
Meeting: SCHOOL OF MANAGEMENT
BOARD OF STUDIES

Date and Time: Wednesday 3 July 2024, 14.15pm

Venue: Remote – via MS Office TEAMS

Present:

Prof S PAVELIN (Chair)
Mr I CRAWFORD
Dr S DAVARI
Prof G ERDOGAN
Prof R JACKSON
Prof R KAMM
Prof M MACLEAN
Mrs N MAHIL
Dr F MUGHAL
Dr T QIU (from 302 to 305)
Dr S WHARTON
Dr B YALABIK
Dr C ZHANG

In Attendance:

Ms H RHODES, School of Management Faculty Librarian
Ms K ELLIOTT (Secretary to meeting)

Apologies for absence were received from:

Dr P NUTTALL, Prof S BRAMMER, Dr D JANSON, Prof S PASCU, Dr T WAKELEY, Mrs T NEATHWAY,
Mr K EVJENTH, Dr J ELLIS-BRUSH, Dr Z YALABIK.

Part I Business

ACTION

297 Declarations of Interest

The Chair asked for any declarations of interest concerning the business to be discussed, none were indicated.

298 Minutes of the Previous Meeting

The minutes of the meeting of the Board held on 22 May 2024 (Paper SM23/24-180) were confirmed as an accurate record.

299 Matters Arising

There were no matters arising.

300 Chair's Business

There was no Chair's Business.

301 Report on students undertaking teaching activities

The Board considered a report on the contribution of students to teaching activities, including a survey of the views of students who undertook the activities (Paper SM23/24 – 181).

Feedback included on the report suggested that overall utilising research students to undertake teaching activities was having a positive impact.

It was noted that whilst some research students in the School routinely received teaching tasks as part of a scholarship scheme, other students who were not on that scheme were allocated tasks in a more random way. Reflecting on the findings of the report, colleagues in the School have commenced a review of how teaching tasks are recorded with the intention of increasing awareness of task availability and allocation.

Members discussed the importance of supporting research students to gain experience of teaching as this would help them prepare for future academic careers. The School is in early stages of developing a new programme of training about teaching skills, this will be made available to research students.

Members also discussed the University allocation of time for specific teaching tasks, noting the importance of seeking realistic time allocation and pay for students who undertake such activities.

AGREED: the Board agreed to submit the report to EQSC.

[Dr T QIU joined the meeting.]

Part II Business

302 Matters by Postgraduate Course

The Board confirmed changes to units and courses for postgraduate courses in the School (Paper SM23/24 – 182).

The inclusion of internships as an alternative to dissertations for MSc courses in the School was discussed. It was agreed that students would have different experiences if they undertook a dissertation or an internship and indeed students would leave with different course award titles (as “with placement” is added for students who undertake an internship).

The Director of Teaching for PGT, Professor KAMM, noted that the option to undertake an internship is currently available on four of the School's MSc courses. Within the changes confirmed by the Board, one more course will give students the option of an internship from 2025/26 session. He noted that the internship has two academic assessments; it had not been considered

necessary to adjust the learning outcomes for the courses that contain an internship.

AGREED: Director of Teaching for PGT to lead a review of course learning outcomes following completion of 2023/24 running of courses that offer both a dissertation and an internship route. **RK**

303 Matters by Undergraduate Course

The Board confirmed changes to units and courses for undergraduate courses in the School (Paper SM23/24 – 183).

Part III Business

304 School Committees

- a The Board received the notes of the **School Executive Board** held on 9 May, 23 May and 6 June 2024 (Papers SM23/24-184, 185 and 186).
- b The Board received the minutes of the **School Learning, Teaching and Quality Committee** held on 19 June 2024 (Paper SM23/24-187).

Part IV Business

305 Any Other Business

There was no other unreserved business.

The meeting then proceeded to reserved business.