**Programme Specification**

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| **GENERAL INFORMATION** | |
| *Awarding Institution//Body* | University of Bath |
| *Teaching Institution\** | University of Bath |
| *Validated/Franchised/Licensed (if appropriate)* | N/A |
| *Programme accredited by (including date of accreditation)\** | N/A |
| *Programme approved by (including date & minute number of Senate)* |  |
| *Final award* | Diploma of Higher Education (DiplHE) |
| *Programme title\** | Diploma of Higher Education |
| *UCAS code (if applicable)* | N/A |
| *Subject Benchmark Statement\** | N/A Exit award |
| *Intended level of completed programme (in line with* [*FHEQ*](https://www.qaa.ac.uk/docs/qaa/quality-code/qualifications-frameworks.pdf) *eg 5, 6, 7)\** | FHEQ level 5 |
| *Duration of programme & mode of study\** | Equivalent to 2 academic years’ full time study |
| *Date of Specification preparation/revision\** | May 2014, updated Nov 2016 |
| *Applicable to cohorts (eg. for students commencing in September 2013 or 20013/14-2014/15)\** | Applicable from the 2014/15 academic year |

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| **Synopsis and academic coherence of programme\*** | |
| The Diploma of Higher Education may be awarded by the University as an exit award to those students who have met the requirements for the DiplHE but do not continue with their original programme of study. | |
| **Educational aims of the programme\*** | |
| The overall aim is to recognise academic achievement at FHEQ level 4 and 5. | |
| **Intended FHEQ-level learning outcomes \*** | |
| * Knowledge & Understanding: | * Demonstrate a detailed knowledge of major theories, concepts and techniques of the discipline(s); * Demonstrate an awareness of a variety of ideas, contexts and frameworks and the limitations of these. * Demonstrate an understanding of the main methods of enquiry in the discipline(s). |
| * Intellectual Skills: | * Analyse a range of information with minimum guidance using given classifications/principles and compare alternative methods and techniques for obtaining data; * Reformulate a range of ideas and information towards a given purpose; * Select appropriate techniques of evaluation and evaluate the relevance and significance of the data collected; * Identify key elements of problems and choose appropriate methods for their resolution in a considered manner. |
| * Professional Practical Skills: | * Operate in situations of varying complexity and predictability requiring application of a wide range of techniques; * Act with autonomy, with minimum supervision and direction, within defined guidelines; * Be aware of the wider social and environmental implications of the discipline(s) and debate issues in relation to more general ethical perspectives; * Demonstrate awareness of academic integrity in the discipline(s). |
| * Transferable/Key Skills: | * Communicate effectively in a manner appropriate to the discipline(s) and report practical procedures in a clear and concise manner in a variety of formats; * Interact effectively within a team/learning group (peers, tutors, mentors etc), giving and receiving information and ideas and modifying responses where appropriate; * Evaluate own strengths and weakness, challenge received opinion and develop own criteria and judgement; * Take responsibility for own learning with minimum direction; * Manage research tasks using resources appropriately. |
| **Structure and content of the exit award** | |
| The Diploma of Higher Education is awarded if a student has passed 120 credits, 60 credits at a minimum of FHEQ Level 4 and at least 48 credits at a minimum of FHEQ Level 5. The units will be credit-bearing units at the appropriate level or above approved by the University of Bath taken either as part of the student’s degree programme or as extra-curricular credit-bearing units. Credit achieved through a placement or study abroad cannot contribute to the award of Diploma of Higher Education, unless explicitly stated otherwise in the relevant Programme Regulations.  The content, teaching and learning methods and assessment for each unit will be delivered as articulated in each relevant unit description. Typically though the teaching and learning methods will be a combination of formal lectures by a lecturer supplemented by seminars, tutorials, lab sessions and independent learning activities. | |

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| **Details of work placements / work-based learning / industrial training / study abroad requirements** |
| Not applicable. Credit achieved through a placement or study abroad cannot contribute to the award of Diploma of Higher Education, unless explicitly stated otherwise in the relevant Programme Regulations. |
| **Details of support available to students** (e.g. induction programmes, programme information, resources) |
| Not applicable for exit award. Details of support provided to students will be described in the programme specification of their original programme. |
| **Admissions criteria** (including arrangements for APL/APEL) |
| Admissions criteria: Not applicable for exit award.  Normal University of Bath APL guidelines will apply to this award. |
| **Summary of assessment and progression regulations** |
| Students will be eligible for this award if they have passed at least 120 credits (at least 60 at FHEQ level 4 and at least 48 at FHEQ level 5).  Credit achieved through a placement or study abroad cannot contribute to the award of Diploma of Higher Education, unless explicitly stated otherwise in the relevant Programme Regulations. |
| **Indicators of quality and standards** (e.g. professional accreditation) |
| *(For more general information on each part of the framework, click on the link)*  To assure continuing excellence in its quality and standards, the University of Bath has a quality management framework including:  1. A [Quality Assurance Code of Practice](http://www.bath.ac.uk/quality/cop/statements.html) and associated regulations and policies  2. A learning, teaching and quality committee structure which monitors quality and standards and instigates action for enhancement. For further information:  [Governance](http://www.bath.ac.uk/quality/documents/QA3-PS-Guid-QS-Gov.docx)  [Review and Monitoring](http://www.bath.ac.uk/quality/documents/QA3-PS-Guid-QS-RevMon.docx)  3. [Staff development arrangements](http://www.bath.ac.uk/quality/documents/QA3-PS-Guid-QS-ASD.docx) that assist staff in enhancing their own performance as educators, as researchers or as professional support services staff. Further information:    Students are involved in many of these [processes](http://www.bath.ac.uk/quality/documents/QA3-PS-Guid-QS-StuVoice.docx). The emphasis here is upon the *informed* student voice - engaging with students as academic citizens to ensure they have opportunities to take an active part in shaping their own learning.  A more detailed overview of the University’s [Quality Management Framework](http://www.bath.ac.uk/quality/documents/approach-to-quality-management.pdf) is set out in a summary document.  The University was awarded [Gold](https://www.officeforstudents.org.uk/advice-and-guidance/teaching/tef-outcomes/#/) in the Teaching Excellence Framework (TEF) 2017. This signifies that the university delivers consistently outstanding teaching, learning and outcomes for its students and that the university is of the highest quality found in the UK. The TEF panel highlighted the university’s strong employment orientation, an embedded culture which values students as co-creators of learning, physical and digital resources of the highest quality, consistent and frequent engagement of students with developments from the forefront of research, and an embedded strategy that facilitates, recognises and rewards excellent teaching. |

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| **Sources of other information** |
| n/a |