

Appendix 32: Consideration for award of CertHE/DiplHE

1. This appendix relates to the detailed award assessment criteria for:
 - Certificate of Higher Education (CertHE) awards, or
 - Diploma of Higher Education (DiplHE) awards.
2. The following abbreviations and rules apply in these detailed criteria (for fuller descriptions see: Appendix 2: Definitions):
 - P1 = “passed 1st attempt” and means $\geq 40\%$.
 - C1 = “condonable 1st attempt” and means $\geq 35\%$ in units that are not DEUs.
 - P2(3) = “passed 2nd attempt (or 3rd attempt where permitted)” – see Appendix 7: Supplementary assessment.
 - C2(3) = “condonable 2nd attempt (or 3rd attempt where permitted) in units that are not DEUs” – see Appendix 7: Supplementary assessment.
3. Unless otherwise specified in approved programme regulations, and with effect from the 2014/15 academic year, exit awards of Certificate of Higher Education (CertHE) and Diploma of Higher Education (DiplHE) will be available for award from programmes covered by the NFAAR-UG. Either award will be made, as appropriate, to any student who is not eligible to receive a degree award, or is either obliged or wishes to leave prematurely, subject to meeting the relevant award requirements. The scope for a premature exit award will be based on any relevant credit accrued for units passed during the period of study on the programme. The units must be credit-bearing units, at the appropriate level or above, approved by the University of Bath, and taken either as part of the student’s degree programme or as extra-curricular credit-bearing units. Condonable fails may not be counted. Credit achieved through a placement or study abroad cannot contribute to either award, unless explicitly stated otherwise in the relevant Programme Regulations.
4. The following detailed assessment criteria will be applied in sequence at any normal decision-making point, when a student is not eligible to receive a degree award, or is either obliged or wishes to leave prematurely from a programme.
5. After due consideration of the results by the Board of Examiners for Programmes, a student who:
 - a. Has passed (P1 or P2(3)) units worth at least 120 credits including at least 48 credits at level I or higher and the rest at level C or higher, will be awarded a Diploma of Higher Education (DiplHE). (Credit achieved through a placement or study abroad cannot contribute to either award, unless explicitly stated otherwise in the relevant Programme Regulations.)
 - b. Has passed (P1 or P2(3)) units worth at least 60 credits at level C or higher, will be awarded a Certificate of Higher Education (CertHE). (Credit achieved through a placement or study abroad cannot contribute to either award, unless explicitly stated otherwise in the relevant Programme Regulations.)
 - c. Has not met any of the foregoing criteria must continue to be judged according to the decision-making criteria of the relevant other NFAAR-UG appendix.
6. The above decision-making process is illustrated as a flowchart below in Figure 26.

Figure 26: Consideration for award of CertHE/DiplHE

