

2. FEES General

2.1 The responsibility for payment of fees rests with the individual student. For tuition fee terms and conditions, students must refer to: <https://www.bath.ac.uk/corporate-information/terms-and-conditions-for-tuition-fee-payment/>

Tuition Fees

- 2.2** Tuition fees must be paid by University accepted payment methods. For a list of acceptable payment methods, students must refer to <https://www.bath.ac.uk/guides/paying-your-tuition-fees/> Tuition fees must be paid for the academic year to which they relate on registration. The University may allow students to pay in instalments through available payment methods. The University may allow alternative payment arrangements on a case by case basis. Such arrangements will take account of government guidelines concerning payment of tuition fees. A period of grace may be allowed in individual cases at the discretion of the Director of Academic Registry.
- 2.3** Individual students are ultimately personally liable for tuition fees unpaid by sponsors (including Local Education Authorities and Research Councils). Students may be required to provide further information about who has paid for their tuition fees if the payment has not been made by the student themselves or their University approved sponsor as required by Anti Money Laundering regulations. To understand the University's approach to Anti Money Laundering, students must refer to the Anti Money Laundering policy <https://www.bath.ac.uk/publications/anti-money-laundering-policy/>.
- 2.4** If any student does not pay the annual tuition fee on registration, or by such time as may have been agreed either under instalment or other alternative University arrangements, or under any period of grace allowed by the Director of Academic Registry, then after due warning and unless the Director of Academic Registry determines otherwise, their registration will lapse and they will be required to withdraw from the University. A person who ceases in this way to be a student of the University may make representations to the Vice-Chancellor, who may exercise Statutory power to re-admit the student. Before considering any such representations the Vice-Chancellor will normally expect the debt to have been discharged in full.

Residence Fees

- 2.5** Students' residence fees must be paid within three weeks of the beginning of the autumn letting period and within two weeks of subsequent letting periods in respect of which the payments are due, or within two weeks of such other date as a residence fee becomes due. Where residence fees are not paid by the due time, the University reserves the right to reallocate the accommodation and to conduct a review and follow-up process to recover the outstanding debt.

Examination Fees

- 2.6** Examination fees will normally be included in the annual tuition fees.
- 2.7** A student shall not normally be eligible for examination unless the appropriate fee has been paid to the University at the due time.
- 2.8** If a candidate withdraws from an examination or leaves the University without presenting themselves for examination, or is not required to present themselves for

examination at the end of any year, the candidate shall not be entitled to recover any annual fee paid, and the fee paid shall not be transferable to a later occasion of examination; a refund of any fee shall be made only in exceptional circumstances.

Other Fees and Charges

2.9 Other fees and charges for services, such as, but not limited to, library fines are payable in full when they are due. Non-payment of other fees and charges will be subject to a review and follow up process to recover the outstanding debt.

Academic Consequences of Non-Payment of Tuition Fees

2.10 If any person is in default in regard to payment of tuition fees to the University:

2.10.1 no Degree, Diploma, Certificate or other academic award shall be granted to that person unless the Senate considers that there are exceptional circumstances which justify such grant, and

2.10.2 the Senate may recommend to the Council that that person be deprived of any Degrees, distinctions or titles, Diplomas or Certificates conferred on or granted to that person by the University, and that all privileges connected therewith be withdrawn, and

2.10.3 registration for the next academic year will normally only be permitted when all tuition fees incurred in previous years of study have been paid.

Amendments to these Regulations are approved by Senate. Any such amendments are identified above and will take effect from the date shown.

Date of Last Update: 1 August 2023