

**Meeting:** LEARNING, TEACHING & QUALITY COMMITTEE

**Date and Time:** 15 January 2019 at 10:15am

**Place:** 4 West 1.2

<b>Present</b>	Eve Alcock	President, Students' Union
	Dr Steve Cayzer	Director of Studies, Department of Mechanical Engineering
	Dr Philip Cooper	Associate Dean (Learning & Teaching), School of Management
	Dr Marianne Ellis	Associate Dean (Learning & Teaching), Faculty of Engineering & Design
	Dr Christine Edmead	National Teaching Fellow, Department of Pharmacy & Pharmacology
	Dr Alan Hayes	Associate Dean (Learning & Teaching), Faculty of Science
	Prof Andrew Heath	Academic Director, Centre for Learning & Teaching
	Dr Momna Hejmadi	Director of Studies, Department of Biology & Biochemistry
	Dr Richard Kamm	Director of Teaching (PGT), School of Management
	Jack Kitchen	Education Officer, Students' Union
<b>In attendance</b>	Prof Peter Lambert (Chair)	Pro-Vice-Chancellor (Learning & Teaching)
	Dr Cassie Wilson	Associate Dean (Learning & Teaching), Faculty of Humanities & Social Sciences
	Jiani Zhou	Postgraduate Officer, Students' Union
	Georgina Eggleston	Assistant Director, Academic Registry
<b>Apologies</b>	Dr John Harris	Director of Academic Registry
	Stephanie Rose (Secretary)	Projects Officer, Academic Registry
	Rachel Sheer	Assistant Director, Academic Registry
<b>Observing</b>	Dr Dawn Albertson	Curriculum Development Manager, Centre for Learning & Teaching
	Prof Richard Joiner	Director of Learning & Teaching, Department of Psychology
<b>Observing</b>	Ruth Burdett	Assistant Registrar, Faculty of Engineering and Design
	Suzanne Jacobs	Assistant Registrar, Faculty of Humanities and Social Sciences
	Jenny Medland-Kelly	Executive Officer, Vice-Chancellor's Office
	Dr Andy Pitchford	Head of Learning & Teaching, Centre for Learning & Teaching
	Charlie Slack	Representation & Engagement Manager, Students' Union

**ACTION**

1118. **WELCOME**  
The Chair welcomed colleagues, and introductions were made and apologies received.

1119. **UPDATES ON SECTOR DEVELOPMENTS IN HIGHER EDUCATION**

The Committee noted the update on sector developments as provided in Paper ULTQC 18/19-36.

**1120. DATES OF MEETINGS FOR 2018/19**

The Committee noted the next meeting of ULTQC would take place on 19 March 2019.

Following consideration of FOIA and reserved business the meeting concluded at 12.05pm.

Chair.....Date.....