
Meeting: SCHOOL OF MANAGEMENT
BOARD OF STUDIES

Date and Time: Wednesday 17 April 2024, 10.15am

Venue: Remote – via MS Office TEAMS

Present:

Prof S PAVELIN (Chair)
Dr S DAVARI (for items 265b to 266)
Prof G ERDOGAN
Mr K EVJENTH (Student Rep UG)
Prof R JACKSON
Dr D JANSON
Prof M MACLEAN
Dr F MUGHAL
Prof S PASCU
Dr T QIU
Dr T WAKELEY
Dr B YALABIK
Dr Z YALABIK
Dr C ZHANG

In Attendance:

Ms H RHODES, School of Management Faculty Librarian
Ms K ELLIOTT (Secretary to meeting)

Apologies for absence were received from:

Dr P NUTTALL, Prof S BRAMMER, Dr R KAMM, Dr S WHARTON, Mrs T NEATHWAY

Part I Business

ACTION

259 Declarations of Interest

The Chair asked for any declarations of interest concerning the business to be discussed, none were indicated.

260 Minutes of the Previous Meeting

The minutes of the meeting of the Board held on 28 February 2024 (Paper SM23/24-131) were confirmed as an accurate record.

261 Matters Arising

There were no matters arising.

262 Chair's Business

There was no Chair's Business.

263 Errors in examination papers – semester 1 2023/24 session

The Board noted a report on errors with the setting of semester 1 2023/24 examination papers. Two errors within Inspira examinations were noted (due to the system making diagrammes too small to read). Hard copy papers were distributed instead.

The Associate Dean Education noted that the School would discontinue its trial of Inspira from next session for reasons of academic integrity. It has become clear that the University needs to make significant infrastructure investments to enable an effective move to digital examinations.

Whilst the number of errors remains low, the ideal would be to have no errors. Members of the Board noted that the University's most recent process for checking draft examination papers was proving to be thorough but also burdensome. University deadlines for the creation of final examination papers (to allow time for photocopying) results in time pressures that prevent staff from being as thorough as they may wish to be.

A Faculty representative described the group review process within her academic department. The Chair noted that the moderation of examination papers tended to be undertaken as pairs within the School, prior to drafts being considered by External Examiners.

Part II Business

There were no times under this part of the agenda

Part III Business

264 Chair's Action

The Board noted Chair's Action to approve changes to postgraduate units and courses for 2024/25 session as recommended by School Learning, Teaching and Quality Committee (Paper SM23/24-133).

The Associate Dean Education noted that the changes illustrate staff reflecting on the experience of running the Curriculum Transformed units for the first time this session.

265 School Committees

- a The Board received the notes of the **School Executive Board** held on 15 February, 29 February and 14 March 2024 (Papers SM23/24-134, 135 and 136).

The Chair informed the Board of a comment, provided by an absent member,

which had invited the Board to add a clarification to the notes from the 15 February 2024 meeting. The notes describe a report from the School's Director of Academic Resourcing on attempts to make increased use of colleagues' contacts and networks to source potential variable hours teaching fellows. The notes do not go on to describe the process of appointment. The Chair clarified that the School would continue to undertake a thorough review of any suggested candidates, for such teaching roles, prior to consideration using the normal appointment processes. The School's Director of Faculty noted that the School is currently seeking to make enhancements to the internal induction for variable hours teaching fellows.

[Dr S DAVARI joined the meeting]

- b The Board received the minutes of the **School Learning, Teaching and Quality Committee** held on 27 March 2024 (Paper SM23/24-137).
- c The Board received the minutes of the **School Research and Knowledge Exchange Committee** held on 20 February 2024 (Paper SM23/24-138).
- d The Board received the minutes of the **School MBA Staff Student Liaison Committee** held on 17 November 2023, 23 February 2024 and 1 March 2024 (Papers SM23/24-139, 140 and 141).
- e The Board received the minutes of the School **Undergraduate Staff Student Liaison Committee** held on 19 February 2024 (Paper SM23/24-142).

Part IV Business

266 Any Other Business

There was no other unreserved business.

The meeting then proceeded to reserved business.