
Meeting: SENATE
Date and Time: Wednesday 17 October 2018 at 2.15 pm
Venue: Council Chamber

Present: Professor B Morley (Acting Vice-Chancellor, Chair)

Prof J Bradshaw (Pro-Vice-Chancellor (Int & Doctoral))	Prof S White (Elected by Professoriate)
Prof J Knight (Pro-Vice-Chancellor (Research))	Prof S Wonnacott (Elected by Professoriate)
Prof P Lambert (Pro-Vice-Chancellor (Learning & Teaching))	Prof A Zalewska (Elected by Professoriate)
Prof D Galbreath (Dean, Humanities & Social Sciences)	Dr S Alegre (Elected by Academic Assembly)
Prof G Hawley (Dean, Engineering & Design)	Dr M Carley (Elected by Academic Assembly)
Prof V Hope Hailey (Vice-President & Dean & Head of School of Management)	Prof J Davenport (Elected by Academic Assembly)
Dr J White (Chair, Academic Assembly)	Dr M Garcia (Elected by Academic Assembly)
Prof B Rayton (Chair of PAPAC)	Dr S Gheduzzi (Elected by Academic Assembly)
Prof J Barnett (Elected by Professoriate)	Dr M Harney (Elected by Academic Assembly)
Prof S Bending (Elected by Professoriate)	Dr F Laughton (Elected by Academic Assembly)
Prof D Bird (Elected by Professoriate)	Dr L Milligan (Elected by Academic Assembly)
Prof H Logemann (Elected by Professoriate)	Dr E Murphy (Elected by Academic Assembly)
Prof G Price (Elected by Professoriate)	Dr A Salo (Elected by Academic Assembly)
Prof G Sankaran (Elected by Professoriate)	Dr J Troyer (Elected by Academic Assembly)
Prof D Stanton Fraser (Elected by Professoriate)	Ms E Alcock (Students' Union President)
	Mr J Kitchen (Students' Union Education Officer)
	Ms J Zhou (Students' Union Postgraduate Officer)

Observers:

Prof A Heath - Academic Director, Centre for Learning & Teaching
Ms C Slack - Students' Union Representation & Engagement Manager

In Attendance:

Dr J Harris - Director of Academic Registry
Mr D Howells - Head of Undergraduate Admissions (for minute 14496)
Mr M Humphriss - University Secretary (from minute 14502 onwards)
Mr M Nicholson - Director of Undergraduate Admissions and Outreach (for minute 14496)
Ms A Pater - Head of Secretariat

Apologies: Apologies for absence were received from Prof N Brook, Dr A Dinerstein, Dr S Gamsu, Ms K Robinson, Prof G McCusker, Prof C Mitchell.

ACTION

14493 MINUTES OF THE PREVIOUS MEETING

Senate APPROVED the minutes of the meetings held on 6 June and 3 September 2018 as correct records of the proceedings and they were signed by the Chair (papers S18/19-003A and B). Mr Kitchen's apologies were noted for June and Ms Zhou's attendance in September.

14494 MATTERS ARISING

- 1) Minute 14289 – it was noted that Council on 19 July had approved the Annual Statement on Research Integrity.
- 2) Minute 14462 – Council in July had also agreed to affirm the continuing existence of the Institute for Policy Research and agreed that as part of an ongoing process of review there should be a further report to Senate and Council in not more than three years.
- 3) Minute 14492 – Council on 3 September had approved the appointment of Prof Ian White as Vice-Chancellor from 8 April 2019.
- 4) There was a question about reserved business/pink papers. The Chair explained that following the example set by Council, student members were not being excluded from the meeting and hence there was no separate set of reserved business papers. The Secretary explained that relevant papers were marked 'Confidential'. She would look into what was available to whom on BSS Boards. Further advice would be provided for other committees in due course.

PVC(R)

HoS

14495 REPORT OF THE ACTING VICE-CHANCELLOR

The Acting Vice-Chancellor presented his report on key issues facing the University (paper S18/19-004). He also reported that Prof Carole Mundell had been appointed as the new Chief Scientific Adviser at the Foreign and Commonwealth Office. She would also continue in her role as Professor of Extragalactic Astronomy at Bath. Senate recorded its congratulations to Prof Mundell.

HoS

There was a discussion about degree apprenticeships and the effect they may have on existing courses. There was also a request for communication to the University Community from the new Executive Board which was meeting weekly and replaced VCG, Executive Committee and the Planning team. The Acting Vice-Chancellor agreed to consider the best way of achieving this.

AVC

Senate NOTED the report.

14496 UNDERGRADUATE AND POSTGRADUATE REGISTRATIONS – 2018 ENTRY

The Director of Undergraduate Admissions and Outreach presented paper S18/19-005a on Undergraduate student registrations. He explained that it had been a challenging cycle, especially with fewer numbers of 18 year olds in the population, uncertainties over Brexit and increasing global competition for overseas students. There was a discussion about Confirmation and Clearing and the challenges of outreach and widening participation.

The Academic Director of Postgraduate (PGT) Recruitment & Admissions then presented paper S18/19-005b on PGT student registrations. He explained it had been a year of growth, that the overseas target had just been met, but the HEU PGT target had not been met. It was too soon in the cycle to judge PGR numbers.

It was agreed that data should be made available on blended learning and distance learning numbers, as these were not currently included, especially once the Wiley on-line courses started.

BR

Senate NOTED the papers.

14497 ANNUAL QUALITY REPORT

Senate CONSIDERED paper S18/19-006 and AGREED it would like to receive an annual quality report at its November meeting.

DoAR

14498 ACADEMIC KEY PERFORMANCE INDICATORS

Prof Lambert and Prof Knight presented the report on the key performance indicators (paper S18/19-007) which monitored the core academic activities of the University benchmarked against similar universities. There was a discussion about research income per head, and whether the comparator institutions were appropriate, as many had medical schools. It was agreed that data should be made available if possible which took account of the differences.

PVC(R)

Senate NOTED the report.

14499 STUDENT SURVEYS

The Pro-Vice-Chancellor (Learning & Teaching) presented paper S18/19-008A with the 2018 results of the National Student Survey and Postgraduate Taught Experience Survey. It was noted that action was being taken to improve the 44th ranking for overall satisfaction in the NSS. The timing of the strike action and pensions issues had been unfortunate. It was noted that a NSS PTES trial would take place next year. There was a discussion about space constraints and how the new School of Management building was planned to help alleviate some of these.

PVC
(L&T)

The Pro-Vice-Chancellor (International & Doctoral) presented paper S18/19-008A with the 2018 results of the Postgraduate Research Experience Survey (PRES) and Professional Doctoral Experience Survey. It was noted that the conclusion of the report should also refer to the work of the Students' Union. It was noted that the intention was to revert to every two years for the PRES to avoid survey fatigue as the response rate had been low.

Senate NOTED the survey results.

14500 APPROVAL OF NEW VANGUARD COURSES – CURRICULUM TRANSFORMATION

- 1) The Pro-Vice-Chancellor (Learning & Teaching) introduced paper S18/19-009. He acknowledged the substantial amount of work undertaken by academic and professional services colleagues on developing the vanguard courses and thanked them for their efforts. He also commended the depth of the changes proposed, and the level of consultation and innovation that were behind them. The Departments of Chemical Engineering and of Biology & Biochemistry had decided to progress with their courses for 2019, but the Department for Health had decided to wait until 2020. The proposed disaggregation of study and assessment present risks relating to HESA reporting, which have financial implications, so a decision had been made to retain a modular structure with study and assessment combined. On the recommendation of the Curriculum Transformation Committee, Senate granted full and final approval to the following academic courses from 2019/20:

- a) MSc Molecular Biosciences (Bioinformatics);
- b) MSc Molecular Biosciences (Biotechnology);
- c) MSc Molecular Biosciences (Microbiology);
- d) MSc Molecular Biosciences (Medical Biosciences);
- e) MEng (Hons) Chemical Engineering with Environmental Engineering; and MEng (Hons) Chemical Engineering with Environmental Engineering with placement.

Senate NOTED that on page 6 of appendix 2, the course description for MEng Chemical Engineering with Environmental Engineering, placement version of the course, the credit value for 2nd year unit, *Chemical engineering skills, practice and design 2*, should be 15 and not 10.

- 2) Senate APPROVED changes to terms of reference and membership of the Curriculum Transformation Committee as set out in Appendix 3 of the report.
- 3) Senate NOTED the Minutes of the Curriculum Transformation Committee meeting on 12 September 2018.

14501 EDUCATION STRATEGY – UPDATE ON CURRICULUM TRANSFORMATION

Prof Heath gave an update on curriculum transformation (paper S18/19-010). He explained that the vanguard courses had shown that the infrastructure was not currently in place at the higher level necessary to support the decoupling of assessment from study units. Translating decoupled proposals into the formats required both for mandatory HESA reporting and for implementation within the University's computing systems would require additional thought and time to complete to avoid unnecessary risks.

He reported that all undergraduate courses wished to wait for a 2021 start date.

Several members raised queries about:

- whether this meant a return to the modular approach and that the principles previously agreed no longer applied (such as decoupling of assessment from study units);
- the basic credit structure for units;
- what effect this had on flexibility of assessment and the new academic framework;
- sustainability of the curriculum;
- the standard of project management of the curriculum transformation project;
- that decisions needed to be made soon, so that PGT course approvals could be made in time to allow PGT admissions which would open on 1 September 2019.

The Pro-Vice-Chancellor (Learning & Teaching) emphasised that the previously agreed principles still applied. These included a programme-oriented approach, a significant reduction in assessment, and larger units, as well as a stakeholder-based approach (staff/students/employers). However, credits would remain attached to units.

**PVC
(L&T)**

Senate AGREED that a further report be brought to the November meeting to clarify in more detail the issues raised.

14502 REGULATIONS

The University Secretary presented paper S18/19-011.

Senate APPROVED the proposed amendments to the Student Discipline regulations 7 and 8 and Fitness to Study policy.

HoS

14503 CHAIR OF ETHICS COMMITTEE

The Pro-Vice-Chancellor (Research) introduced paper S18/19-012.

Senate APPROVED the appointment of Prof Chris Eccleston as Chair of Ethics Committee from 18 October 2018 to 31 July 2021.

HoS

14504 DEPUTY INDEPENDENT POSTGRADUATE ADVISOR

The Pro-Vice-Chancellor (International & Doctoral) introduced paper S18/19-013.

Senate APPROVED the appointment of Dr Alison Nightingale as Deputy Independent Postgraduate Advisor from 18 October 2018 to 31 July 2021. An advertisement was about to be placed for a second deputy.

HoS

14505 HONORARY DEGREES

The Pro-Vice-Chancellor (International & Doctoral) introduced paper S18/19-014.

Senate:

- 1) APPROVED conferment of the award of several honorary degrees;
- 2) NOTED the new guidance for selection of candidates;
- 3) RECOMMENDED to Council waiving of Ordinance 14.12 in one case.

UniSec

HoS

14506 CONFERMENT OF TITLES

The Dean of the Faculty of Humanities & Social Sciences presented paper S18/19-015.

Senate AGREED to:

- 1) confer the title of Honorary Professor on Prof Michael Finus with immediate effect until 16 October 2021.
- 2) renew conferment of the title of Honorary Reader on Dr Colin Lawson until 16 October 2021.
- 3) confer the title of Professor Emeritus on Prof Tony Walter with immediate effect.

HoS

14507 STUDENT ACADEMIC APPEALS

The Pro-Vice-Chancellor (Learning & Teaching) introduced the paper. A confidential discussion took place.

DoAR

14508 REPORT FROM ACADEMIC ASSEMBLY

Dr J White, Chair of Academic Assembly, presented the motion from Academic Assembly from June, paper S18/19-017. It was noted that these were not confirmed minutes. She drew attention to paragraphs 11-12 of the motion in particular, about University management. There was a discussion about whether Senate should endorse or note or comment on the motion. The Chair reported that the motion had already been considered by Council, but that any points made at Senate would be noted. There was general agreement to endorse the call for greater transparency, but not to endorse all the points in the motion; some members pointed out details in the motion (eg 6, 9, 10) which were inappropriate.

The Chair of Academic Assembly reported that Ruth Foreman, Chair of Council, would be addressing Academic Assembly on 31 October about the Council Effectiveness Review. There was a question about progress with the review; the Secretary reminded members about the website which carried updates; she would consider ways of this being made more visible, with alerts when it was updated.

JW

HoS

14509 MINUTES OF COUNCIL/SENATE/STUDENTS' UNION COMMITTEE (CSSU)

A member had raised a query in advance on paper S18/19-035, page 3 of the CSSU minutes, which stated: "It was reported that with the introduction of the new version of Panopto there would be automatic recording of lectures with no option for this to be disabled, and this would be introduced in September 2018." The question was whether this was correct, were lecturers being recorded without their knowledge and consent and were there copyright issues. The Pro-Vice-Chancellor (Learning & Teaching) explained that the minute was not correct, that lecturers could record lectures, but did not have to use Panopto. Staff were not being recorded without their knowledge or consent.

14510 COMMITTEE COMPOSITION

1) The Pro-Vice-Chancellor (Research) introduced paper S18/19-018A. Senate APPROVED the appointment of five new members to Research Committee with immediate effect to 31 July 2021:

- a) Prof Mark Brosnan, Dept of Psychology
- b) Dr Susanne Gebhard, Dept of Biology and Biochemistry
- c) Prof Barbara Kasprzyk-Hordern, Dept of Chemistry
- d) Prof Marcelle McManus, Dept of Mechanical Engineering
- e) Dr Richard Watermeyer, Dept of Education

HoS

2) The University Secretary presented paper S18/19-018B. Senate AGREED to recommend to Council that the members of the Committee on the Office of Chancellor and the Committee on the Office of Vice-Chancellor be stood down until next required.

HoS

14511 URGENT BUSINESS

Senate noted paper S18/19-019 setting out urgent business approved by the Chair since the last meeting.

14512 ACADEMIC PROGRAMME WITHDRAWALS ANNUAL SUMMARY

Senate noted paper S18/19-020 setting out academic programme withdrawals.

14513 CHANGES TO RESEARCH CENTRES ANNUAL REPORT

Senate noted paper S18/19-021 setting out changes to research centres.

14514 REPRESENTATIVES ON OUTSIDE BODIES ANNUAL REPORT

Senate noted paper S18/19-022 with annual reports from representatives on outside bodies.

14515 APPOINTMENTS OF ACADEMIC STAFF AND PERSONAL CHAIRS

Senate noted paper S18/19-023.

14516 STUDENT DISCIPLINARY HEARINGS

Senate noted paper S18/19-024.

14517 FORWARD PROGRAMME OF BUSINESS

Senate noted paper S18/19-025 setting out a plan of business for the coming year.

14518 COUNCIL

Senate RECEIVED the minutes of Council meetings on 24 May, 19 July and 3 September 2018 (papers S18/19-026 A-C).

14519 MINUTES OF BOARDS OF STUDIES

Senate RECEIVED the minutes of the following meetings of Boards of Studies:
Faculty of Engineering & Design, 27 June and 13 July 2018;
Faculty of Humanities & Social Sciences, 23 May, 27 June, 6 July and 19 September 2018;
Faculty of Science, 23 May, 27 June, 9 July and 19 September 2018;
School of Management, 23 May, 27 June and 13 July 2018;
Board of Studies Doctoral, 30 May, 20 June, 25 July and 5 September 2018.

14520 EXECUTIVE COMMITTEE

Senate RECEIVED the summaries from Executive Committee held in May, June and July 2018 (papers S18/19-032 A-C).

14521 MINUTES OF SENATE AND JOINT SENATE/COUNCIL COMMITTEES

Senate RECEIVED minutes of the following meetings of Senate and Joint Senate/Council Committees:
Academic Programmes Committee on 26 September 2018
Academic Staff Committee on 19-20 June 2018
Council/Senate/Students' Union Committee on 15 May 2018

Equality & Diversity Committee on 5 July 2018
Ethics Committee on 15 May 2018
Honorary Degrees Committee on 2 October 2018
Learning, Teaching and Quality Committee on 22 May and 17 July 2018
Programmes and Partnerships Approval Committee on 16 May and 18 July 2018
Research Committee on 22 May and 17 July 2018
University Doctoral Studies Committee on 24 May and 26 July 2018.

14522 CALENDAR OF MEETINGS 2018/19

Senate NOTED the meetings of Senate for the next academic year would be held at 2.15pm in the Council Chamber as follows:

21 November 2018
6 February 2019
10 April 2019
5 June 2019

14523 ANY OTHER BUSINESS

There was none.

The meeting concluded at 4.30pm
