
Meeting: SENATE

Date and Time: Wednesday 10 April 2019 at 2.15 pm

Venue: Council Chamber

Present Prof I White (Vice-Chancellor and President, Chair)

Prof B Morley (Deputy Vice-Chancellor & Provost)	Prof S White (Elected by Professoriate)
Prof J Bradshaw (Pro-Vice-Chancellor (International & Doctoral))	Prof S Wonnacott (Elected by Professoriate)
Prof J Knight (Pro-Vice-Chancellor (Research))	Prof A Zalewska (Elected by Professoriate)
Prof P Lambert (Pro-Vice-Chancellor (Learning & Teaching))	Dr S Alegre (Elected by Academic Assembly)
Prof N Brook (Dean, Faculty of Science)	Dr M Carley (Elected by Academic Assembly)
Prof G Hawley (Dean, Faculty of Engineering & Design)	Dr R Chawla- Duggan (Elected by Academic Assembly)
Dr J White (Chair of Academic Assembly)	Dr J Darling (Elected by Academic Assembly)
Prof J Barnett (Elected by Professoriate)	Prof J Davenport (Elected by Academic Assembly)
Prof S Bending (Elected by Professoriate)	Dr S Gheduzzi (Elected by Academic Assembly)
Prof D Bird (Elected by Professoriate)	Dr M Harney (Elected by Academic Assembly)
Prof H Logemann (Elected by Professoriate)	Dr F Laughton (Elected by Academic Assembly)
Prof C Mitchell (Elected by Professoriate)	Prof M McManus (Elected by Academic Assembly)
Prof G Sankaran (Elected by Professoriate)	Mrs G Ravelli (Elected by Academic Assembly)
Prof D Stanton Fraser (Elected by Professoriate)	Dr J Troyer (Elected by Academic Assembly)
	Mr J Kitchen (Students' Union Education Officer)
	Ms J Zhou (Students' Union Postgraduate Officer)

Observers:

Ms C Slack	- Student Voice Manager
Mrs K McKen	- Head of Research Information & Impact (minute 14588 only)

In Attendance:

Dr J Harris	- Director of Academic Registry
Ms A Pater	- Head of Secretariat

Apologies: Apologies for absence were received from Ms E Alcock, Prof D Galbreath, Dr M Garcia, Prof V Hope Hailey, Ms Z Markovska, Prof G McCusker, Dr L Milligan, Prof B Rayton, Ms K Robinson and Prof A Heath

ACTION

The Vice-Chancellor welcomed everyone to the meeting, in particular the new members, and thanked Prof Morley for having chaired recent meetings as Acting Vice-Chancellor.

14582 **DECLARATIONS OF INTEREST**

The Vice-Chancellor and the Deputy Vice-Chancellor declared that they knew some of the candidates for honorary degrees.

14583 **MINUTES OF THE PREVIOUS MEETING**

Senate considered and agreed an addition to the draft minutes of the meeting held on 6 February 2019 (paper S18/19-112), namely a final bullet point in minute 14557:

- ‘Senate noted that exemptions to the framework may be needed as curriculum transformation rolls in over the next five years. It was agreed that these could be granted on an exceptional basis provided the request is clearly aligned with the principles of curriculum transformation.’

Senate then APPROVED the amended minutes of the meeting on 6 February 2019 as a correct record of the proceedings and they were signed by the Chair.

14584 **MATTERS ARISING**

- 1) Minute 14540 – Effectiveness Review of Senate:
The Vice-Chancellor explained that an invitation for expressions of interest in membership of the review group, and suggestions for the external chair, would be sent by email, for discussion at the June meeting. **Sec**
- 2) Minute 14557 – Curriculum Transformation:
Following a series of meetings with members of Senate, the Pro-Vice-Chancellor (Learning & Teaching) (PVC) gave an assurance that course design would ensure that no students would be disadvantaged by the new requirement in the Academic Framework that students pass all units. Specifically, course design would allow for options to be considered as components of larger units, with assessment either corresponding to the various components or as synoptic in design. The PVC thanked the members of Senate, and especially Professor Bird, who had contributed to this outcome. **PVC (L&T)**
- 3) Minute 14561 – Internationalisation Strategy:
The Pro-Vice-Chancellor (International & Doctoral) reported that this had been approved by Council on 21 February 2019. An implementation plan was being developed and would be brought to a future Senate meeting. **PVC (I&D)**
- 4) Minute 14581 – Fulbright Scholarship:
Prof Davenport reported that the Fulbright presentation had taken place on 25 March. He was working with the Doctoral College to arrange an event. **CM**

14585 **REPORT OF THE ACTING VICE-CHANCELLOR**

The Acting Vice-Chancellor presented his report to update Senate with recent developments which affect the University (paper S18/19-113).

Senate NOTED the report.

14586 **EDUCATION STRATEGY 2016-21**

- 1) The Pro-Vice-Chancellor (Learning & Teaching) gave an update on progress on the Education Strategy (paper S18/19-114A) and thanked everyone who had contributed to progress so far. There was a discussion of apprenticeships and the importance of monitoring recruitment.

- 2) a) The Pro-Vice-Chancellor (Learning & Teaching) gave an update on curriculum transformation and the progress with vanguard courses (paper S18/19–114B).
b) Senate APPROVED the success criteria for Phases 2 & 3 of Curriculum Transformation.
- 3) Senate APPROVED additions to the membership of the Curriculum Transformation Committee: Associate Dean (Learning & Teaching) School of Management, the SU Education Officer and the SU Postgraduate Officer, all as ex-officio members. Further Senate members may be needed to cope with the workload over the summer.

14587 NEW COURSES AND PARTNERSHIPS

Senate CONSIDERED paper S18/19–115 presented by the Pro-Vice-Chancellor (Learning & Teaching). Senate granted full and final APPROVAL to the new programmes, on the recommendation of CPAC, to be delivered from 2019/20, subject to some minor clarifications as set out in the paper:

- 1) Integrated PhD in Accountable, Responsible and Transparent Artificial Intelligence;
- 2) Integrated PhD in Advanced Automotive Propulsion Systems.

In Appendix 1, p7, in the section on Structure and Content of Programme, 'Stopping Points', it was AGREED that the word 'and' would be inserted between 'Students with a Taught Stage Average less than 50%' **and** 'above the unit pass mark of 40%...'

BR

It was noted that thought should be given to leadership of such programmes, should key staff leave the University. There was a query about eligibility for campus accommodation.

BR

14588 REF – DRAFT CODE OF PRACTICE

Mrs K McKen attended for this item. The Pro-Vice-Chancellor (Research) introduced the draft REF 2021 Code of Practice (paper S18/19–116) and invited comments. He explained it was an initial draft and a refined version would be brought back to the June meeting. The discussion included the following points:

PVC (R)

- What a 'REF decision' was should be better defined;
- The name and purpose of the 'Research Independence and Staff Circumstances Panel' was not clear;
- That there would be an additional review panel for oversight;
- That there was no appeal against academic judgement;
- The need for more information on the process for selection of outputs;
- That optimising the quality of the University's submission would require processes to avoid bias;
- That an Equality Impact Assessment would be carried out;
- That staff would have the right to see records of their own information;
- The existence of teaching-only lecturer contracts, and that some staff may wish to change to the new contract, but that the REF would not be used as a reason to change staff contracts;
- The need to update citation data before decisions were made, where relevant for the REF;
- In response to a question, the Pro-Vice-Chancellor (Research) stated that he

would consider any allegations of behaviour not consistent with the University's "Principles of research assessment and management" that were brought to his attention.

The Chair thanked all those involved in the REF preparation work.

14589 **GOVERNANCE – STATUTE CHANGES AND ORDINANCE 14**

1) Statutes:

The Head of Secretariat introduced paper S18/19–117A containing proposed amendments to the Statutes following decisions made by Council as a result of the recommendations of Halpin Partnership's Effectiveness Review of Council. Senate CONSIDERED the changes, which mainly related to a reduction of members from 26 to 21; amending the maximum terms of office for Council members from six to nine years (with no provision for future reappointment after the maximum term); and to permit student member attendance at Council and its Committees for reserved area business to reflect current practice since the Halpin Review. It was proposed and AGREED that 16(b)(ii) should read '...not exceeding ten in number, **at least** one of whom should be an alumna/us of the university, ...'

One member considered that Council should be larger than 21, to include a nominated member from the local authority and one more academic member than proposed; and that a maximum term of six years should be retained. They also recommended a specific reference to equality, diversity and inclusion. These points were noted and would be communicated to the Council Effectiveness Steering Group.

HoS

It was AGREED the changes proposed in the paper would be submitted to Council, with the addition of '**at least**' in 16(b)(ii).

HoS

[Secretary's note: Subsequent to the meeting, the Senate member who had suggested that Council should be larger than 21 contacted the Secretary as they believed the composition of Council would be brought back to Senate for further discussion. Neither the Chair nor Secretary had said this, but the Secretary then emailed Senate members to confirm that they had supported the changes at the meeting and a majority confirmed they had done so.]

2) Ordinances:

Senate CONSIDERED paper S18/19-117B proposing an addition of a new degree, 'Master of Biomedical Sciences: MBiomed', to Ordinance 14.15 following the approval by Academic Programmes Committee. Senate AGREED to recommend this to Council.

14590 **HONORARY DEGREES – CONFIDENTIAL ITEM**

Senate CONSIDERED the recommendations from the meeting of the Honorary Degrees Committee held on 25 March 2019 (Paper S18/19–118).

1) APPROVED the individuals to be awarded honorary degrees.

2) AGREED to recommend to Council the waiving of Ordinance 14.12 to permit the appointment of two of the Orators who were not senior members of staff;

HoS

- 3) APPROVED the principles and procedure set out in Appendix 2 for reviewing an honorary degree where it may lead to rescission under Statute 17.9. There was an explanation of the due diligence process.

MCH

14591 SENIOR ACADEMIC APPOINTMENTS – CONFIDENTIAL ITEM

Senate CONSIDERED a revised version of paper S18/19-119. There was a discussion about the norms for terms of office for Pro-Vice-Chancellor roles.

HoS

14592 DOCTOR OF SCIENCE - CONFIDENTIAL ITEM

Senate APPROVED the award of a degree of Doctor of Science, as recommended in paper S18/19-120.

14593 CONFERMENT OF TITLES – CONFIDENTIAL ITEM

Senate CONSIDERED paper S18/19-121 and APPROVED conferment of the title of:

- 1) Honorary Professor on Professor Susan Maguire for three years from 1 July 2019;
- 2) Professor Emeritus on Professor Phil Willis with immediate effect.

HoS

14594 BOARDS OF STUDIES CALENDAR OF MEETINGS 2019/20

Senate APPROVED the calendar of meetings of Boards of Studies for 2019/20 (paper S18/19-122). These would be published on the web.

HoS

14595 SENATE APPOINTMENTS

Senate CONSIDERED papers S18/19-123A and B and

- 1) APPROVED the nomination of Mr Jamie Eastman, Director of Arts, to the Holburne Museum Trustee Board to replace Mr Mark Humphriss, with immediate effect;
- 2) APPOINTED Dr Patrick Bury from PoLIS to the Military Education Committee to replace Prof David Galbreath, with immediate effect.

HoS

14596 STATEMENT OF QUALITY OBJECTIVES

Senate NOTED the new Statement of Equality Objectives for the period 2019-2021, as approved by Council (paper S18/19–124).

14597 STUDENT CASE MONITORING DATA 2017/18

Senate NOTED papers S18/19–125A-E:

- (1) Student Complaint Statistics
A member raised a query about whether the report included data on Dignity and Respect Complaints, which would be followed up.
- (2) Student Disciplinary Statistics
- (3) Fitness to Practise Statistics

- (4) Fitness to Study Statistics
- (5) Student Academic Appeals and Reviews.

14598 APPOINTMENTS OF ACADEMIC STAFF AND PERSONAL CHAIRS

Senate NOTED paper S18/19–126 detailing academic staff appointments, promotions and resignations since January 2019.

14599 STUDENT WITHDRAWALS AND TERMINATIONS

Senate NOTED paper S18/19–127 reporting on actions by the Director of Academic Registry with regard to suspension and termination of students' studies.

14600 STUDENTS' UNION OFFICERS FOR 2019/20

Senate NOTED paper S18/19–128, which detailed the Students' Union Officers who had been elected for 2019/20.

14601 COUNCIL

Senate NOTED the minutes of the Council meeting held on 21 February 2019 (Paper S18/19-129).

14602 MINUTES OF BOARDS OF STUDIES

Senate RECEIVED the minutes of the following meetings of Boards of Studies:

- Faculty of Engineering & Design, 16 January and 27 February 2019 (Papers S18/19-130A and 130B)
- Faculty of Humanities & Social Sciences, 27 February 2019 (Paper S18/19-131)
- Faculty of Science, 27 February 2019 (Paper S18/19-132)
- School of Management, 27 February 2019 (Paper S18/19-133)
- Boards of Studies (Doctoral), 5 December 2018 and 13 February 2019 (Paper S134A and 134B)

14603 EXECUTIVE BOARD

Senate RECEIVED a summary report from the Executive Board meetings held from 8 January to 26 February 2019 (Paper S18/19–135).

14604 MINUTES OF SENATE AND JOINT SENATE/COUNCIL COMMITTEES

Senate RECEIVED minutes of the following meetings of Senate and Joint/Senate/Council Committees:

- Academic Programmes Committee on 6 March 2019 (Paper S18/19-136)
- Academic Staff Committee on 19 February 2019 (Paper S18/19-137)
- Council/Senate/Students' Union Committee on 6 December 2018 and 28 February 2019 (Papers S18/19-138A and 138B)
- Courses and Partnerships Approval Committee on 13 March 2019 (Paper S18/19-139)
- Equality and Diversity Committee on 14 February 2019 (Paper S18/19-140)
- Ethics Committee on 5 February 2019 (Paper S18/19-141)
- Honorary Degrees Committee on 25 March 2019 (Paper S18/19-142)

- Learning, Teaching and Quality Committee on 15 January 2019 (Paper S18/19-143)
- Research Committee on 31 January 2019 (Paper S18/19-144)
- Senior Academic Appointments Committee on 25 March 2019 (Paper S18/19-145)
- University Doctoral Studies Committee on 31 January 2019 (Paper S18/19-146).

14605 CALENDAR OF MEETINGS 2018/19

Senate NOTED the remaining meeting of Senate for the current academic year would be held at 2.15pm in the Council Chamber on Wednesday, 5 June 2019.

14606 ANY OTHER BUSINESS

- 1) The Chair reported that this was the last meeting of Jack Kitchen, SU Education Officer, and thanked him for his contribution to the work of Senate.
- 2) The Chair thanked Senate for all the recent work that was ongoing in many key areas of the University.
- 3) The Deputy Vice-Chancellor extended a welcome to the new Vice-Chancellor on behalf of the University.

The meeting concluded at 3.30pm
