

## Getting Started Guide for SafeZone at the University of Bath

**Step 1 – Download the SafeZone app (from CriticalArc) from your respective app store:**

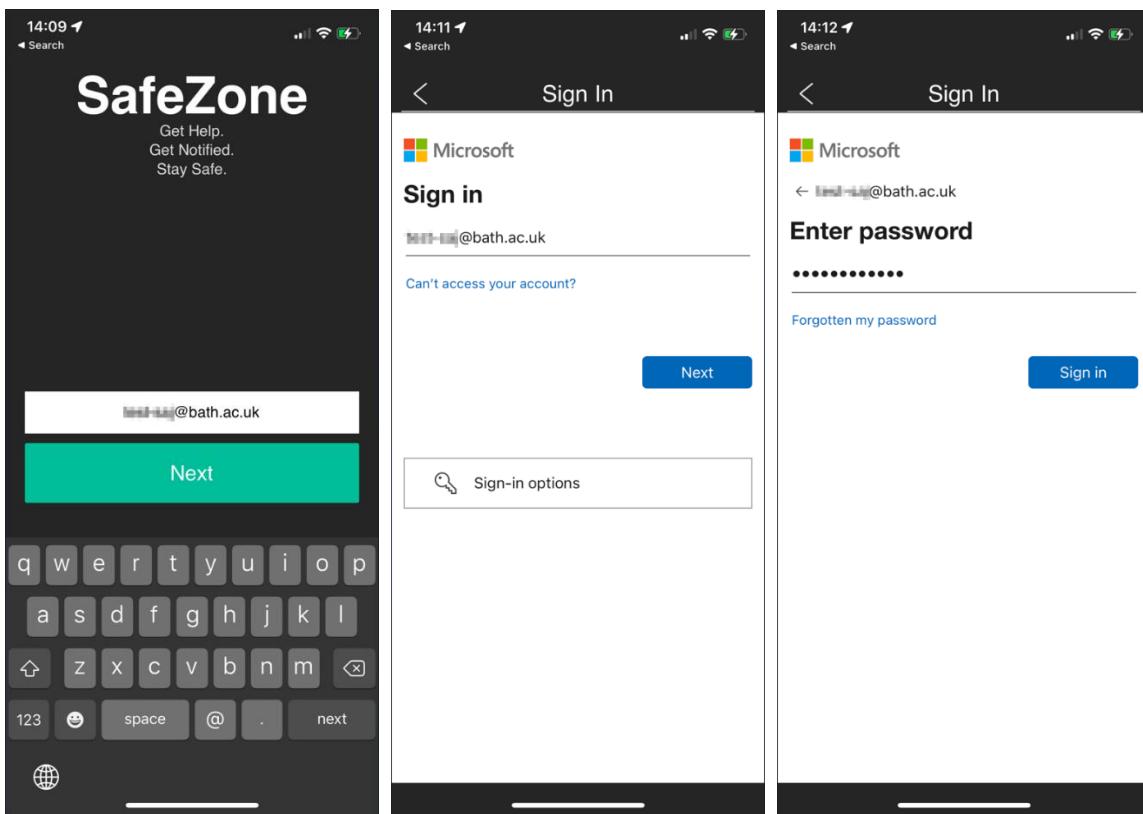


<https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp>

<https://apps.apple.com/au/app/safezone/id533054756>

**Step 2 – Open the app and enter your University email address.**

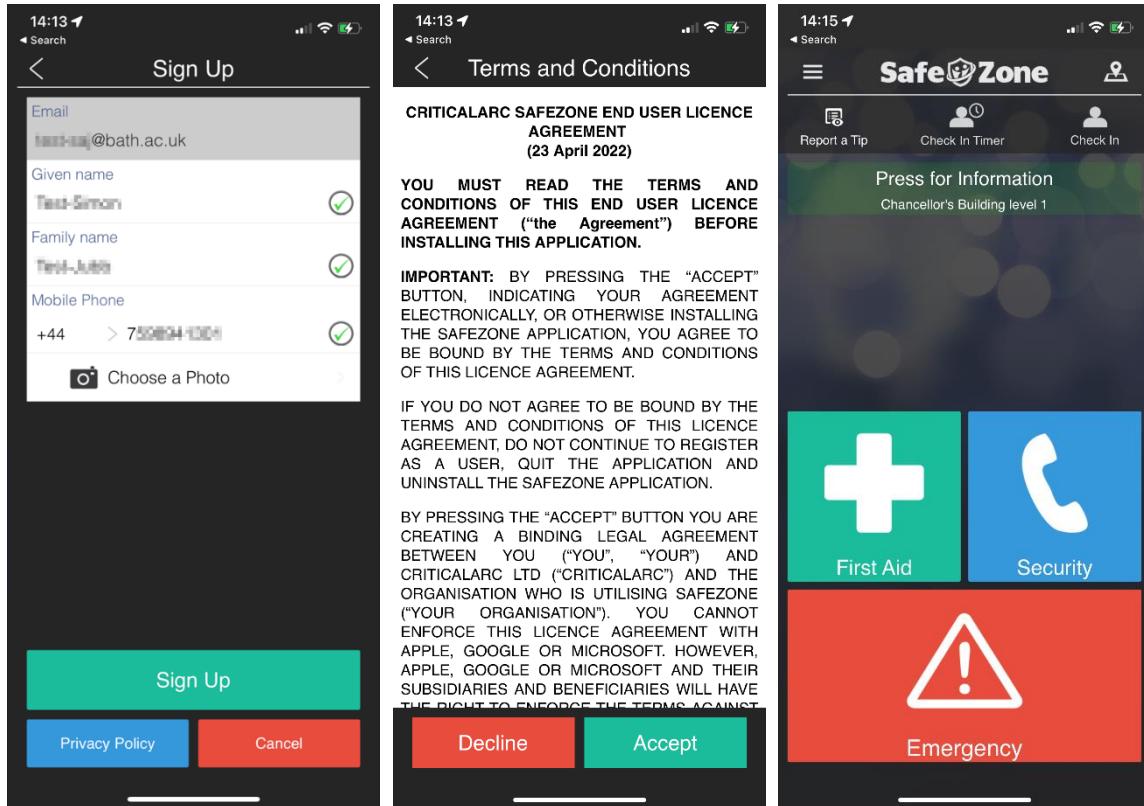
This service uses the familiar Microsoft page, where you can sign-in with your usual credentials:



The next screen asks if you want to 'stay signed in'. In this context it doesn't matter which option is chosen, you will remain signed into the app until you manually choose to log out via the Menu (see Step 5 below).

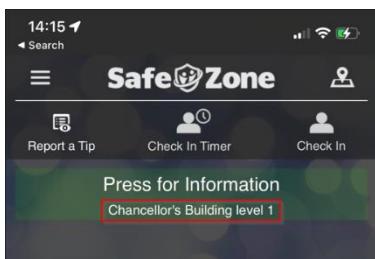
**Step 3 – Check your details are correct and enter a mobile number you want to receive SMS notifications.**

This can be from an overseas provider, but you'll need to select the correct region by tapping the prefix (the default is +44 for the UK). Remove the leading zero from the mobile number. You can come back and change these at any time via first option in the Menu (see Step 5). Once you're happy with your details tap the Sign Up button. Read the terms and conditions and tap Accept, and you will be taken to the main screen:

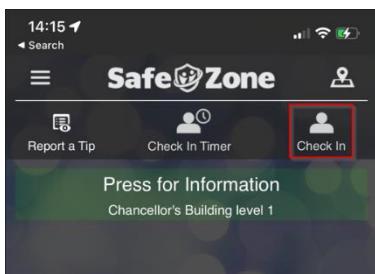


#### Step 4 – Checking in.

The main screen shows you the region you're in in the information bar – in this case it's the Chancellor's Building:

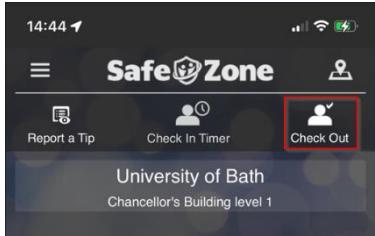


To check in, tap the icon in the top right:



If you haven't already, you'll be prompted to grant the app access to your device's Location Services and Notifications features. This is needed for most of the app's functionality. You may also be asked to grant it access to the accelerometer. Enabling this helps the app to know whether it is on the move, and so helps to conserve battery life by not refreshing as often when stationary.

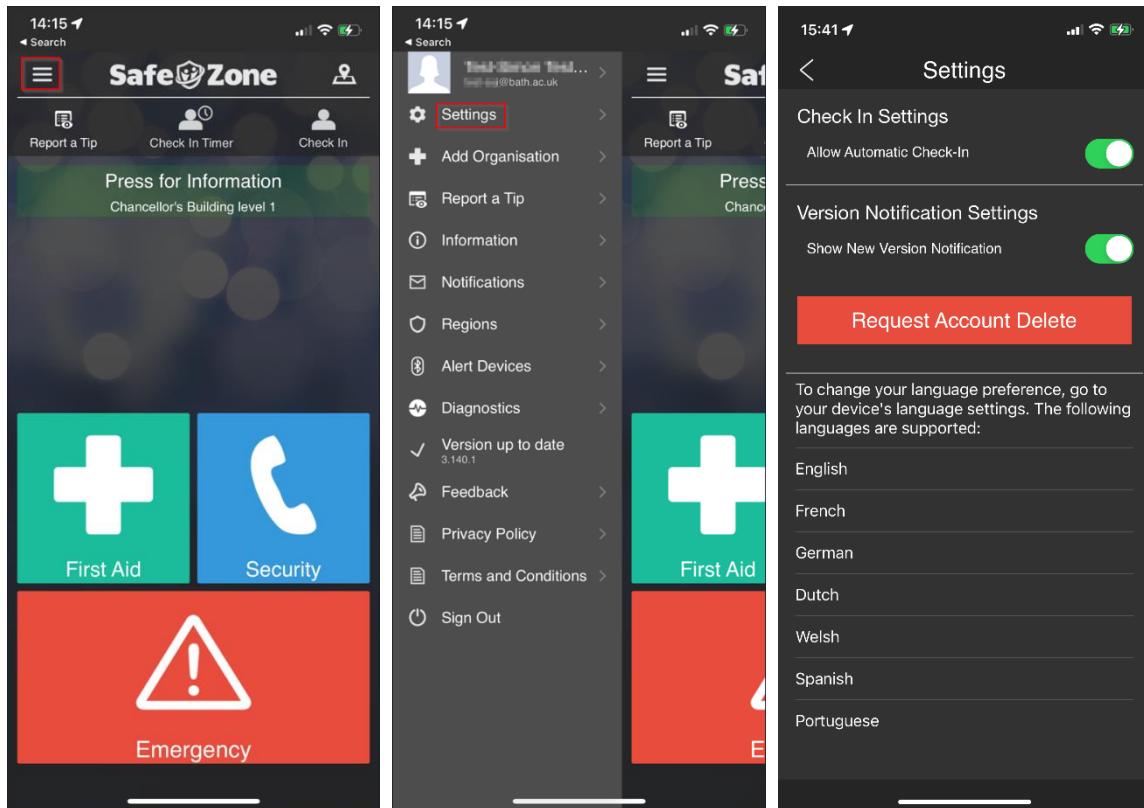
You will see a tick next to the icon when you are successfully checked in:



Tap it again to check out.

### Step 5 – Automatic check in.

You can set the app to always check you in when you enter a Region. Start by swiping in from the left, or tapping the Menu icon in the top left. Select Settings, and enable the option:



In the Settings, you can also select your preferred in-app language.