

QA3 Annex F

Programme design information relating to assessment under the provisions of the New Framework for Assessment: Assessment Regulations: Phase 4 for Honours Year programmes

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Assessment in the programme context

Scheme of study and scheme of assessment

1. For the purposes of describing clearly and completely a scheme of study and a scheme of assessment for a programme that is fully compliant with the NFAAR-HY, it will be sufficient to indicate:
 - a. That the specific Part 3 Honours Year programme has a single stage.
 - b. Which units are designated essential units.
 - c. Which unit is the Work-based Research Project.
2. For programmes fully compliant with the NFAAR-HY, clear reference to the centrally-maintained description of the regulations and a succinct tabular definition of the specific programme details will satisfactorily meet points 1.a–c above. An illustration is provided in Appendix 1: Scheme of study and scheme of assessment details.
3. In any case where an exemption from a specific provision of the NFAAR-HY has been approved for a specific programme, the owning academic department/school must ensure that the scheme of study and/or scheme of assessment include full and clear explanation of the special provisions approved for that programme.

Defining parts and stages

4. The structure of each Part 3 Honours Year programme of study for the purpose of setting out its summative assessment will be described in terms of a single stage, such that:
 - a. Completion of the stage is determined by the outcomes of summative assessment that is final assessment; and where
 - b. Summative assessment in Part 3 will be used to determine the student's fitness to receive the award associated with the programme.
5. Frequently occurring programme structures are illustrated in these terms in Appendix 2: Examples of programme structures. In accordance with normal programme and unit creation and modification procedures, upon the recommendation of academic departments/schools and having regard for broad types of programmes, other allocations of parts and stages may be approved.
6. Neither a part nor a stage will be shorter in duration than one semester.
7. Any supplementary assessments to be undertaken by students who have failed to meet the requirements for satisfactory completion of a programme will occur, and must be satisfactorily completed, before any award can be determined.

Assessment weightings in the calculation of averages

8. Within Part 3 assessment for Honours Year programmes, the contribution of a unit's assessment to the award calculations will normally be directly proportional to the credit-values of the units concerned.
9. Further details about units' credit-weighted values in assessment are set out in Appendix 4: Unit weightings in the calculation of averages.

Designated essential units

10. In accordance with normal programme and unit creation and modification procedures, upon the recommendation of academic departments/schools and having regard for broad types of programmes, units may be classed as designated essential units for specified programmes. (Designated essential units (DEUs) are those which must be passed in order to qualify to

proceed with a programme or to receive its normal award at the end. Marginal failure in such units cannot be condoned.)

- 11.** Any designated essential units will be clearly specified in the scheme of study for that programme.

Appendix 1: Scheme of study and scheme of assessment details

Figure 1: Table showing a hypothetical one-year full-time programme

Programme code	UDAS-AFB01							
Programme title	Sustainable Development Sciences (Work-based Learning)							
Award type	Bachelor of Science with honours							
Award title	Sustainable Development Sciences							
Mode of Attendance	Full-time							
Length	1 year							
State if coexistent M-level programme	-							
State any designated alternative programme(s)	-							
Approving body and date of approval	Board of Studies for the Faculty of ... 16 January 2008							
Part	Stage	Normal period of study for this Mode		Unit code	Unit title	Unit status	Credits	DEU status
		Yr	Sem					
3	1	Yr 1	AY	XX31326	Full unit title as formally approved	C	18	DEU
		Yr 1	Sem 1	XX31347	Full unit title as formally approved	C	12	-
		Yr 1	Sem 1	XX31348	Full unit title as formally approved	C	6	-
		Yr 1	Sem 1	XX31416	Full unit title as formally approved	C	3	-
		Yr 1	Sem 2	XX31217	Full unit title as formally approved	C	12	-
		Yr 1	Sem 2	XX31236	Full unit title as formally approved	C	6	-
		Yr 1	Sem 2	XX31114	Full unit title as formally approved	C	3	-
Assessment weightings and decision references								
Stage	Weighting within programme	NFAAR-HY decisions reference See: http://www.bath.ac.uk/registry/nfa/index.htm						
Stage 1	100%	Main assessment: Appendix 11 Supplementary assessment: Appendix 12						

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Appendix 2: Examples of programme structures

Figure 2: Parts and stages in typical Honours Year programmes

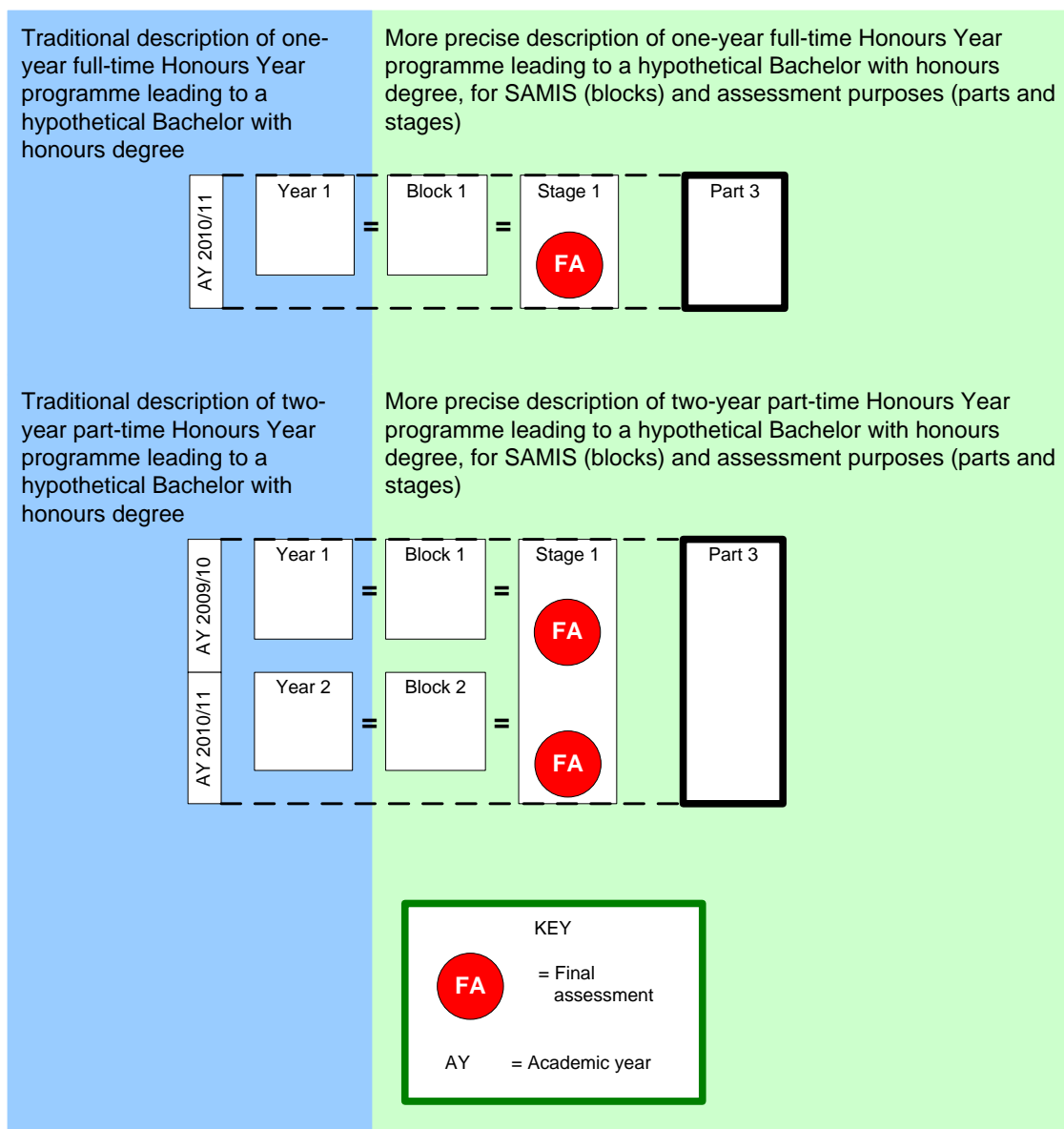
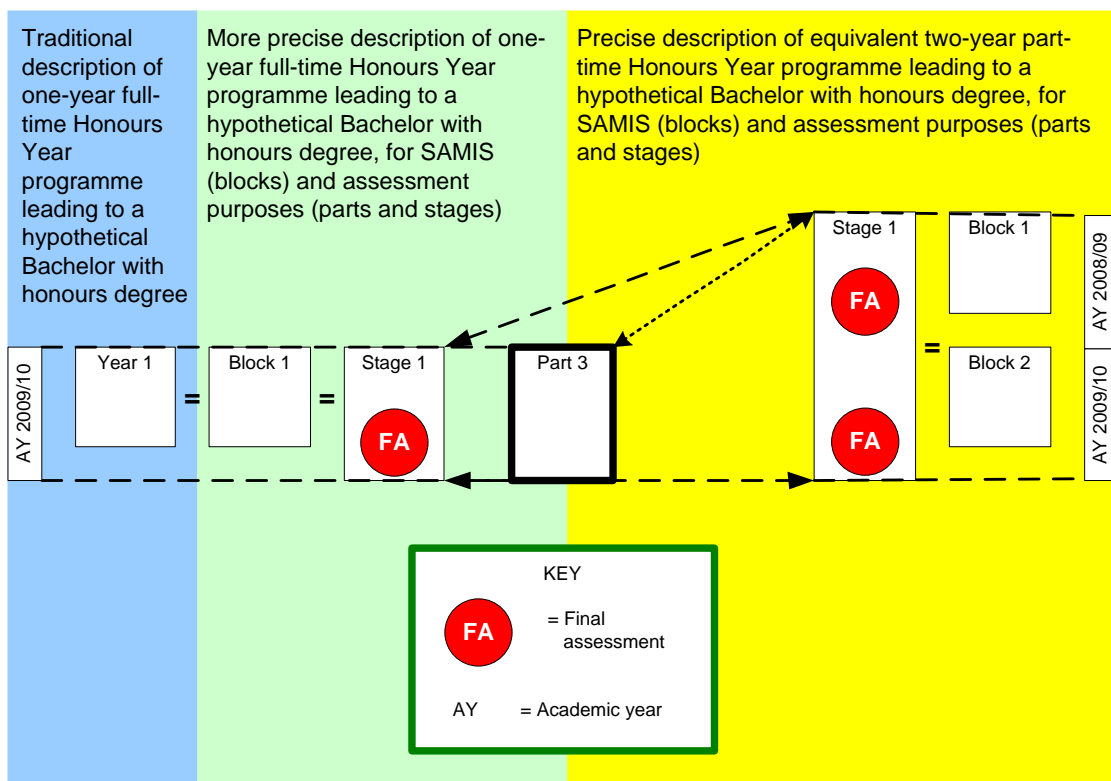


Figure 3: Equivalent parts and stages in full-time and part-time programmes



Appendix 3: Stage progression

1. Honours Year programmes are designed as single-stage programmes, where the decisions about the student's performance are made at the end of the programme. There is therefore no progression from one stage to another stage within the programme, even when as a part-time programme it may extend over more than one year of study.
2. Main assessments may occur at the end of each of two semesters in a full-time programme, or be spread out over two years in a part-time programme. In both circumstances, results will be fed back to students after each round of assessment, but no formal decisions will be made until the end of the programme.
3. In the event that a student has failed one or more designated essential units, within the specified parameters, supplementary assessment may be required. Where supplementary assessment is required, it is still deemed to be within the same single stage of the programme.

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Appendix 4: Unit weightings in the calculation of averages

1. Within Part 3 assessment for Honours Year programmes, the contribution of a unit's assessment to the award calculations will normally be directly proportional to the credit-values of the units concerned.
2. Thus, the equivalent sets of units taken in full-time or in part-time Honours Year programmes all constitute the whole of the assessment calculation, as illustrated in Figure 4.

Figure 4: Typical unit weightings towards averages and awards

Bachelor with honours awards	
Type of award	Part 3
	Stage 1
1-year full-time Honours Year programme (after Foundation degree)	100%

Type of award	Part 3
	Stage 1 (2 years)
2-year part-time Honours Year programme (after Foundation degree)	100%

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