

Regulations for ISC Students at the University of Bath

Your status with the University of Bath during your time studying with the International Study Centre (ISC)

As a registered student of the International Study Centre, you are also an Associate Student (ISC) of the University of Bath for the duration of your ISC programme of study.

You will be an **Associate Student (ISC)** of the University of Bath if you are a registered student with the ISC and on one of the following programmes:

- International Foundation Year (IFY):
 - Business, Finance and Management
 - Engineering, Science and Computing
 - Health and Life Sciences
 - Social Sciences
- Pre-Masters Programme (PMP):
 - Business and Economics
 - Social Sciences

Your personal data and the University

As a registered student of the ISC, relevant personal data will be shared with the University of Bath so that we can identify you as an Associate Student (ISC) of the University of Bath and ensure your access to appropriate facilities, services and systems.

The University of Bath will process your data according to the university's data protection policy: [Data Protection Policy](#).

The University of Bath will share your data with our independent Students' Union (The Bath SU) under the data sharing agreement between the University and The Bath SU.

University of Bath Regulations, Policies and Terms of Use

As an Associate Student (ISC) at the University of Bath, you will be based on the University of Bath campus and will have access to many of the university's campus facilities and services, including IT systems and online resources, over the duration of your ISC programme.

Whilst you are studying on your ISC programme, you are required to comply with the rules, regulations, policies and procedures as set out by the ISC, as well as abide by the relevant University of Bath rules, regulations, policies, procedures and terms of use

relating to being on university premises and using campus facilities and services where these apply.

Failure to comply with these regulations may result in disciplinary procedures and any subsequent disciplinary action may affect your continuation on your ISC programme of study. Disciplinary action will generally be dealt with in accordance with the ISC Student Disciplinary Policy and related processes, except for circumstances where the University of Bath Student Conduct regulations apply.

Staff with the ISC or the University of Bath will direct you the relevant policy or regulations where needed.

The University of Bath regulations may be changed or amended from time to time.

Any changes to the Regulations will normally come into effect at the start of the academic year, although some may be introduced during the academic year where the University reasonably considers this to be in the best interests of Associate Students (ISC), or where this is required by law or other exceptional circumstances.

Your ISC Student Handbook also contains information about access to facilities and services. The Student Handbook is available via the Virtual Reception. Please also be aware that detailed information about relevant terms and conditions of use may only be available to you at the point you access them.

Please read these regulations carefully prior to the start of your course.

University of Bath Regulations for Associate Students (ISC)

1. Accommodation

1.1 Associate Students (ISC) who are allocated a place in a university residence (which includes all types of accommodation administered by the University) are subject to the following:

- Student accommodation terms and conditions ([Student accommodation terms and conditions](#))
- ResLife Code of Conduct ([ResLife Code of Conduct](#))

The references to 'students' in the student accommodation terms and conditions and the ResLife Code of Conduct includes Associate Students (ISC).

1.2 Breaches of the ResLife Code of Conduct will usually be addressed in accordance with the Student Accommodation Disciplinary Code (as detailed in the ResLife Code of Conduct). Where behaviour constitutes a breach of University of Bath Regulations, this will be addressed via University of Bath's Student Conduct Policy ([Regulation 7: Student Conduct](#) and [Student Conduct Policy and Procedure](#)) and the Student Precautionary Measures Policy ([Regulations for Students Appendix 4: Student Precautionary Measures Policy](#)) where these apply.

The reference to 'students' in the Student Conduct and Student Precautionary Measures Policy includes Associate Students (ISC) in this context.

2. Campus Rules and Regulations

2.1 Pet animals

- 2.1.1** Dogs and other pet animals may not be brought into university buildings or onto the playing fields, except for assistance dogs.
- 2.1.2** Only approved assistance dogs (guide dogs, hearing dogs, service dogs) are allowed into university accommodation under the control of their owner, and the owner must follow the rules set out in the ResLife Code of Conduct ([ResLife Code of Conduct](#)) when bringing an assistance dog into university accommodation.

2.2 Use of Motor Vehicles

- 2.2.1** No motor vehicle may be driven within the university grounds unless it is licensed, insured, roadworthy and registered with the University through Parking Services. Learner drivers are not permitted to drive within the university grounds.

The use of privately owned e-scooters is also not permitted within the university grounds.

- 2.2.2** Students living in university accommodation on campus or off campus may not park or be in possession of a motor vehicle (including a motorbike/moped) on university property unless granted a permit. This also includes Associate (ISC) students. Permits will only be approved in exceptional circumstances.
- 2.2.3** A vehicle will not be eligible for a parking permit unless the person wishing to register it possesses a full driving licence. A parking permit application must be approved before the vehicle registered on the permit can park on university grounds. If a parking permit is approved, you must refer to the university parking regulations ([Parking regulations](#)).

The University reserves the right to remove unauthorised vehicles and dispose of them. The vehicle owner shall have no claim against the University if it exercises this right.

3. Use of Library and Library Services

- 3.1** As an Associate Student (ISC) you will be entitled to a University of Bath Library card and full access to the University Library building, its physical services and print resources. You will be able to access Library services online but due to licensing restrictions, a number of online resources will not be available to you. You must comply with the university's [IT acceptable use policy](#) and all publisher/supplier licencing terms when using services and resources online.

- 3.2** The Library does not charge fines for late return of loanable items from its own collections; however, there are certain instances where charges may be applied, such as for the replacement of a lost Library card, replacement of a lost book, or late return of an item borrowed from another Library. A list of these charges is available on the Library website: [Information about Library fines and charges](#).
- 3.3** As in all other university buildings, neither smoking or vaping are allowed within the Library, or on the Library balcony. Drinks in lidded containers may be brought inside the Library but eating is not permitted. The Library has areas designated for quiet study and areas designated for collaborative work. You will need to comply with the intended use of each area and not disturb other Library users. The Library website gives a summary of the [Library Rules and Regulations](#).
- 3.4** Any breach of Library rules and regulations, including the misuse of a University Library Card, may be dealt with in accordance with the ISC Student Disciplinary Policy and related processes.

4. Use of University IT

- 4.1** All users of computing facilities are bound by general law and the university [IT Acceptable Use Policy](#), together with any rules that apply to facilities for specific groups of students. This includes Associate Students (ISC) studying at the University of Bath.
- 4.2** As an Associate Student (ISC), you are required to read the [Policy](#) and follow the rules on acceptable and unacceptable use.
- This includes important information on creating a secure password which you must not share, and using university services responsibly, with consideration for others.*
- 4.3** Any breach of the IT Acceptable Use Policy may result in your access to the University's networks and services being blocked or limited and may be dealt with in accordance with the ISC Student Disciplinary Policy and related processes. Computer facilities must be used for approved purposes and by approved users only.
- 4.4** Associate Students (ISC) who appear to be using computing facilities for other purposes which are in breach of the IT Acceptable Use Policy may be dealt with in accordance with the ISC Student Disciplinary Policy and related processes. This means that action may be taken against you regardless of the academic consequences if you do not follow these rules.

Potential criminal behaviour may also be reported directly to the police.

5. Use of Sport Facilities

- 5.1 All users of the University's sports facilities must abide by rules and regulations displayed in the facilities or elsewhere on campus.

The opening hours for the sports facilities are determined by the Director of Sport. During opening hours, use of the University's sports facilities may sometimes be restricted to specific categories of people at certain times of the day.

- 5.2 Any person using the facilities may be required to produce evidence of eligibility.
- 5.3 If you are in breach of these rules and regulations for the use of sports facilities, or causing a disturbance within the facilities, you may be asked to leave or you may be liable to suspension or exclusion from the facilities for a period of time.

Inappropriate behaviour relating to the use of any facilities or services provided by the University may be dealt with in accordance with the ISC Student Disciplinary Policy and related processes.

6. Complaints

- 6.1 As an Associate Student (ISC) you can make a complaint using the ISC's Complaints Policy and Procedures. You can find more information about making a complaint on the Virtual Reception.
- 6.2 There are some instances where University of Bath [Student Complaints Policy and Procedure](#) may apply, for example, if you live in University of Bath-managed accommodation and wish to make a complaint about it.

Staff with the ISC or the University of Bath will support you to redirect your complaint to the right place if you have any questions.

7. Events Outside Our Control

- 7.1 As an Associate Student (ISC), the University will make all reasonable attempts to make sure you have access to the expected premises, facilities and services over the duration of your ISC programme of study. Sometimes there are circumstances beyond the reasonable control of the University that could not have been prevented even if the University had taken reasonable care ('Events Outside Our Control').

Events Outside Our Control mean that the University is prevented from, hindered or delayed in providing, or otherwise cannot provide, access to premises, facilities and related educational services to support the delivery of your ISC programme of study.

- 7.2 Examples of Events Outside Our Control include, but are not limited to:

- a. the unanticipated and/or unavoidable absence or departure of key members of staff or specialist staff;
- b. industrial action by third parties;
- c. power failure;
- d. acts of terrorism;
- e. pandemics, epidemics and other threats to public health;
- f. fire;
- g. severe weather conditions;
- h. natural disasters;
- i. political or civil unrest;
- j. damage, interruption or lack of access to buildings, facilities or equipment;
- k. the acts or delays of any governmental or local authority;
- l. legal or regulatory changes, including changes to government guidance
- m. sanctions imposed by any country;
- n. withdrawal by any government or local authority of any necessary licence.

7.3 Where Events Outside Our Control occur, the University will notify the ISC and will take all reasonable steps with the ISC to minimise the resultant disruption to Associate Students (ISC) who are affected by delivering facilities and services in a different way.

7.4 In the unlikely event of withdrawal of a University of Bath course identified as a progression pathway in your ISC International Foundation Year offer letter, Study Group will inform you as soon as possible and support you to find alternative programmes to progress onto as outlined in the [Study Group Student Protection Plan](#).

Version Details

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