

Meeting: SCHOOL OF MANAGEMENT  
LEARNING, TEACHING AND QUALITY COMMITTEE

Date and Time: Wednesday 26 March 2025, 14:15pm

Venue: Remote using MS Office TEAMS

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**Present:**

Dr T WAKELEY (Chair)  
Prof I CRAWFORD  
Dr B DUNCOMBE  
Dr J ELLIS-BRUSH  
Mrs V KORSUN  
Prof R KAMM  
Dr T MCLAREN  
Mr V TRIPATHI (Student Representative)

**In Attendance:**

Ms K ELLIOTT, secretary to meeting.  
Ms I LE PATOUREL for 208  
Dr M KESHVARI FARD  
Mrs V WILLIS

**Apologies for absence were received from:** Dr R HITIBANDARA, Dr L STUBBS, Dr I PYRKO

NB No Sabbatical Officers had been allocated to the School at the time of this meeting.

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**ACTION**

**Part I Business**

**203 Declaration of Interest**

There were no declared conflicts of interests.

**204 Minutes of Previous Meeting**

The minutes of the meeting of the committee held on 29 January 2025 (Paper SLTQC24/25-027) were approved as a correct record.

**205 Matters Arising**

There were no matters arising.

**206 Chair's Business**

As part of the ongoing Education Action Planning, the University is encouraging further consideration of academic approaches to assessment and feedback and to group assessments.

The Chair informed the committee that, at a recent meeting with the Pro-Vice Chancellor Education, he had raised some potential major changes to the School's courses. If these are progressed the proposals would be brought to future meetings of the committee.

**207 Curriculum Transformation**

The Committee noted that meetings continue to ensure final year units, which will run for first time in 2025/6 session, run effectively. The Committee was reminded that transformed MRes and MBA courses will also run for the first time in 2025/6.

[Ms I LE PATOUREL joined the meeting]

**208 Consultation on templates to be used for QA3 new course approvals**

The Committee discussed proposed templates for course level information that would support the approval of new courses (Paper SLTQC24/25-028).

The Committee discussed the proposed CILO mapping template with a query on what whether it would be better to present standards information at course level only. It was noted that the maps also hoped to capture how units contributed to achieving course outcomes.

In reply to a query from the secretary to the Committee, Ms LE PATOUREL explained that having the documentation early, even a week earlier, could assist CPAC members. It was noted that it was important not to squeeze the time available at any of the development or approval stages.

The Chair noted that the provision of the templates provided a helpful guide to those working on course design.

[Ms I LE PATOUREL left the meeting]

**209 Consultation on proposal for new approach to approval of progression and articulation agreements**

The Committee received proposals for new approach to approval of progression and articulation agreements (Paper SLTQC24/25-029).

The Committee was informed that the protocol would be removed from QA20, which focussed on collaborative provision, as the agreements related to admissions. The intention is to streamline approval processes allocating responsibility to a new body: Recruitment and Admissions Working Group.

Committee members had no comments on this proposal.

## **210 Discussion of access to examination scripts for feedback**

The Committee considered HEPI discussion document on giving students access to marked examination scripts (Paper SLTQC24/25-030).

Members noted differing views on whether students should be given automatic access to all examination scripts, one member felt strongly that the University should be providing the infrastructure to support this. Other members noted the operational difficulties especially as examinations are paper based. It was noted that if students were to have access to all scripts then this might encourage staff to provide fuller comments, although this might be problematic given the tight turn-around times imposed.

It was hoped that improved generic feedback would be sufficient for the majority of students. The Student Representative noted that he felt that it would be a minority of students who would want to see their scripts. He noted that consistency in the provision of generic feedback could reduce this further.

The Chair summarised the discussion, noting that whilst giving access to examination papers might build trust currently the operational difficulties meant this was not currently viable.

[Dr KESHVARI FARD joined the meeting]

## **211 Proposed new approach to conversion of outgoing academic exchange performance into recorded marks**

The Committee discussed a potential new approach to recording exchange performance for use in calculating class of degree from 2025/26 (Paper SLTQC24/25-031). The change is the sizing of units (from 6-credits to 10-credits) following Curriculum Transformation necessitates a review of how converted marks are weighted as contributing to the final year average.

The paper proposed a distribution of marks from four 'best' marks from exchange partner to the equivalent of three unit marks at Bath. The Board noted that the paper was proposing one potential approach that could be taken. Some concerns with the proposed approach were expressed. It was also noted that the data used to make the conversion 'calculations' were due for a review.

The Chair asked that the paper be withdrawn to allow time for further

consultation.

**AGREED:** Dr KESHVARI FARD and Professor KAMM to discuss proposing a paper with differing proposals and the advantages and disadvantages of each. Dr DUNCOMBE to be consulted with regard to compliance with regulatory standards.

[Dr KESHVARI FARD left the meeting.]

## 212 Changes to PGT unit for 2024/25

The Committee considered changes to School of Management PGT courses, and unit, for 2025/26 onwards (Paper SLTQC24/25-032 and -033).

The Committee approved all the changes as listed on the summary paper.

- MN52143 to be removed as an option from MSc Accounting and Finance course (as duplicating material from a core unit). MN52098 added as an alternative option.
- MN52129 to be added as an extra option on MSc Human Resource Management.
- New final year optional unit: Marketing in a Service Economy to be made available to MSc Marketing and MSc Strategic Retailing.
- MN52095 inclusion of 40% in-class test, reducing examination from 100% to 60%.
- MN52110 change of assessment from essay to reflective assessments (alongside, unchanged group presentation).
- MN52126 change of assessment from 100% examination to 100% coursework.
- MN52112 change of unit title to Managing Across Cultures in Multinational Companies.
- MN50755 update to aims and learning outcomes to remove reference to specific programming language.

It was noted that the assessment maps for the MSc Management suite of courses need to be revisited to ensure practice was not diverging from what had been recorded.

**AGREED:** Changes approved for future sessions from 2025/26.

**AGREED:** Assessment maps for MSc Management suite to be revisited by Director of Studies.

Sec

RK

[Mrs WILLIS joined the meeting.]

## 213 New Undergraduate Course

The Committee considered for recommendation to CPAC Stage 2 approval of new BSc Finance (full-time) and BSc Finance with work placement courses.

Cover paper and course information (not from Curriculum Planner which is

currently unable to produce the course level information) (Paper SLTQC24/25-034).

Unit information (from Curriculum Planner) (Paper SLTQC24/25-035).

Benchmark statements and Office for Students standards for reference (Paper SLTQC24/25-036).

Mrs WILLIS described that the course would fill a gap in the School's current offering of courses. The course would have a similar first year unit to the existing BSc Accounting and Finance courses to allow students to swap between these if their career choices change as a result of studying topics in the first year.

The Chair noted that the course was extremely well designed, noting some novel unit topic areas. It was noted that a sub-set of the new options would be made available to BSc Accounting and Finance in future sessions.

The new course would have its first cohort in 2026/27.

**AGREED:** The Committee recommends the courses to the Courses and Programmes Approval Committee for approval.

Sec

[Mrs WILLIS left the meeting.]

## 214 Faculty Representatives' Items

The Faculty Representative indicated areas that he would be discussing at the next UG SSLC meeting (31<sup>st</sup> March 2025):

- Students' comment on the semester 1 generic examination feedback provided with the release of marks.
- Consistency between units on the provision of pre-examination advice.
- Greater clarity on what is required for reflective assessments.

Mr TRIPATHI noted that students were not expressing any discontent with 100% coursework assignments, however some students were nervous about 100% examination for their units.

## Part II Business

## 215 PGT and UG obsolete units

The Committee confirmed list of units that could be withdrawn as no longer in use (Paper SLTQC24/25-037).

## Part III Business

## 216 Chair's Action

The Committee noted Chair's Action taken:

Revision to placement unit titles (Paper SLTQC24/25-038).

Revisions to placement unit synopsis (Paper SLTQC24/25-039).

Updates made to AACSB interim report (Paper SLTQC24/25-040).

## **217 Committees**

The Committee noted minutes from range of University committees:

- Education Advisory Board meeting of 27 January 2025 (paper SLTQC24/25-041).
- Student Experience Advisory Board meeting of 8 January 2025 (paper SLTQC24/25-042).

## **Part IV Business**

## **218 Any Other Business**

There was no other business.

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The meeting concluded at 16:06pm

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