

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-AA	Audio Visual Equipment (incl: video conferencing, televisions, videos and sound recorders)
P-AB	Display/Projection Equipment and Consumables
P-AC	Learning and Course Packs (electronic)
P-AD	Music Instruments Supplies (incl: servicing and tuning)
P-AE	Photographic Equipment Supplies (incl: digital cameras)
P-AF	Studio Costs and TV production
P-AG	Theatre Production Costs (scenery, lighting, props, costumes)
P-AJ	Audio Visual Consumables, Accessories, Cassettes etc
P-AK	Photographic Consumables, Accessories etc
P-AL	Digital Imaging Equipment
P-AM	Graphic Art Equipment
P-AN	External Production Services, incl Entertainers, Concert Artists, performing artists
P-AP	Video Interviewing Equipment
P-AR	Art and Design Equipment
P-AZ	Other/General Audio Visual, Multi Media, Entertainment and the Arts
P-BA	Book Binding Services
P-BB	Books
P-BC	Inter-Library Loans
P-BD	Journals
P-BE	Subscriptions
P-BF	Manuscripts (e.g. dissertations, research collections, copies of old documents)
P-BG	Newspapers and Periodicals
P-BJ	Archiving Services Equipment (Microfiche etc)

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-BK	Electronic Media (audio books)
P-BL	Manuals; Computer, Workshop, Training (on line and hard copy)
P-BM	Tickets and Tokens (including electronic tickets and book tokens)
P-BN	Library Equipment and Services (e.g. book tagging) including maintenance, repair and hire
P-BP	Hybrid Books & Periodicals
P-BZ	Other/General Library and Publications & Services
P-CA	Beers, Wines, Spirits and Alcoholic drinks
P-CB	Bakery Products
P-CC	Dairy Produce
P-CD	Frozen Foods
P-CE	Groceries
P-CF	Catering - Bar Equipment and Accessories
P-CG	Catering Equipment
P-CH	Meat, Poultry, Offal
P-CJ	Soft and Non-alcoholic Drinks
P-CK	Tableware, Crockery, Cutlery, Table Coverings etc
P-CL	Vending Equipment
P-CM	Fruit and Vegetables, Frozen, Fresh, Dried, Tinned
P-CN	Table and Room Decorations
P-CP	Fish and Seafood
P-CQ	Confectionery, Sweet and Savoury
P-CS	Catering Entertainments, Discos etc
P-CU	Catering Hospitality

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-CV	Liquor licences
P-CW	Hot Beverages
P-CX	Disposables
P-CY	Tobacco
P-CZ	Other/General Catering
P-DA	Medical, Surgical, Nursing Equipment
P-DC	Medical, Surgical, Nursing - Consumables and Disposables
P-DD	Medical, Surgical, Nursing - Dressing and Bandages
P-DE	Medical, Surgical, Nursing - Clothing
P-DH	Medical, Surgical, Nursing - Patient Diagnostic Services
P-DZ	Other/General Medical, Surgical, Nursing
P-EA	Livestock and Animal Services and Supplies
P-EB	Livestock, Animal, Fish and Farm Feeds
P-EC	Agricultural/Fisheries/Forestry/Horticultural/Oceanographic - Capital Equipment Purchase, Hire, Maintenance and Repair
P-ED	Agricultural/Fisheries/Forestry/Horticultural/Oceanographic - Small Equipment and Tools, incl maintenance, repair and hire
P-EH	Purchase of Plants, Crops, Trees etc
P-EJ	Veterinary and Farrier Services
P-EK	Fertilisers, Pesticides, Composts, Soils etc
P-EM	Horticultural Consumables (Pots, Seed Trays etc)
P-EN	Oceanographic Supplies and Services
P-EP	Kennels, Catteries, Stabling, bedding and tackle Supplies and Services
P-ES	Pasturage, purchase, lease and maintenance
P-EZ	Other/General Agricultural/Fisheries/Forestry/Horticultural/Oceanographic

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-FA	Electrical White Goods and Domestic Kitchen Equipment
P-FB	Laboratory Furniture (fixed and free-standing)
P-FC	Office Furniture (desking & storage)
P-FD	Floor Coverings
P-FE	Textiles, Fabrics, Soft and Loose Furnishings, Upholstery
P-FF	Residential Furniture
P-FG	Window Coverings
P-FK	Furniture - Repairs
P-FL	Classroom and Lecture Theatre Furniture
P-FN	General Storage, Racking, Shelving (incl. Library)
P-FO	Boards, Notice, Pin, Chalk, Wipes, Easels, Mirrors
P-FP	Security Furniture
P-FQ	Clocks and Timepieces
P-FR	Office Seating
P-FS	Hair and Beauty Equipment
P-FZ	Other/General Furniture, Furnishings and Textiles
P-GA	Sports & Recreational Equipment
P-GB	Sports Capital Purchases
P-GC	Sports Equipment - Maintenance & Repair
P-GD	Sports Equipment - Hire & Lease
P-GE	Sports Equipment - Consumables
P-GF	Sports Clothing
P-GG	Sports Services (incl: coaching)

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-GH	Sports Science Equipment Hire maintenance and Service
P-HB	Cleaning/Maintenance Machines and Consumables
P-HC	Gloves, Cleaning and Industrial
P-HD	Personal Hygiene/Vending/Washroom Supplies and Services
P-HE	Paper Disposables
P-HF	Clothing, safety and protective supplies and services
P-HG	Laundry and Dry Cleaning Equipment & Services
P-HJ	Washing materials, disinfectant, polish, soap, detergent
P-HK	Waste Sacks and Bags
P-HP	Dusting and Polishing Consumables (Rags, Brushes, Mops)
P-HR	Clothing (Uniforms, Corporate, Security, Academic Gowns), Tailoring Supplies and Services
P-HS	Footwear, safety and protective, supplies and services
P-HZ	Other/General Janitorial and Domestic supplies and services
P-JA	Electricity Supply and Services
P-JB	Gas Supply and Services
P-JC	Oil Supply and Services
P-JD	Solid Fuel, supplies and services
P-JE	Water and Sewerage Services
P-JG	Carbon Emissions Trading
P-JH	CHP plant maintenance
P-JZ	Other/General Utilities
P-KB	Printers
P-KC	Printer Consumables, Toners, Ink, Ribbons etc

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-KD	Magnetic Media/Storage, Optical Media/Storage (Discs, CD ROMs, Data Cartridges)
P-KE	Software Purchase & Maintenance
P-KF	Workstations & Mini-computers
P-KG	Servers & related items
P-KH	Desktop Computers (PC's)
P-KJ	Computer Network Equipment
P-KK	Portable/Laptop Computers
P-KL	Plotters/Scanners
P-KM	Computer Consumables, Peripherals, Upgrades and Add-ons
P-KN	Internet and Intranet Services
P-KP	Website Design and Services
P-KQ	Desktop Computers (Mac's)
P-KR	Sun/Unix Equipment
P-KZ	Other/General Computer Supplies and services
P-LA	Laboratory Animal Support Equipment, Accommodation, Accessories
P-LB	Laboratory Animals
P-LC	Laboratory Small Apparatus and Equipment
P-LD	Other Sciences (Astronomy, Sports Science, etc) Supplies and Services
P-LE	Laboratory Blood Products
P-LF	Laboratory Bonded Alcohol
P-LG	Laboratory Capital Equipment
P-LH	Laboratory Chemicals - Organic and Inorganic
P-LJ	Laboratory Clothing

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-LK	Laboratory Consumables and Sundries, incl. Disposables
P-LL	Laboratory Diagnostic, Testing and Calibration Services
P-LM	Laboratory Equipment Maintenance and Repair
P-LN	Laboratory Gases Purchase and Associated Rentals
P-LP	Laboratory Glassware
P-LQ	Pharmaceuticals - Non-veterinary
P-LR	Pharmaceuticals, Veterinary
P-LS	Laboratory Plasticware
P-LU	Refrigerants including Liquid Nitrogen
P-LV	Scintillation Fluids
P-LW	Stable Isotopes and Radiochemicals
P-LX	Tissue Culture and Bacteriological Media
P-LZ	Other/General Laboratory
P-MA	Batteries
P-MB	Electrical Wholesalers Sundries and Components
P-MC	Fasteners incl. Nuts, Bolts, Rivets etc
P-MD	Hand Tools
P-ME	Handling and Storage Equipment
P-MF	Machine Tools and Accessories
P-MG	Maintenance and repair of workshop equipment and tools
P-MH	Mechanical Components/Spare Parts
P-MJ	Metals
P-MK	Other Raw Materials inc Lubricants and Road Salt

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-ML	Plastics, Glass and Ceramics
P-MM	Wood
P-MN	Electronic Components and Test Equipment
P-MP	Plumbing Sundries
P-MQ	Ironmongery, Door Furniture, Locksmiths Supplies and Services
P-MR	Adhesives, Fillers and Sealants
P-MS	Workshop Consumables, Rags, Cleansers etc
P-MZ	Other/General Workshop and Maintenance Supplies & Service
P-NA	Art Exhibits and Museum Collections
P-NB	Hire & Rental of Art Exhibits and Museum Collections
P-NC	Conservation & Restoration Materials
P-ND	Conservation & Restoration Services
P-NE	Commercial and Graphic Art Equipment Purchase and Maintenance and Consumables
P-NF	Arts Equipment Purchase and Maintenance and Consumables
P-NG	Fashion & Textile Design - Equipment Purchase and Maintenance & Consumables
P-NH	Museum Specialist Furniture
P-PA	Printing Binding and Finishing Services
P-PB	External or Outsourced Printing
P-PC	Printing Consumables, Sundries, inks, cleaners, foils and other print room products
P-PD	Printing -External Design and Artwork
P-PE	Printing Equipment
P-PF	External Typesetting, Colour Separation etc
P-PG	Printing Papers and Special papers (NOT PHOTOCOPY PAPER - SEE S)

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-PH	Printing Card and Board
P-PZ	Other/General Printing and Reprographics Supplies and Services
P-QE	Mail Services Overseas/International
P-QG	Telephone and Switchboard Capital Purchase
P-QJ	Telecoms Transmission Equipment
P-QL	Radios & Mobile Equipment
P-QM	Phone Cards, Swipe Cards, Supplies
P-QN	Communications Equipment and Accessories (telephone hubs, modems & routers)
P-QR	Telephones - Line rentals & call charges
P-QS	Telephones - Mobile rental, call charges & equipment
P-QT	Data Telecommunications
P-QZ	Other Telecommunications, postal and mail room supplies and services
P-RA	Advertising Services
P-RB	Conferences & Meetings (Event Management)
P-RC	Data Information Services
P-RD	Accountancy Services e.g. Audit Consultancy
P-RE	Consultancy include IT excluding Estates
P-RF	Insurance Services
P-RG	Legal and Tax Services
P-RH	Banking Services
P-RI	Financial Investment Services
P-RJ	Patents, IPR, Trademarks, Royalties, Copyright
P-RK	Temporary & Recruitment Employment Agencies (Staff)

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-RL	Promotions and Publicity (incl Exhibitions and Fairs)
P-RM	Speakers & Presenters
P-RN	Subscriptions (Learned Society, Professional etc)
P-RP	Training Courses
P-RQ	Marketing & Student Recruitment Services
P-RR	Debt Collection Services
P-RS	Market Research Services
P-RT	Auction Services
P-RU	Translation Interpreter Transcription & Procedural Writing Services
P-RV	Archival and Storage Services including EDM
P-RW	Student Placement Programmes costs and expenses
P-RX	Branding and Media Services
P-RY	Artistes and Conductors
P-SC	Office Equipment Purchase
P-SE	Office Equipment (small) - (incl: staplers, calculators, binding equipment noticeboards etc)
P-SF	Paper (photocopying, pre-printed, listing, labels, continuous) etc
P-SG	Photocopying - Rental, Lease, Purchase, Maintenance, repair, Charges
P-SH	Pre-printed Stationery
P-SJ	General Stationery (envelopes, files, diaries, sundries, etc)
P-SL	Education Packs and Materials Specific to Teaching and Learning
P-SP	Stationery - Paper (all paper based products incl: print & photocopy papers, labels, envelopes & diaries)
P-SZ	Other/General Stationery and Office Supplies
P-TA	Accommodation and Hotels, incl room bookings, Hostels, Guesthouses, inns

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-TB	Air Travel
P-TC	Ferry Travel
P-TD	Taxi Hire
P-TE	Mileage (Private Vehicles)
P-TF	Rail Travel
P-TG	Subsistence
P-TH	Car Hire
P-TJ	Van Hire
P-TK	Coach Hire
P-TL	Boat Hire and Charter
P-TM	Travel Agency Services
P-TN	Aircraft and Helicopter Hire
P-TP	Student Travel Arrangements
P-TQ	Conferences
P-TR	Re-location and household removal expenses
P-TS	Interview expenses
P-TT	Package Travel, Field Trips
P-TU	Travel & Subsistence (non employees)
P-TZ	Other/General Travel and Transport Supplies and Services
P-UB	Fire Protection/Fire Fighting Services and Equipment
P-UC	First Aid Supplies
P-UD	Safety and Personal Protection Equipment
P-UE	Security Consumables and Equipment

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-UF	Security Services
P-UJ	Surveillance Equipment (CCTV, Intercom)
P-UK	Access Control Equipment - incl keys, ID passes & cards
P-UM	Alarms - incl fire, smoke, gas & intruder
P-UN	Special Needs/DDA Equipment
P-UR	Campus Retail & Commercial Operations
P-UZ	Other/General Safety and Security
P-VA	Vehicle Purchase
P-VB	Motoring Association Charges
P-VC	Vehicle Lease Hire and contract hire
P-VD	Road Tax
P-VE	Vehicle Repair, Maintenance and MOT
P-VF	Tyres
P-VG	Fuels and Lubricants
P-VH	Vehicle Parts and Accessories
P-VJ	Garage Equipment Purchase
P-VK	Specialist Vehicle Purchase - Motor Cycle, Bicycles, Marine Craft & Aircraft
P-VZ	Other/General Vehicles Supplies and Services
P-WA	Building, Repair and Maintenance Materials
P-WB	Capital Projects
P-WD	Conservation Projects
P-WH	Building Repairs & Maintenance Services
P-WJ	Grounds Maintenance Equipment

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-WK	Ground maintenance, Supplies & Services (incl Landscaping)
P-WL	Testing & Calibration Services (Non Scientific)
P-WN	Plant Purchase & Hire
P-WO	Construction Waste Disposal
P-WP	Temporary & Mobile Buildings Hire & Purchase
P-WU	Building Related Professional Services
P-WX	Signs and Signposting
P-WY	Tent and Marquee Purchase, Hire, Maintenance, repair
P-XA	Fees, Lecturing, Examining, Moderating etc
P-XB	Credit Card Charges
P-XC	Customs and Excise charges (VAT, Duties etc)
P-XD	Fees - Students
P-XE	Hospitality/Entertainment/Courtesy Expenses
P-XF	Miscellaneous hire (not equipment)
P-XG	Building/Premises/Land - Rent, Lease, Hire, Feu Duties
P-XH	Welfare
P-XJ	Other Educational Establishments
P-XK	Other Public Bodies
P-XL	Rates
P-XM	Awards, Gifts, Trophies, Souvenirs
P-XN	Bursaries, Scholarships, Endowments, Donations
P-XR	Interdepartmental trading
P-XS	Student related charges excluding fees

University of Bath
Procurement Product Category Coding List
Level 2

UoB Level 2	PRODUCT CATEGORY DESCRIPTION
P-XT	Professional Associations (Include Membership fees, professional bodies and trade associations)
P-XX	Un-Allocated Transactions
P-YA	Mail Services including Fulfilment
P-YB	Mail Room Equipment Purchase Lease & Maintenance
P-YC	Courier Services
P-YD	Freight Carriage & Haulage Services
P-YE	Furniture - Office Removal and Storage
P-YF	Warehouse and Storage
P-YG	Agric/Hortic Disposal Services
P-YH	Waste-Lab Disposal - Clinical and Chemical
P-YJ	Waste-Confidential Disposal
P-YK	Waste-Non-lab Hazardous Disposal & Treatment Recycling
P-YL	Waste-Refuse Disposal
P-YM	Clothing and Tailoring Supplies and Services
P-YN	Watercooler Equipment Services and Consumables
P-YP	Cleaning Services Including Window Cleaning
P-YQ	Pest & Vermin Control Services
P-YR	Catering Services Outsourced at a fixed site