

Appendix 14: CT postgraduate taught programmes leading to Master (ACE only)

1. These detailed assessment criteria apply to compulsory or optional/elective units for Master-aiming programmes in the Department of Architecture & Civil Engineering, starting in the academic year 2020/21 and subsequently. They are for programmes designed to meet the requirements of the University's Curriculum Transformation project. Any extra-curricular units do not count in these decisions.

The criteria define decision-making for any of the following purposes:

- Monitoring progress at any moment in a programme.
 - Progression after main first-attempt assessments.
 - Progression decisions after second- or third-attempt supplementary assessments.
 - Monitoring for satisfactory completion of a programme.
 - Making awards.
2. The following abbreviations and rules apply in these detailed criteria (for fuller descriptions see: Appendix 2: Definitions):
 - DAP = designated alternative programme.
 - DEU = designated essential unit; can only be passed $\geq 50\%$.
 - MCT = Maximum completion time (programme duration plus 2 years).
 - OPA = overall programme average.
 - PRU = programme required unit.
 - P1 = "passed 1st attempt" and means $\geq 50\%$.
 - P2 = "passed 2nd attempt" and means capped 50%.
 - P3 = "passed 3rd attempt" and means capped 50%.
 - UX = Failed unit (<50%) for which all retrieval and re-take attempts have been exhausted.
 3. In all cases, the Board of Examiners for Programmes must require that all the normal rules of assessment in Part 4 be met as set out in this appendix, unless after due consideration of any individual mitigating circumstances it determines to relax the normal parameters as permitted in the relevant provisions of the IMCA document:

See: Individual Mitigating Circumstances & Assessment: Principles & Procedures within & outside the New Framework for Assessment: Assessment Regulations, <http://www.bath.ac.uk/registry/imc/>.

Rules for Master eligibility

4. Two **rules for Master eligibility** may never be broken, and a student who breaks either or both will no longer be eligible to achieve the Master award. Consideration for a lesser award from a designated alternative programme (DAP) may be possible. These two rules apply continuously throughout the student's study, though any formal decision arising from their application must be recommended by a Board of Examiners for Programmes to the appropriate Board of Studies. The ability to meet the terms of either rule may depend upon the other rule. The two rules are as follows:
 - a. **No unit has become UX:** having failed a unit, a student can be reassessed for a capped 50% pass mark; up to two reassessments are permitted for each failed unit, after which the unit's assessment opportunities are exhausted (UX).

- b. **Maximum completion time is not exceeded:** a student can take up to two years in addition to the period of the programme to attempt to meet its requirements; the total time is the maximum completion time, and if the programme's requirements have not been met the student will not be eligible for the Master award.

Unit completion, and supplementary assessment and/or continuing study

5. All of the units are designated essential units (DEUs) and must be passed (a numeric mark where applicable of at least 50%). Passing at the first attempt (P1) will mean that the overall mark for the unit will be used in subsequent calculations. Passing at the second or third attempt (P2 or P3) will mean that a capped pass mark of 50% will be used in subsequent calculations.
6. The programme is not divided into stages so the student may continue with study, subject only to not breaking the rules for Master eligibility, and must aim to meet all programme requirements either by the end of the programme duration or within the maximum completion time.
7. Normal arrangements for supplementary assessment are set out in Appendix 7: Supplementary assessment. Unless otherwise specified in programme regulations, the timing of the period for examinations is as set out in para. 11 of Appendix 7: Supplementary assessment. Programme regulations will specify the timing and periods for all other forms of supplementary assessment.
8. Supplementary assessment is only appropriate if it can allow an opportunity for retrieval of failure without breaking either of the two rules for Master eligibility.
9. Units passed after supplementary assessment (P2 or P3) are assigned a maximum mark of 50%.

Master programme completion requirements

10. All of the units specified in the programme regulations (which must total at least 90 credits for the award of Master) must be passed (P1, P2, or P3).

Master award classification threshold tests

11. Upon satisfactory completion of the programme, and provided the student has passed (P1, P2, or P3) all of the programme-required units, the following award criteria will be used in sequence:
 - The degree of Master with distinction will be awarded to a student who has an overall programme average (OPA) of at least 70.00%.
 - The degree of Master with merit will be awarded to a student who has an overall programme average (OPA) of at least 60.00%.
 - The degree of Master will be awarded to a student who has met neither of the preceding criteria.

Exit award classification threshold tests

12. If the criteria for the award of Master are not met, and the programme provides for an exit award for Postgraduate Diploma for units passed worth 60 credits and/or Postgraduate Certificate for units passed worth 30 credits, tests for those awards may be made using the following criteria:
 - a. Specified units worth 60 credits for a specifically named Postgraduate Diploma or unspecified units worth 60 credits for a generic Postgraduate Diploma:
 - A Postgraduate Diploma with distinction will be awarded to a student who has an overall programme average (OPA) of at least 70.00%.

- A Postgraduate Diploma with merit will be awarded to a student who has an overall programme average (OPA) of at least 60.00%.
 - A Postgraduate Diploma will be awarded to a student who has met neither of the preceding criteria.
- b.** Specified units worth 30 credits for a specifically named Postgraduate Certificate or unspecified units worth 30 credits for a generic Postgraduate Certificate:
- A Postgraduate Certificate with distinction will be awarded to a student who has an overall programme average (OPA) of at least 70.00%.
 - A Postgraduate Certificate with merit will be awarded to a student who has an overall programme average (OPA) of at least 60.00%.
 - A Postgraduate Certificate will be awarded to a student who has met neither of the preceding criteria.

Exit without award

- 13.** A student who meets none of the foregoing criteria will fail.

Flowchart

- 14.** The above decision-making process is illustrated as a flowchart below in Figure 4.

Figure 4: CT postgraduate taught programmes leading to Master (ACE only)

