
Meeting: SCHOOL OF MANAGEMENT
BOARD OF STUDIES

Date and Time: Wednesday 14 January 2025, 14:15pm

Venue: Remote – via MS Office TEAMS

Present:

Prof S PAVELIN (Chair)
Dr J BROMFIELD
Prof I CRAWFORD
Dr C DIMOS
Dr J ELLIS-BRUSH
Prof G ERDOGAN
Dr W HUANG
Dr D JANSON
Mrs D MAHIL
Prof S PASCU
Dr R PAVLYUCHENKO
Dr T WAKELEY
Dr S WHARTON
Mr M WILLIS
Dr B YALABIK
Dr Z YALABIK

In Attendance:

Mr T WOODMAN, Subject Librarian, School of Management
Ms K ELLIOTT, School Assistant Registrar, secretary to meeting.
Dr L STUBBS, School Assistant Registrar

Apologies for absence were received from:

Prof S BRAMMER, Prof A BROWN, Dr P NUTTALL, Prof M MACLEAN, Prof R JACKSON,
Dr F MUGHAL, Dr D TODD

Part I Business

ACTION

583 Declarations of Interest

The Chair asked for any declarations of interest concerning the business to be discussed, none were indicated.

584 Minutes of the Previous Meeting

The minutes of the meeting of the Board held on 12 November 2025 (Paper

SM25/26-102) were confirmed as an accurate record.

585 Matters Arising

There were no matters arising.

586 Chair's Business

There was no Chair's Business.

587 Approval of new course

The Board considered a proposal for the introduction on new course, PG Diploma for online Engineering Business Management (Paper SM25/26-103).

The intention is to market this as a stand-alone course, currently it is an exit awards for an online MSc course.

The course will be managed through the Faculty of Engineering and Design; the School contributes to the course. The Director of Teaching for online courses indicated that he was in favour of the new course as it should help to increase student numbers. The Faculty of Engineering and Design representative noted that the Faculty was also in favour of the creation of the course. In response to a query on the desirability of establishing an additional PG Certificate, it was noted that the nature of the delivery of the course content did not currently facilitate this.

The Associate Dean Education requested that clarification be sought on the potential implications on the current contract with Risepoint (with regard to marketing and also provision of remote learning platform).

AGREED: Subject to clarification on whether the current contract with Risepoint would be changed, the School's Board of Studies recommends to Academic Programmes Committee the strategic approval of the new course.

Sec

[Notes from Secretary: after the meeting information was provided to confirm that

a) the contract length will not change as a result of the introduction of a stand-alone PG Diploma.

b) the delivery and enrolment structure made it difficult for students to complete a prescribed set of units for a named PG Certificate award.]

588 Annual report on appeal review requests

The Board received a report on appeal review requests received within the School during 2024/25 session, including PGT finalists of November 2025. (Paper SM25/26-104).

The Chair noted the positive direction with fewer appeal requests being received compared to previous sessions.

A member of the Committee suggested that splitting categories between

prejudice, bias and inadequate assessment would provide useful clarification rather than having them grouped.

589 Annual report on assessment offence considerations

The Board received a report on assessment offence investigations undertaken within the School during 2024/25 session, including PGT finalists of November 2025 (Paper SM25/26-105).

The Associate Dean Education noted that the reporting utilised recognised offence categories. What was not easy to assess from the report was whether students are making mistakes when using Generative AI for their assignments. The Chair noted that there are likely to be separate discussions on how to support colleagues so they can advise students appropriately about the use of AI in assignments.

The Chair noted that the School has changed from using numerous different Directors of Studies individually processing small number of cases to coordination of all cases by the two Directors of Integrity and Ethics. The Chair stated that this will provide an opportunity to build knowledge that can be used as a basis for developing guidance for unit convenors when supporting students to follow good assessment practices.

Part II Business

There were no items under this section of the agenda.

Part III Business

590 School Committees

- a The Board received the notes of the School's Executive Board held on 30 October, 27 November, and 12 December 2025 (Papers SM25/26-106, 107 & 108).
- b The Board received the minutes of the School's Learning, Teaching and Quality Committee held on 3 December 2025 (Paper SM25/26-109).
- c The Board received the minutes of the School's Research and Knowledge Exchange Committee held on 9 December 2025 (Paper SM25/26-110).

Part IV Business

591 Any Other Business

Board members received an update on appointment of School representatives from student body. The hope is that students would attend the next meeting of the Board.

There was no other business.

The meeting then proceeded to reserved business.

Confirmed