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Meeting: SCHOOL OF MANAGEMENT  
BOARD OF STUDIES

Date and Time: Wednesday 12 November 2025, 14:15pm

Venue: Remote – via MS Office TEAMS

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**Present:**

Prof S PAVELIN (Chair)  
Prof I CRAWFORD  
Dr C DIMOS  
Dr J ELLIS-BRUSH  
Prof G ERDOGAN  
Mrs D MAHIL  
Dr F MUGHAL  
Dr D TODD [items 563-567]  
Dr T WAKELEY  
Dr S WHARTON  
Mr M WILLIS  
Dr B YALABIK  
Dr Z YALABIK

**In Attendance:**

Ms H RHODES, Faculty Librarian, School of Management  
Ms K ELLIOTT, School Assistant Registrar, secretary to meeting.

**Apologies for absence were received from:**

Prof S BRAMMER, Prof A BROWN, Dr D JANSON, Dr P NUTTALL, Dr J BROMFIELD,  
Prof M MACLEAN, Dr R PAVLYUCHENKO, Prof R JACKSON, Prof S PASCU, Dr W HUANG

## Part I Business

### **ACTION**

#### **560 Declarations of Interest**

The Chair asked for any declarations of interest concerning the business to be discussed, none were indicated.

#### **561 Minutes of the Previous Meeting**

The minutes of the meeting of the Board held on 8 October 2025 (Paper SM25/26-062) were confirmed as an accurate record.

## 562 Matters Arising

Minute 544: Rule 2 updates discussed in previous meeting have been put on hold to give time for further consultation. In the interim calculators will continue to be provide in examination venues. Academic departments can recruit external chief invigilators but only when all other options have been exhausted.

There were no other matters arising.

[D TODD joined the meeting]

## 563 Chair's Business

There was no Chair's Business.

## 564 Annual report on scaling during board of examiners

The Board received a report on scaling applied to units by board of examiners during the 2024/25 session (Paper SM25/26-063).

The Chair noted that the low number of units scaled indicates that the board of examiners are complying with the expectation of the University that scaling should be used in exceptional cases only.

Board members discussed potential guidance for those setting assessments as well as for moderators (and how this role is especially important at the marking stage). The Director of Teaching for Postgraduate Taught Students noted that the School's external examiners were advising that there is a tendency for marking to be clustered and that confidence in using the full marking range may actually assist markers.

It was noted that whilst guidance had been sent to academic colleagues on the move to a 50% pass mark for postgraduate assessments more information could be provided.

The Board noted that eleven units had been scaled in 2024/5, 3% of all units considered in board of examiners during the session. Of these 5 had been scaled more than once in four most recent academic sessions.

**AGREED:** Consideration to be given to providing further advice on marking to 50% pass mark for postgraduate assessments. **BY, MW**

## Part II Business

### 565 Membership of sub-committees of the Board of Studies

- a The Board confirmed the members of the School's Board of Examiners for Courses for 2025/26 session (Paper SM25/26-064).
- b The Board confirmed the members of the School's Board of Examiners for Units for 2025/26 session (Paper SM25/26-065).

- c The Board confirmed the members of the School's Accreditation Sub-committee for 2025/26 session (Paper SM25/26-066).

### Part III Business

#### 566 School Committees

- a The Board received the notes of the School's Executive Board held on 2 October 2025 (Paper SM25/26-067).
- b The Board received the minutes of the School's Learning, Teaching and Quality Committee held on 15 October 2025 (Paper SM25/26-068).
- c The Board received the minutes of the School's Research and Knowledge Exchange Committee held on 21 October 2025 (Paper SM25/26-069).

### Part IV Business

#### 567 Any Other Business

Board members noted with regret that no student representatives were attending the Board meetings. Colleagues are actively encouraging participation.

There was no other business.

*The meeting then proceeded to reserved business.*