

**Meeting: LEARNING, TEACHING & QUALITY COMMITTEE**

**Date and Time: 6 November 2018 at 10.15 am**

**Place: 4 West 1.2**

<b>Present</b>	Eve Alcock (arrived 11:00) Dr Steve Cayzer Dr Philip Cooper Dr Marianne Ellis  Dr Christine Edmead  Dr Alan Hayes Prof Andrew Heath Dr Momna Hejmadi (left 11:05) Dr Richard Joiner Jack Kitchen Prof Peter Lambert (Chair) Dr Cassie Wilson  Jiani Zhou	President, Students' Union Director of Studies, Department of Mechanical Engineering Associate Dean (Learning & Teaching), School of Management Associate Dean (Learning & Teaching), Faculty of Engineering & Design National Teaching Fellow, Department of Pharmacy & Pharmacology Associate Dean (Learning & Teaching), Faculty of Science Academic Director, Centre for Learning & Teaching Director of Studies, Department of Biology & Biochemistry Director of Learning & Teaching, Department of Psychology Education Officer, Students' Union Pro-Vice-Chancellor (Learning & Teaching) Associate Dean (Learning & Teaching), Faculty of Humanities & Social Sciences Postgraduate Officer, Students' Union
<b>In attendance</b>	Dr John Harris Imogen Le Patourel (Secretary) Dr Florin Bisset (Item 13) John Adams (Item 13)	Director of Academic Registry Projects Officer, Academic Registry Deputy Director UAO and Head of Learning Partnerships Office Online Projects Manager, Learning Partnerships Office
<b>Apologies</b>	Dr Dawn Albertson Dr Richard Kamm	Curriculum Development Manager, Centre for Learning & Teaching Director of Teaching (PGT), School of Management
<b>Observing</b>	Georgina Eggleston Marguerite Hallett Jenny Medland-Kelly Dr Andy Pitchford Stephanie Rose Rachel Sheer Charlie Slack	Assistant Director, Academic Registry Assistant Registrar, Faculty of Science Executive Officer, Vice-Chancellor's Office Head of Learning & Teaching, Centre for Learning & Teaching Registry Projects Officer, Academic Registry Assistant Director, Academic Registry Representation & Engagement Manager, Students' Union

**ACTION**

**1097. WELCOME**

The Chair welcomed colleagues, and introductions were made and apologies received. The Chair confirmed the Dean of the School of Management had

nominated Dr Philip Cooper, Associate Dean (Learning and Teaching) and Dr Richard Kamm, Director of Teaching (PGT) as ULTQC members for the School.

**1098. UPDATES ON SECTOR DEVELOPMENTS IN HIGHER EDUCATION**

The Committee noted the update on sector developments as provided in Paper ULTQC 18/19-23.

**1099. ANY OTHER BUSINESS**

There was no other business.

**1100. DATES OF MEETINGS FOR 2018/19**

The Committee noted that the next meeting of ULTQC would take place on Tuesday 15 January 2018.

Following consideration of FOIA and reserved business the meeting concluded at 12.15pm.

Chair.....Date.....