**UNIVERSITY OF BATH**

**ROLE SPECIFICATION**

**Title:**  Member of Honorary Degrees Committee

Member of Professional Services staff

**Term of Office:** Three Years (term of office until 31 July 2023)

**Time Commitment:** This is estimated to be approximately 9 hours per year. There are two 2-hour meetings per year, usually in November and March. Time is also required for meeting preparation and ad hoc working group meetings.

**Method of Appointment:** Appointed by the Vice-Chancellor

**Applications:** Expressions of interest should be supported by the appropriate Director or Head of Department.

**Upcoming meeting dates:** <https://www.bath.ac.uk/corporate-information/honorary-degrees-committee-meeting-dates/>

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**Role overview**

The aim of the Honorary Degrees Committee (HDC) is to recommend to Senate for approval persons worthy of the conferment of an honorary degree and the appropriate degree for each person.

An honorary degree is one of Higher Education's most significant accolades. The University grants honorary degrees to individuals of superior merit. Awarding honorary degrees supports the process of extending our network of prestigious contacts and supporters. The Committee particularly welcomes proposals that reflect the cultural diversity and international character of the University and promote its commitments to equality, diversity and inclusion.

The HDC is seeking a representative from the University’s professional services community with a commitment to recognising persons who reflect the values of the University.

**Key responsibilities**

Members are expected:

1. To attend meetings of the Committee and contribute to the transaction of business by examining the nominations for consideration and ensuring the best interests of the University inform all decision making.
2. To attend training and induction in relation to performance of the role of Member of HDC (as required).
3. To have knowledge of and commitment to the University’s aims and values.
4. To show discretion and a commitment to confidentiality.

Further information about the terms of reference for the Committee can be found on the [Honorary Degrees Committee terms of reference](https://www.bath.ac.uk/corporate-information/honorary-degrees-committee-terms-of-reference/) page of the website.

Further information about award criteria can be found on the [Submit a nomination for an Honorary Degree](https://www.bath.ac.uk/guides/submit-a-nomination-for-an-honorary-degree/) page.