



# Certificate of Higher Education Programme Specification

GENERAL INFORMATION	
<i>Awarding Institution/Body</i>	University of Bath
<i>Teaching Institution*</i>	University of Bath
<i>Validated/Franchised/Licensed (if appropriate)</i>	N/A
<i>Programme accredited by (including date of accreditation)*</i>	N/A
<i>Programme approved by (including date &amp; minute number of Senate)</i>	
<i>Final award</i>	Certificate of Higher Education (CertHE)
<i>Programme title*</i>	Certificate of Higher Education
<i>UCAS code (if applicable)</i>	N/A
<i>Subject Benchmark Statement*</i>	N/A Exit award
<i>Intended level of completed programme (in line with <a href="#">sector recognised standards</a> eg 5, 6, 7,)*</i>	FHEQ level 4
<i>Duration of programme &amp; mode of study*</i>	Equivalent to 1 academic year full time study
<i>Date of Specification preparation/revision*</i>	May 2014, updated Nov 2016 and June 2021, minor updates July 2024
<i>Applicable to cohorts (eg. for students commencing in September 2013 or 20013/14-2014/15)*</i>	Applicable from the 2014/15 academic year. Aegrotat consideration applicable for students current at the start of the 2020/21 academic year and thereafter.

**Synopsis and academic coherence of programme\***

The Certificate of Higher Education may be awarded by the University, in line with the provisions of the assessment regulations, as an exit award to those students who have met the requirements for the CertHE but do not continue with their original programme of study.

The CertHE may also be granted in extraordinary circumstances as an aegrotat award in line with the provisions of Ordinances 14.8 and 14.9, where the student is deemed to have passed a substantial portion of their programme's requirements at FHEQ level 4.

**Educational aims of the programme\***

The overall aim is to recognise academic achievement at FHEQ level 4.

**Intended FHEQ-level learning outcomes \***

➤ Knowledge & Understanding:	<ul style="list-style-type: none"><li>• Demonstrate a factual and/or conceptual knowledge base with emphasis on the nature of the discipline(s) and appropriate terminology.</li></ul>
➤ Intellectual Skills:	<ul style="list-style-type: none"><li>• Analyse with guidance using given classifications/principles;</li><li>• Collect and categorise ideas and information in a predictable and standard format;</li><li>• Evaluate the reliability of data using defined techniques and/or tutor guidance;</li><li>• Apply given tools/methods accurately and carefully to a well-defined problem and begin to appreciate the complexity of the issues.</li></ul>
➤ Professional Practical Skills:	<ul style="list-style-type: none"><li>• Operate in predictable, defined contexts that require use of a specified range of standard techniques;</li><li>• Act with limited autonomy, under direction or supervision, within defined guidelines;</li><li>• Translate and adjust academic content and debate into practice and application;</li><li>• Demonstrate awareness of academic integrity in current areas of study.</li></ul>
➤ Transferable/Key Skills:	<ul style="list-style-type: none"><li>• Communicate effectively in a format appropriate to the discipline(s) and report practical procedures in a clear and concise manner;</li><li>• Work effectively with others as a member of a team and meet obligations to others (for example, tutors, peers, and colleagues);</li><li>• Evaluate own strengths and weakness within criteria largely set by others;</li><li>• Take responsibility for own learning with appropriate support;</li><li>• Manage information, collect appropriate data from a range of sources and undertake simple research tasks with external guidance.</li></ul>

**Structure and content of the exit award**

The Certificate of Higher Education may be awarded if a student has passed 60 credits at a minimum of FHEQ level 4. The units will be credit-bearing units at the appropriate level or above approved by the University of Bath and taken either as part of the student's degree programme or as extra-curricular credit-bearing units. Credit achieved through a placement or

study abroad cannot contribute to the award of Certificate of Higher Education, unless explicitly stated otherwise in the relevant Programme Regulations.

Credit achieved through condonement cannot contribute to the award.

The content, teaching and learning methods and assessment for each unit will be delivered as articulated in each relevant unit description.

#### **Details of work placements / work-based learning / industrial training / study abroad requirements**

Not applicable. Credit achieved through a placement or study abroad cannot contribute to the award of Certificate of Higher Education, unless explicitly stated otherwise in the relevant Programme Regulations.

#### **Details of support available to students** (e.g. induction programmes, programme information, resources)

Not applicable for exit award. Details of support provided to students will be described in the programme specification of their original programme.

#### **Admissions criteria** (including arrangements for APL/APEL)

Admissions criteria: Not applicable for exit award.

Normal University of Bath APL guidelines will apply to this award.

#### **Summary of assessment and progression regulations**

Students will be eligible for this award if they have passed at least 60 credits at FHEQ level 4. Credit achieved through a placement or study abroad cannot contribute to the award of Certificate of Higher Education, unless explicitly stated otherwise in the relevant Programme Regulations. Credit achieved through condonement cannot contribute to the award.

The CertHE may also be granted in extraordinary circumstances as an aegrotat award in line with the provisions of Ordinances 14.8 and 14.9, where the student is deemed to have passed a substantial portion of their programme's requirements at FHEQ level 4.

#### **Indicators of quality and standards** (e.g. professional accreditation)

*(For more general information on each part of the framework, click on the link)*

The University's approach to quality assurance in education is set out in its [Assuring Academic Quality and Standards Policy](#). Through its Quality Assurance Code of Practice, the University describes the principles and processes for assuring quality and standards across the student and course lifecycles.

The University was awarded an overall rating of [Gold](#) in the Teaching Excellence Framework 2023. This means that typically the experience students have at the University of Bath and the outcomes it leads to are outstanding. The University's student experience rating is Gold, which means the student academic experience is typically outstanding. The University's student outcomes rating is Gold, which means student outcomes are typically outstanding.

#### **Sources of other information**

N/A