



## AN INTRODUCTORY READING LIST

Dear Student

We have compiled a short reading list which you may find helpful to get you started. You are not required to purchase any books for your degree but if you find that one of these general textbooks is organised and written in a style that you like, you may find it useful to have it to hand as a reference point throughout your degree. All these books are available in the University library. You will be provided with comprehensive reading lists for your units when you arrive at the University.

All first year students in the Department of Social and Policy Sciences take the same compulsory units in sociology and social policy, and the books shown below are linked to these. You will also be able to choose some units in Politics, Psychology or International Development.

### **SOCIOLOGY**

Cohen, R. and Kennedy, P.T. (2013) *Global Sociology*, 3<sup>rd</sup> ed. (London: Palgrave Macmillan)

Fulcher, J. and Scott, J. (2011) *Sociology*, 4<sup>th</sup> ed. (Oxford: Oxford University Press)

Giddens, A. and Sutton, P.W. (2013) *Sociology*, 7<sup>th</sup> ed. (Cambridge: Polity Press)

Macionis, J.J. and Plummer, K. (2012) *Sociology: a global introduction*, 5<sup>th</sup> ed. (London: Prentice Hall)

Punch, S., Marsh, I., Keating, M. and Harden, J. (eds) (2013) *Sociology: making sense of society*, 5<sup>th</sup> ed. (Harlow: Pearson)

### **SOCIAL POLICY**

Alcock, C., Daly, G and Griggs, E. (2008) *Introducing Social Policy*, 2<sup>nd</sup> ed. (Harlow: Pearson)

Alcock, P., May, M. and Wright, S. (eds) (2012) *The Student's Companion to Social Policy*, 4<sup>th</sup> ed. (Oxford: Wiley)

Baldock, J. (2012) *Social Policy* (Oxford: Oxford University Press)

Beland, D. (2010) *What is Social Policy? Understanding the welfare state* (Cambridge: Polity Press)

Dean, H. (2012) *Social Policy* (Cambridge: Polity Press)

Lister, R. (2010) *Understanding Theories and Concepts in Social Policy* (Bristol: Policy Press)

## **RESEARCH METHODS**

Becker, S., Bryman, A. and Ferguson, H. (eds) (2012) *Understanding Research for Social Policy and Social Work: themes, methods and approaches* (Bristol: Policy Press)

Bryman, A. (2012) *Social Research Methods*, 4<sup>th</sup> ed. (Oxford: Oxford University Press)

Gomm, R. (2008) *Social Research Methodology: a critical introduction*, 2<sup>nd</sup> ed. (Basingstoke: Palgrave Macmillan)

Denscombe, M. (2010) *The Good Research Guide for Small-Scale Social Research Projects*, 4<sup>th</sup> ed. (Maidenhead: McGraw-Hill/Open University)

Kumar, R. (2011) *Research Methodology: a step-by-step guide for beginners*, 3<sup>rd</sup> ed. (London: Sage)

Sarantakos, S. (2013) *Social Research*, 4<sup>th</sup> ed. (Basingstoke: Palgrave Macmillan)

## **STUDY SKILLS**

Burns, T. and Sinfield, S. (2012) *Essential Study Skills: a complete guide to success at University*, 3<sup>rd</sup> ed. (London: Sage)

Cottrell, S. (2011) *Critical Thinking Skills: developing effective analysis and argument* (Basingstoke: Palgrave Macmillan)

Cottrell, S. (2012) *The Exams Skills Handbook: achieving peak performance* (Basingstoke: Palgrave Macmillan)

Cottrell, S. (2013) *The Study Skills Handbook*, 4<sup>th</sup> ed. (Basingstoke: Palgrave Macmillan)

Godfrey, J. (2013) *How to Use your Reading in your Essays*, 2<sup>nd</sup> ed. (Basingstoke: Palgrave Macmillan)

Greetham, B. (2013) *How to Write Better Essays*, 3<sup>rd</sup> ed. (Basingstoke: Palgrave Macmillan)

Northedge, A. (2005) *The Good Study Guide*, 2<sup>nd</sup> ed. (Milton Keynes: Open University Press)

Oliver, P. (2012) *Succeeding with your literature review: a handbook for students* (Maidenhead: Open University Press)

Race, P. (2003) *How to study: practical tips for university students* (Oxford: Blackwell)

Solomon, G. (2013) *Just Write It! How to develop top-class university writing skills* (Maidenhead: Open University Press)

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