
Meeting: SCHOOL OF MANAGEMENT
BOARD OF STUDIES

Date and Time: Wednesday 15 January 2025, 14:15pm

Venue: Remote – via MS Office TEAMS

Present:

Prof S PAVELIN (Chair)
Prof I CRAWFORD
Dr J ELLIS-BRUSH
Prof G ERDOGAN
Dr W HUANG
Prof R JACKSON
Dr D JANSON
Prof R KAMM
Prof M MACLEAN
Mrs D MAHIL
Ms T NEATHWAY
Prof S PASCU
Dr T QIU
Dr T WAKELEY
Dr S WHARTON [for items 402 to 406]
Dr B YALABIK
Dr Z YALABIK

In Attendance:

Mr T WOODMAN, Subject Librarian, School of Management
Ms K ELLIOTT, secretary to meeting.

Apologies for absence were received from:

Prof S BRAMMER, Dr P NUTTALL, Prof A BROWN, Mr V TRIPATHI, Ms H RHODES, Dr C DIMOS,
Mr S SINGH, Dr S DAVARI, Dr F MUGHAL

Part I Business

ACTION

398 Declarations of Interest

The Chair asked for any declarations of interest concerning the business to be discussed, none were indicated.

399 Minutes of the Previous Meeting

The minutes of the meeting of the Board held on 13 November 2024 (Paper SM24/25-083) were confirmed as an accurate record.

400 Matters Arising

378): Strategic approval of new courses BSc Finance is under consideration by APC.

401 Chair's Business

There was no Chair's Business.

[Dr WHARTON joined the meeting]

402 Review of CILOs for MSc courses with placements

The members of the Board considered a report reviewing the CILOs for School's MSc courses with regard to difference between courses with and without placements (Paper SM24/25-084).

The Director of Teaching for Postgraduate Taught Courses noted that he had reviewed current Course Intended Learning Outcomes (CILOs) for courses that had placements and compared these to courses without. Overall there is a mix of practice with some courses attaching unique learning outcomes to different elements. However, from first running of the courses there is confidence that students achieve all the course learning outcomes taking any of the summer units offered to them.

The Board noted that one course does not link any CILOs to the summer units, this is MSc Entrepreneurship and Management. This appears to be an oversight and should be corrected.

The Board considers it to be a useful exercise to investigate whether there would be value in differentiating CILOs based on whether students undertake a dissertation/project or if they undertake an internship.

It was noted that CILOs are material information and so changes need to be implemented for future applicants only.

AGREED: Confirm MSc Entrepreneurship and Management CILOs that relate to summer units.

RK

AGREED: Consult with Directors of Studies for School's MSc courses to establish if there is value in making the contribution made to CILOs by different project units (e.g. Dissertation, Practice Track or Internship) more distinctive.

RK

403 Annual report on appeal review requests

The Board considered report on appeal review requests received within the School during 2023/24 session (Paper SM24/25 – 085).

The Board noted the continued (year on year) increase in the number of appeals submitted. Conversations with colleagues suggest similar increases were occurring across the Faculties. As the majority of appeals are based on the grounds of late IMCs, the Secretary noted that the University is currently reviewing the IMC process. It is hoped that a move toward providing greater support for students whilst they are studying will remove the need to seek 'remedial actions' at the end of their study.

The Board discussed potential reasons for the increases. Noting that the School had trialled some elements of the PGTAR for the University, and that this had resulted in a number of the postgraduate taught appeal submissions. More generally, a view was expressed that students are more aware of the IMC process and also learn from previous cohorts that there may be advantages to submitting appeal requests.

AGREED: The Board will monitor the increase in appeal submissions, seeking to understand if volumes reduce as the PGTAR are embedded.

Sec

404 Annual report on assessment offence investigations

The Board considered a report on assessment offence investigations within the School during 2023/24 session (Paper SM24/25 – 086).

The Board noted that the majority of cases were from overseas students.

The School will revert back to in-person written examinations in the current session, having trialled INSPERA based examinations in the previous session. A member of the Board noted that University support for the employment of professional invigilators would further enhance integrity in examinations.

Part II Business

There were not items under this part of the agenda.

Part III Business

405 School Committees

- a** The Board received the notes of the **School Executive Board** held on 7 November 2024 (Paper SM23/24-087).
- b** The Board received the minutes of the **School Learning, Teaching and Quality Committee** held on 11 December 2024 (Paper SM23/24-088).
- c** The Board received the minutes of the **School Research and Knowledge Exchange Committee** held on 3 December 2024 (Paper SM23/24-089).

- d Minutes of the online MSc Business Analytics Staff Student Liaison Committee held via electronic consultation (Paper SM23/24-090).

Part IV Business

406 Any Other Business

There was no other business.

The meeting then proceeded to reserved business.