



Meeting **FACULTY LEARNING, TEACHING AND QUALITY COMMITTEE**
Place 1 East 3.6
Date and Time Wednesday 17 October 2018 at 14:15

Present	Dr A Hayes	Associate Dean (Learning and Teaching) (Chair)
	Dr F Bisset	Head of Learning Partnerships
	Ms S Gnanenthiran	Undergraduate Representative (Department of Chemistry)
	Dr M V Hejmadi	Department of Biology and Biochemistry
	Dr M Jones	Department of Chemistry
	Dr J Power	Department of Computer Science
	Ms E Rimmer	Undergraduate Representative (Natural Sciences)
	Dr P J Rogers	Department of Pharmacy and Pharmacology
	Dr P Snow	Natural Sciences programmes
In attendance	Mrs M L Hallett	Faculty Assistant Registrar (Secretary)
Apologies	Dr F R Laughton	Department of Physics
	Ms A Lobo	Students' Union (SU) Sabbatical Officer (Community)
	Mr M Saddighani	Postgraduate Taught Representative (Department of Biology and Biochemistry)
	Dr C M Todd	Department of Biology and Biochemistry
	Dr J White	Department of Mathematical Sciences

Action

2752 MINUTES OF PREVIOUS MEETING

The Committee approved the minutes of the previous Faculty Learning, Teaching and Quality Committee (FLTQC) meeting held on 4 June 2018 (Paper 1) and there were no matters arising.

2753 CHAIR'S BUSINESS

The Chair brought the following matters to the attention of the Committee:

- The Chair welcomed the new FLTQC student representatives.
- SU Top Ten: The Committee noted that the SU had invited 'Top Ten Stakeholders' to an event on 19 October to introduce the Top Ten. The Committee agreed that this stakeholder group should include DoT/Ss.

Secretary's note: Immediately following the meeting, the Secretary forwarded the invitation to DoT/Ss and requested that they be included in the stakeholder group in future.

The Committee noted in particular the priority to 'ensure students' views are clearly evidenced in the Curriculum Transformation process at both departmental and University level' and two priorities for doctoral students regarding provision of appropriate work space and safeguarding in work off campus.

- The Curriculum Transformation Committee (CTC) approved all vanguard programmes for 2019/20 at its meeting on 12 September, subject to reintegration of assessment and study blocks and conversion back to ECTS from CATS, due to associated HESA reporting and IT infrastructure problems. The Chair explained that there remained scope for synoptic assessment but that documentation needed to make clear the credit associated with each taught unit. All undergraduate programmes across the University would now follow the Faculty's lead in undergoing curriculum transformation in the second wave, i.e. for 2021/22. Postgraduate programmes would still undergo curriculum transformation for 2020/21.

The Chair reported that at a Curriculum and Assessment Design Group meeting on 15 October, the Director of Academic Registry reported that there remained institutional commitment to:

- a smaller number of larger units.
- reduced assessment load.
- moving to CATS, with 20 CATS being the standard unit size, and scope for 10 CATS units but with an upper bound on number per year. It would be possible to seek exemption from these rules (e.g. to have 15 CATS units and more than the upper bound of 10 CATS units per year).
- a PGT pass mark of 50%.

The following possibilities were also being considered:

- only permitting years within programmes to comprise units at the FHEQ Level associated with that year, i.e. Year 1 to only comprise XX1 units, Year 2 to only comprise XX2 units.
- automatic compensation for IMC per semester, without need for Faculty IMC Panels.
- reviewing the approach to repeat years, given the financial implications for students.

A new Framework for Assessment is in the process of being drafted. The Committee agreed it was important for it to engage in the consultation in this process. The Chair reported that a central update on developments was expected shortly.

Chair's actions:

- Approval of Special Programmes of Study / Assessment Arrangements (see Reserved business).
- Approval (on 20 September 2018) of MSc Computer Science degree apprenticeship variant from 2018/19.

Students' business:

There was none.

Directors of Studies' (DoS') business:

There was none.

2754 DEPARTMENT LEARNING, TEACHING AND QUALITY COMMITTEE (DLTQC) MINUTES

The Committee noted the minutes of the meetings held on:

Department of Computer Science: 24 April 2018 (Paper 13).

Learning Partnerships Office: 27 April 2018 (Programme and Partner Management Committee minutes, Bath College, International Foundation Year) (Paper 14).

Department of Pharmacy and Pharmacology: 11 July 2018 (Paper 15).

2755 ANY OTHER BUSINESS

There was none.