and Physics would increase by 10
- the latest undergraduate admissions figures indicated that applications were up across the University by 5 % and up by 10% in the Faculty of Science. Applications in the Department of Computer Science, in particular, had increased by 40%
- the University had left the 1994 Group
- the Vice-Chancellor had invited all staff to an open meeting next week and the Chair encouraged all staff members to attend

5460 ACADEMIC GRADE STRUCTURES/PATHWAYS TO PROMOTION

Professor Bird introduced Paper 61 and explained that the Paper had been discussed at the Faculty Executive on 13 November 2012 where a move towards the US system was favoured. Discussion followed and significant points are noted below:

- There was strong agreement for a change to the Assistant/Associate/Full Professor titles
- It was queried where Teaching Fellows and Research Fellows fitted within the proposal and the Chair responded that it was likely that these titles would be retained, but that clarification was needed
- The Board recommended that the description of the Assistant/Associate/Full Professor roles be consistent with what is used in the USA

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5461 MEMBERSHIP OF FACULTY COMMITTEES

The Board noted details of the membership of the Faculty Graduate School Committee (Paper 62).

5462 MEMBERSHIP OF BOARDS OF EXAMINERS 2012-13

The Board considered membership lists for all undergraduate and postgraduate taught Boards of Examiners for Units (BEUs) and Boards of Examiners for Programmes (BEPs) for 2012-13 (Papers 63a-h).

The Chair drew attention to some new guidelines about the quorum for Boards of Examiners and the presence of an independent observer at all meetings. In the context of assessment within NFAAR, the Board noted that the focus of decision-making had shifted from Boards of Examiners for Programmes to Boards of Examiners for Units. A number of External Examiners had commented on this shift

in their reports over the last couple of years. In response, it had been agreed that input from External Examiners would be required for Boards of Examiners for Units as well as Boards of Examiners for Programmes. In a number of departments in the Faculty, External Examiners would be attending meetings at the end of Semester 1 as well as after the end of Semester 2.

The Board approved the Boards of Examiners' lists (BEUs and BEPs) for the following departments as submitted:

- Department of Computer Science
- Department of Mathematical Sciences
- Natural Science Programmes
- Department of Pharmacy & Pharmacology (AP3T)
- Department of Physics (including the Mathematics and Physics programmes)
- Department of Computer Science – DfLL (City of Bath College; Weston College; Wiltshire College – revised)

In addition, the Board approved the membership lists for Boards of Examiners for Units (BEUs):

- Department of Biology & Biochemistry
- Department of Chemistry
- Department of Pharmacy & Pharmacology

The Board referred membership lists for Boards of Examiners for Programmes (BEPs) back for further consideration and resubmission for approval:

- Department of Biology & Biochemistry
- Department of Chemistry
- Department of Pharmacy & Pharmacology

The MSc membership lists for the Department of Computer Science (Paper 63c) would be resubmitted for approval.

DATES OF FUTURE MEETINGS: 2012-13

Date	Day	Time	Room
16 January 2013	Wednesday	2.15pm	3W 4.7
27 February 2013	Wednesday	2.15pm	8W 2.34*
24 April 2013	Wednesday	2.15pm	8W 2.34*
22 May 2013	Wednesday	2.15pm	Council Chamber
19 June 2013* (Final Year results)	Wednesday	2:15pm*	8W 1.33*
5 July 2013 (Continuing students)	Friday	9.30am	3E 3.11
17 September 2013 (Supplementary results)	Tuesday	2.15pm	Council Chamber

****changes made since meeting***