

**Renewal of a Collaborative Arrangement Approval Form**

This form should be completed according to the process set out in QA20 (section 13 and annex G or annex J for articulation arrangements) and submitted to the Academic Programmes Committee (APC).

|  |  |
| --- | --- |
| Name of Partner: |  |
| Programme(s) currently delivered by partner and any programmes that have been withdrawn during the period under review (if applicable): |  |
| Please state which arrangement is being renewed: *(i.e. Partner* ***and/or*** *Programme - please state name of programme)* |  |
| Number of current students (FTE) on all programmes involved in the partnership |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Year 1** | **Year 2** | **Year 3** | **Year 4** |
|  | **FT** | **PT** | **FT** | **PT** | **FT** | **PT** | **FT** | **PT** |
| **Prog 1** |  |  |  |  |  |  |  |  |
| **Prog 2** |  |  |  |  |  |  |  |  |
| **Prog 3** |  |  |  |  |  |  |  |  |

 |
| Department/School: |  |
| Period of renewal: *(i.e. 1 September 2014 – 31 August 2019)* |  |

|  |
| --- |
| Please provide an evaluative summary of how the partnership and programme(s) have evolved, including any issues that have arisen and any areas of good practice. |
|  |
| Please provide information from the partner organisation on significant changes to resources, staffing or the partner during the period of review. |
|  |
| Please make reference to any external reviews that have taken place during the period under review (eg Review of College Higher Education), and the effectiveness of action taken by a partner in response. |
|  |
| Please give a summary of any issues and good practice arising from meetings held with partners.  |
|  |
| If this is a partner renewal and the partnership is with a non-publicly funded organisation, please confirm that the financial accounts have been recently reviewed by the Director of Finance and Commercial Services. |
|  |

|  |  |
| --- | --- |
| **For renewals to the programme arrangements, please attach the following documents for the period under review to this form (where available):** | *Attached (Y/N)* |
| 1. If required, Degree Scheme Review (DSR) report (and action plan);
 |  |
| 1. Annual Monitoring reports (AMR), if not included in the Degree Scheme Review;
 |  |
| 1. External Examiner reports (EE), if not included in the Degree Scheme Review.
 |  |

|  |  |
| --- | --- |
| **If a periodic review, (Degree Scheme Review) has not been conducted during the period under review, the following should also be attached:** |  |
| 1. A statement from the partner on the future direction of the programme
 |  |
| 1. Student feedback on the programme
 |  |

Submission of this form assumes that the Head of the relevant Home Department/School/Learning Partnerships Office and the Dean (or the Deputy Vice-Chancellor and Provost for Learning Partnerships partners/programmes) have been consulted.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For office information:**

Committee history regarding proposal:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Committee name | Date | Outcome |
| 1 | APC |  |  |
| 2 | FLTQC |  |  |
| 3 | CPAC |  |  |