
Meeting: SCHOOL OF MANAGEMENT
BOARD OF STUDIES

Date and Time: Wednesday 9 October 2024, 14:15pm

Venue: Remote – via MS Office TEAMS

Present:

Prof S PAVELIN (Chair)
Dr I CRAWFORD
Dr S DAVARI
Dr J ELLIS-BRUSH
Ms M FOUND
Prof R KAMM
Prof M MACLEAN
Dr F MUGHAL
Ms T NEATHWAY
Prof S PASCU
Dr T QIU
Dr T WAKELEY
Dr B YALABIK (from item 357)
Dr Z YALABIK

In Attendance:

Ms H RHODES, Faculty Librarian, School of Management
Ms K ELLIOTT, secretary to meeting.

Apologies for absence were received from:

Prof S BRAMMER, Dr P NUTTALL, Dr D JANSON, Prof A BROWN, Dr W HUANG, Prof G ERDOGAN,
Prof R JACKSON, Dr S WHARTON, Dr Chris DIMOS, Mrs D MAHIL.

Part I Business

ACTION

351 Declarations of Interest

The Chair asked for any declarations of interest concerning the business to be discussed, none were indicated.

352 Minutes of the Previous Meeting

The minutes of the meeting of the Board held on 17 July 2024 (Paper SM24/25-028) were confirmed as an accurate record.

353 Matters Arising

The Board received an update on previously proposed changes to the Integrated PhD course specification, noting that rephrasing was continuing with the aim of introducing the revised specification for 2025/26 cohort onwards (Paper SM24/25-029).

354 Chair's Business

There was no Chair's Business.

355 Board of Studies standing orders and membership

- a The members reviewed the Board's standing orders (Paper SM24/25-030). It was noted that the standing orders, as published on the web, contained some drafting errors. In parts the document reads as if discussing Senate rather Board of Studies, for instance discussing the Vice-Chancellor having the role of Chair.

AGREED: The drafting errors to be reported to the Governance Team of the University for correction.

Sec

- b The members received Board membership for 2024/25, postgraduate student reps and SU Sabbatical Officers still to be confirmed (Paper SM24/25-031).

356 Annual report on errors in examination papers from 2023/24

The Board considered a report on examination paper errors from the 2023/24 session (Paper SM24/25-032). The report lists 4 papers with errors which is about 2% of all examination papers written within the School.

Members noted that the errors were mainly caused by on-line (Inspera) examinations and that the School will not be running examinations under that method of delivery in 2024/25.

[Dr B YALABIK joined the meeting]

357 Annual report on scaling during board of examiners from 2023/24

The Board considered a report on scaling applied to units by board of examiners during the 2023/24 session (Paper SM24/25-033).

Members noted that the boards considered units that were in the atypical range but only scaled units on an exceptional basis based on evidence which indicated scaling was appropriate.

The Director for Postgraduate Teaching noted the discussions that had taken place prior to boards to ensure that markers had been clear on the new pass mark of 50, and the implications of this for expected means.

358 Annual report of independent observers attending board of examiners

The Board considered a report from independent observers who attended School board of examiners during the 2023/24 session (Paper SM24/25-034).

Part II Business

359 Membership of sub-committees of the Board of Studies

- a** The Board received the members of the School's Board of Examiners for Programmes for 2024/25 session (Paper SM24/25-035).
- b** The Board received the members of the School's Board of Examiners for Units for 2024/25 session (Paper SM24/25-036).
- c** The Board received members of the on-line MSc course Board of Examiners for 2024/25 session (Paper SM24/25-037).

AGREED: Any typos noted to be reported to secretary who will forward to the list maintainers. **Sec**

Part III Business

360 School Committees

The Board received the minutes of the **School Research and Knowledge Exchange Committee** held on 4 June 2024 (Paper SM23/24-038).

Part IV Business

361 Any Other Business

There was no other business.

The meeting then proceeded to reserved business.