

Terms and Conditions

Postgraduate Master's Bursaries

2021-22

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Scope

These guidelines apply to new UK Postgraduate Master's students taking up a place of study in 2021-22 who are identified by the University as eligible for consideration for one of the PGT Bursaries.

These bursaries are only open to those who hold a BA, BSc or BEng undergraduate honours degree from the University of Bath. Note that certain programmes are excluded from the funding awards including: Postgraduate Certificate, Diploma, CPD programmes and PhD programmes with an integrated MRes (e.g. Integrated PhD, MRes/PhD).

These awards are made under the terms of the University's Access & Participation Plan. The allocation of funds is limited and so not all eligible students will receive an award.

For the academic year 2021 our awards will be worth either £5,000 or £10,000 from a total fund available of £50,000.

Terminology and definitions

A bursary is a cash award to assist with course-related costs. It will be paid to you in four instalments. You do not have to tell us how you are going to spend it.

Access & Participation Plan refers to the written statement of agreement the University has with the [Office for Students](#). This document states in detail the fees the University is allowed to charge, the financial support it guarantees to make available to selected eligible students and the outreach activity the University agrees to undertake to support fair access. The University has more than one Access & Participation Plan / Access Agreement because the nature of its support for students has changed over time. Your financial support arrangements are linked to the Access & Participation Plan for 2019-20 and these Ts&Cs will apply for the duration of your studies. Any changes to the financial support framework introduced for later student cohorts will not be applied retrospectively to you.

There is no guarantee that postgraduate students will be eligible for Access & Participation Plan funding in future years.

Eligibility criteria

Course eligibility

- An eligible PGT programme is a full time or part time programme leading to an MSc, MA, MBA, or stand-alone MRes with a maximum duration of two years for a full time programme or four years for a part time programme.
- Part time programmes must be studied at a minimum of 50% intensity (e.g. a programme that would take one year if studied full time can take up to two years if studied part time). Programmes studied by distance learning are not eligible for this scheme.

General eligibility criteria

To be considered for one of these bursaries, you need to:

- hold a BSc, BA or BEng undergraduate honours degree from the University of Bath
- have no more than a one-year gap between finishing your undergraduate degree and starting your postgraduate degree
- have been previously in receipt of the undergraduate Bath Bursary or Gold Scholarship Programme Award

It is the University's responsibility to identify potential award recipients on the basis of these criteria, but the University cannot be responsible for any errors or omissions in the information supplied to it and on which eligibility decisions are based. The University's decision on the interpretation of eligibility criteria is final and there is no right of appeal. You must comply with any requests for additional information to establish your eligibility within the timeframes specified.

We may request additional information so that potential awardees can demonstrate that they will be able to support themselves financially from other sources of funding they may be applying for or have available to them for the duration of their studies if awarded a PGT Bursary. You will not be eligible to be considered for this bursary if you have received the PGT Bursary from the University for a previous period of study.

Please note that if you apply for a place to study close to the bursary deadline then it is unlikely that you will be able to meet the bursary deadline. If you want to be considered for the bursary, then you need to make sure that you have submitted your application for study well in advance of the bursary closing date, ideally six weeks. This is to allow Central PGT Admissions/ School of Management to process your application, and for any documentation that you may need to provide for your application to study to be requested/reviewed.

The University reserves the right to review bursary closing dates to ensure the allocation of awards is met in full.

Application and selection

Eligible applicants will be invited to submit a supporting statement to apply for these awards in early May 2021. Please ensure you have applied for a PGT course first as only those who hold a valid offer for an eligible PGT course of study at Bath will be invited to apply.

PGT bursaries are discretionary. This means that even if you meet the relevant criteria you are not guaranteed one. The selection panel (as outlined below) will select recipients it deems to be the most deserving in its sole discretion. Their decision in this respect is final and there is no right of appeal.

Supporting statement

The supporting statement will require information on the following areas:

- Challenging personal or family circumstances affecting your prior educational opportunities or attainment
- Particular reasons for choosing your intended course of study and any anticipated gains
- The wider contribution you expect/hope to make to the University community
- Challenges and ambitions related to accessing a particular career or onward destination following your proposed course of study
- Details of other funding you have in place to support your studies

Award panel

In making their selection of bursary awards the panel will take into account information from your undergraduate record relating to your previous eligibility for the Bath Bursary or Gold Scholarship Programme award. In addition to information given in your supporting statement for the PGT Bursary, which will include financial viability to complete your chosen course of study.

The selection panel will normally comprise of the Academic Director of PGT Recruitment & Admissions, the Director of Undergraduate Admissions & Outreach, a senior academic and a representative from Student Services.

Funding from other sources

We will consider details of any other funding support that you may be offered from the University or other sponsorship funding towards your fees and living costs. The University reserves the right to vary this policy in particular individual circumstances, where the additional funding received may be limited. The University reserves the right not to allocate, or to withdraw and seek repayment of your bursary, if you already have, or are later awarded a scholarship or sponsorship package.

Your eligibility for a PGT bursary will not be affected by any UK government postgraduate loans you may be applying for / in receipt of.

Payments

Payment of awards will be made by the [University's Student Finance Office](#).

The payment method will be by direct bank transfer. Bank details will need to be provided through your SAMIS account when requested, otherwise payment will be delayed. Changes to bank details can be made through SAMIS at any time but will need to be made at least two weeks before a payment date to take effect.

- Payment of the bursary award will be made over one year for full time students or two years for part time students.
- Payment of the bursary award will be made in four instalments each year, usually: October, January, April and July.

Payment dates

The first payment of the award will be on or around 13 October 2021. Remaining instalments will be paid on or around 1st of the month, (normally earlier than 1st if this falls on a weekend / bank holiday).

If you are undertaking a full time PGT programme with a period of placement or which entails a longer period of study (e.g. 15 or 18 month programme), any award will be paid in full during the first 12 month period in four instalments.

Changes to your course or attendance

If you change your programme or mode of study and are in receipt of an award which is for example programme/mode specific, it may be withdrawn. If you make any changes to your original programme of study you must notify [PGT Admissions](#), as it may affect your continued eligibility.

Suspensions and withdrawal from studies

If you suspend or withdraw from your studies then you will not be eligible to receive any future award payments in that year.

All bursary payments will be calculated on a pro rata basis and any overpayments must be repaid to the University should you suspend, withdraw from studies, or transfer to a non-eligible PG programme, or no longer be eligible for payments for any other reason, (in such a case the University may seek to recover the amount of the overpayment as a debt in the county court).

Following a period of suspension, you may be eligible to receive any outstanding awards due upon your return to studies. Awards in these circumstances will be calculated on a pro rata basis.

Repeating, extending or deferring your studies

Awards will not be paid during any extension/repeat period(s) to your taught postgraduate programme.

Awards are allocated for 2021 entry only. If you defer or withdraw and restart, any award already offered will become void. If eligible, you will be considered for support the following year, but this will be subject to the terms of the Access & Participation Plan and any funding provision then in force. There is no guarantee that postgraduate students will be eligible for funding in future years.

Disciplinary action and fraudulent applications

The University reserves the right to withdraw an award from anyone who is found to have misled the University about any aspect of their eligibility and to seek repayment of any monies already paid to them. In such cases the University may seek to recover any money paid as a debt in the county court (in which case it may also seek to recover additional sums such as interest, court fees and legal costs). We may request at any point, for audit purposes, evidence of any widening participation criteria as stated in your application.

Alumni discount

If you are eligible for the 10% alumni discount, separate terms and conditions apply for this discount. You should refer to this guidance on the University web pages. Being awarded a bursary will not affect your eligibility for the alumni discount.

Appeals

The University's decision on the interpretation of eligibility criteria is final and there is no right of appeal. You may make a complaint if you believe that you have not been considered for an award because of a procedural error, or you believe that there has been some other procedural problem with our allocating and awarding system. Complaints should be made under the terms of our Admissions Complaints and Review Procedure. You must comply with all requests for additional information to establish your eligibility within the timeframes specified and you must submit any evidence requested by the stated deadlines.

Use of data

In addition to the University [privacy and cookie policy](#), the University may use the contextual (widening participation) data / information in your Student SAMIS record. The University may also use the data to inform our strategies for supporting you as a new PGT entrant, to inform you about provision that you may be able to access, to monitor student success and for other legitimate reasons. Refer to our web pages for our [data protection policies](#). We may also use your data in the allocation of other scholarships on offer from the University and in partnership with corporate donors where funding may be allocated based on your widening participation factors as defined in these guidelines. Your actual widening participation data will not be shared with a third party but shortlisting/ selection for a scholarship may give an indication that you have met any such factors.

Bursary application deadlines

Eligible students will be invited to apply in early May 2021. Applications will close on Tuesday 3 August 2021 at 10am.

Any queries relating to these terms and conditions should be addressed to the Postgraduate Taught Funding Team, PGT Recruitment & Admissions, University of Bath, BA2 7AY or by emailing: postgraduate-taught-funding@bath.ac.uk

DOCUMENT CONTROL INFORMATION

Owner Scholarships & Bursaries Team

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