

Meeting: SCHOOL OF MANAGEMENT
LEARNING, TEACHING AND QUALITY COMMITTEE

Date and Time: Wednesday 23 April 2025, 14:15pm

Venue: Remote using MS Office TEAMS

Present:

Dr T WAKELEY (Chair)
Dr B DUNCOMBE
Dr J ELLIS-BRUSH
Dr R HITIBANDARA: items 220-224 & 226
Prof R JACKSON
Mrs V KORSUN: items 220-226
Prof R KAMM: items 220-224 & 226
Dr T MCLAREN: items 225, 227-234
Dr I PYRKO
Dr L STUBBS
Mr V TRIPATHI (Student Representative): items 220-224 & 226

In Attendance:

Ms K ELLIOTT, secretary to meeting.
Ms A BEVAN
Mr S ATHEY (Head of Academic Quality and Standards): items 225 and 226
Dr B YALABIK

Apologies for absence were received from: Prof I CRAWFORD

NB No Sabbatical Officers had been allocated to the School at the time of this meeting.

ACTION

Part I Business

220 Declaration of Interest

There were no declared conflicts of interests.

221 Minutes of Previous Meeting

The minutes of the meeting of the committee held on 26 March 2025 (Paper

SLTQC24/25-043) were approved as a correct record.

222 Matters Arising

Item 211): discussions were ongoing about a conversion process for exchange marks, these will be brought to a future meeting.

223 Chair's Business

The Chair noted that the School is currently considering restructuring the BSc Business course (this will be processed as a major change) and also trialling two start dates each session for some MSc courses. More information will be brought to the Committee when proposals are ready for consideration.

224 Curriculum Transformation

The Chair of the Committee formally thanked Helen BUICK, Registry Services Manager, for accommodating late changes for the next academic session which will impact option choice for some of our courses of study.

[Mr S ATHEY joined the meeting]

[The following item (226) was taken out of sequence, being discussed prior to item 225 in the meeting.]

226 Consultation on supplementary assessments for dissertations/projects

The Committee received a briefing note on potential approaches to reassessment of dissertation/project units under PGTAR assessment regulations (Paper SLTQC24/25-045).

The Committee noted that under the previous assessment regulations, NFAAR, there had been a banding which indicated when dissertation/project units could be reassessed. However under PGTAR all units could be reassessed. The DOT PGT noted that if a similar system of marginal fail were to be reintroduced it might put pressure on markers to use that range of marks and so give incorrect indication of the extent of correction/re-write needed. He also noted that, within the School, not all of these units have only one single item of assessment.

Mr ATHEY noted that the intention of the assessment regulations is to allow maximum opportunity for students to gain as high an award as possible. However, the regulations also indicate that retaking units is not permitted. (The Committee noted that retaking units could have implications for VISA eligibility and fees). In light of this clarification is being sought on what reassessment should be for failed dissertation/project units.

Members of the Committee recommended a system similar to doctoral students, whereby students receive a written commentary from the supervisor or first marker on what work would be required to achieve a passing mark (and so gain credit for the unit). Students can then resubmit with minimal interaction with their supervisor.

[Mr V TRIPATHI, Dr R HITIBANDARA left the meeting; Dr T MCLAREN joined the meeting.]

225 Consultation on refresh of Academic Framework

The Committee considered updates to the current Academic Framework (Paper SLTQC24/25-044).

The DOT PGT queried a statement on credits from a lower level being permitted on undergraduate degrees. [Secretary's note: after the meeting, the secretary sent confirmation that original academic framework had indicated that this could only be for units in subjects other than that of the degree being studied.]

[Professor R KAMM left the meeting.]

Committee members discussed the differing requirements of unit and course learning outcomes. It was noted that the University of Bath's definitions permitted flexibility allowing academic departments to define these in the ways that best suited their own pedagogic disciplines. Increased oversight from OfS could require more explicit indication of how it was assured students met each of the learning outcomes.

Committee members also noted differing interpretations, existing within the University, of how to ensure that individual student contributions to group assessments were being tested.

The Committee thanked Mr ATHEY for his work and expressed wish for further discussion on how to provide greater clarity to those delivering courses of study.

[Mrs V KORSUN left the meeting.]

227 Consultation on year 1 core units as prerequisites

The Committee considered whether the School will stop including core year 1 units as prerequisites for later year units, on its own courses (Paper SLTQC24/25-046).

Members noted that the School has significantly more prerequisite rules than any other part of the University. As core year 1 units are taken by all students they do not act as an effective pre-requisite whilst frequent changes need to be made to the rules to accommodate updates to units.

Generally Available Units would not be changed; no intermediate pre-requisites would be removed only year 1 core units.

It was noted that clarification as to which units visiting students, or those admitted under an articulation agreement, take would have to be provided separately to the normal prerequisite process.

The Chair confirmed approval for the requisites to be removed from 2026/7, subject to clarification to a query raised by the subject group lead for marketing.

AGREED: Secretary to seek clarification from marketing subject group lead and convey to Chair. If appropriate, updates to requisites will be made during summer 2025 ready for 2026/7 session. [Secretary's note: After the meeting, SGL noted that query was raised by unit convenor. Unit convenor now confirmed happy for MN1 units to be removed as pre-requisites so long as MN2 units are retained.] **Sec**

228 Changes to Postgraduate Taught unit for 2025/26

The Committee considered changes to ME52050 Leadership and professional skills development unit, which is core for MSc Innovation and Technology Management (Paper SLTQC24/25-047).

The Committee noted the change to fewer items of assessment.

AGREED: Change approved for future sessions from 2025/26. **Sec**

229 Changes to Undergraduate units for 2025/26

The Committee considered changes to School of Management UG units for 2025/26 onwards (Paper SLTQC24/25-048).

The Committee approved minor changes to units as listed on the summary paper:

- MN12004 Fundamentals of Finance, changes to timings of assessments.
- MN12149 An Introduction to Law, changes to assessment to reduce number of items from three to two (two timed examinations, one in examination period).
- MN32040 Corporate Strategy and Development, change of assessment from group report to written, closed-book examination based on seen case study.
- MN32209 Negotiation and interpersonal influence, change of assessment to better illustrate practice on the unit – using taxonomy term of 100% portfolio. The Committee noted students' appreciation of the engagement elements of this unit. The Committee also noted that the external examiner has not replied to requests for comments about this change.

AGREED: Changes approved for future sessions from 2025/26. **Sec**

230 Faculty Representatives' Items

The Faculty Representative had not been able to attend for this item.

Part II Business

There are no items under this part of the agenda.

Part III Business

231 Chair's Action

The Committee noted Chair's Action taken to approve withdrawal of proposed new final year options, due to run for first time in 2025/26 [CPAC Chair's Action has also been given as these intermediate changes were made after the University deadline] (Paper SLTQC24/25-049).

The Committee noted that content from the units would be covered in core units, it was also confirmed that the withdrawal only reduced list of available optional units by one for each student.

232 Papers from other committees for reference

- a EAB papers on Widening Participation (Paper SLTQC24/25-050).
- b Senate paper on Degree Outcomes inflation (Paper SLTQC24/25-051).
- c EAB paper on Student Characteristics (Paper SLTQC24/25-052).
- d EAB paper on Student Representation (Paper SLTQC24/25-053).
- e EAB paper on Digital Badges (Paper SLTQC24/25-054).
- f EAB paper on Be Well (Paper SLTQC24/25-055).
- g EAB paper on DDAT updates (Paper SLTQC24/25-056).

233 Committees

The Committee noted minutes from range of University committees:

- Education Advisory Board meeting of 24 March 2025 (paper SLTQC24/25-057).
- Student Experience Advisory Board meeting of 19 March 2025 (paper SLTQC24/25-058).

Part IV Business

234 Any Other Business

There was no other business.

The meeting concluded at 16:06pm
