

**UNIVERSITY OF BATH**  
**REQUEST FOR SET UP OF A K ACCOUNT**

University department

K type

*(Please delete as appropriate)*

K a/c proposed title

PI(S) Name/Res no

Purpose of account and details of  
income/expenditure

Start/End dates  
(where applicable)

Completed by  
(Faculty finance manager)

Date

*Please refer to University of Bath procedures ([www.bath.ac.uk/](http://www.bath.ac.uk/).....)*

*Please send form to Emma Hoar ([E.L.Hoar@bath.ac.uk](mailto:E.L.Hoar@bath.ac.uk))*

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*Central Finance Office Use only*

Project code

Set up by

Date