
Meeting: SENATE

Date and Time: Wednesday 5 June 2019 at 2.15 pm

Venue: Council Chamber

Present Prof I White (Vice-Chancellor and President, Chair)

Prof B Morley (Deputy Vice-Chancellor & Provost)	Prof D Stanton Fraser (Elected by Professoriate)
Prof J Bradshaw (Pro-Vice-Chancellor (International & Doctoral))	Prof S White (Elected by Professoriate)
Prof J Knight (Pro-Vice-Chancellor (Research))	Prof S Wonnacott (Elected by Professoriate)
Prof P Lambert (Pro-Vice-Chancellor (Learning & Teaching))	Prof A Zalewska (Elected by Professoriate)
Prof N Brook (Dean, Faculty of Science)	Dr S Alegre (Elected by Academic Assembly)
Prof D Galbreath (Dean, Humanities & Social Sciences)	Dr M Carley (Elected by Academic Assembly)
Prof G Hawley (Dean, Faculty of Engineering & Design)	Dr R Chawla- Duggan (Elected by Academic Assembly)
Prof V Hope Hailey (Vice-President & Dean & Head of School of Management)	Dr J Darling (Elected by Academic Assembly)
Dr J White (Chair of Academic Assembly)	Prof J Davenport (Elected by Academic Assembly)
Ms K Robinson (University Librarian)	Dr M Garcia (Elected by Academic Assembly)
Prof B Rayton (Chair of CPAC)	Dr S Gheduzzi (Elected by Academic Assembly)
Prof J Barnett (Elected by Professoriate)	Dr M Harney (Elected by Academic Assembly)
Prof S Bending (Elected by Professoriate)	Dr F Laughton (Elected by Academic Assembly)
Prof D Bird (Elected by Professoriate)	Prof M McManus (Elected by Academic Assembly)
Prof H Logemann (Elected by Professoriate)	Dr L Milligan (Elected by Academic Assembly)
Prof G McCusker (Elected by Professoriate)	Dr G Ravelli (Elected by Academic Assembly)
Prof G Sankaran (Elected by Professoriate)	Dr J Troyer (Elected by Academic Assembly)
	Ms E Alcock (Students' Union President)
	Ms J Zhou (Students' Union Postgraduate Officer)
	Ms Z Markovska (Students' Union Student Rep)

Observers:

Prof A Heath	- Academic Director, Centre for Learning & Teaching
Ms C Slack	- Student Voice Manager

In Attendance:

Dr J Harris	- Director of Academic Registry
Ms A Pater	- Head of Secretariat
Mr A Payne	- Director of Student Services
Ms R Sheer	- Assistant Director (Academic Registry)

Apologies: Apologies for absence were received from Mr J Kitchen and Prof C Mitchell.

ACTION

The Vice-Chancellor welcomed everyone to the meeting.

14607 **DECLARATIONS OF INTEREST**

The Chair asked for any declarations of interest concerning the business to be discussed. Some declarations were made relating to the appointment of a Chair of the Effectiveness Review.

14608 MINUTES OF THE PREVIOUS MEETING

Senate APPROVED the minutes of the meeting on 10 April 2019 as a correct record of the proceedings with the following amendments to minute 14589, signed later by the Chair:

- 1) Present: Galadriel Ravelli was a Dr.
- 2) Minute 14589: A request to amend the minute had been made. After discussion, the following revised text was AGREED:

First paragraph of (1) 'Statutes' to remain as in draft. Then to read:

'One member was concerned at the halving of Senate representation on Council, and the removal of any representative of Bath graduates; it was noted however that although the direct nomination from Convocation would cease, there would still be an alumna/us on Council. She proposed Council size be increased to 23, to allow three Senate representatives and one local authority representative, and that Convocation be reviewed to design a more effective way of connecting with Bath graduates. Her points were noted and would be communicated to the Council Effectiveness Steering Group.

It was AGREED the changes proposed in the paper would be submitted to Council for approval, with the addition of '**at least**' in 16(b)(ii).

[Secretary's note: Subsequent to the meeting, the Senate member who had suggested that Council should be larger than 21 contacted the Secretary as she and others believed the composition of Council would be brought back to Senate for further discussion. Neither the Chair nor Secretary had said this, but the Secretary then emailed Senate members to check whether they supported the changes and a majority of those who had been at the meeting confirmed that they did.]'

Paragraph (2) 'Ordinances' to remain as in draft.

- 3) Minute 14584: A member queried whether a guarantee was possible that no student would be disadvantaged by the changes; it was noted that this was what had been said and it was the intention.

14609 MATTERS ARISING

- 1) Minute 14589 – Statutes: approved by Council on 16 May 2019.
- 2) Minute 14590 - addition of a new degree, Mbiomed, to Ordinance 14.15 and waiver of Ordinance 14.12 for orators – both approved by Council on 16 May 2019.

14610 REPORT OF THE VICE-CHANCELLOR

Senate NOTED the Vice-Chancellor's report on key issues facing the University (paper S18/19-148). The Vice-Chancellor expressed his appreciation of all the people he had met in his first two months; he congratulated everyone on the top ten ranking in the recent Good University Guide. He particularly thanked Prof Veronica Hope Hailey for all she had achieved with the School of Management. He reported that a new Buildings

Board was being set up, chaired by prof Tim Ibell, to have oversight of major building projects, and which would report to the University Executive Board. He then explained the possible effects of the recently published Augar review.

The Vice-Chancellor asked members of Senate to check policies with which they were involved to ensure that compliance requirements were being met.

All

Senate NOTED the report.

14611 **CURRICULUM TRANSFORMATION - ACADEMIC FRAMEWORK ASSESSMENT REGULATIONS**

The Director of Academic Registry and Assistant Director, Rachel Sheer, presented an initial version of the Assessment and Award regulations for UG and PGT courses (paper S18/19-149).

Ms Sheer thanked those Senate members who had shared their thoughts and questions at the recent drop-in sessions. She reminded Senate that in February, it had agreed a transformative academic framework, with the following aims:

- To support student and staff wellbeing
- To maintain academic rigour and the standards of awards
- To be less complex
- And to provide consistency across the University, while being flexible enough to meet the needs of different disciplines and particular courses.

The paper being discussed focussed those principles into the practical reality of progression and award. The regulations were not final at this stage. Arriving at the final regulations would be an incremental approach involving testing, analysis and consultation over the summer. But the draft would guide the up-coming work: development teams would understand the student journey, and professional services would model new streamlined processes. ULTQC felt that these regulations did recognise, in a systematic way, that students did not always have a straightforward path through learning and their course requirements. This draft of regulations was much shorter and less complex than the equivalent New Framework for Assessment, though it was acknowledged that there was still room for improvement.

The Director of Academic Registry emphasised that the aim had been to find a way to keep the benefits of modular structures, but without the detail of credit counting. The approach to the Course-Year Average focused on what students have achieved to help decide about progression and reduce the occasions when they would incur more fees because they failed one small unit. For students whose progression was not simple, there would be scope for mature thinking and individual advice. There was nothing fundamentally new in the regulations. The idea of an Assessment Year aimed to remove confusion about “suspension of studies” to retrieve failures. It provided positive de-pressurizing or a route for students who need more time before moving on. Suspension was now defined as being for personal reasons, not academic ones. Some wording corrections and clarifications had been generated and noted during the drop-in sessions.

Issues raised in discussion included:

- Support from the Students' Union for the changes
- Acknowledgement of the need to prioritise clarity and usability of the regulations
- Classification boundaries and borderline rules
- The locus for proposed approval of suspensions (Boards of Studies rather than Directors of Studies)
- Arrangements for assessments and teaching for students returning from suspension
- Exit awards

The Pro-Vice-Chancellor (Learning & Teaching) emphasised this was a draft to provide guidance over the summer. Following the discussion about some of the details, Senate

- 1) ENDORSED the proposals as representing the direction of travel;
- 2) AGREED that further development and consultation would take place over the coming months to shape proposals to be brought forward in the autumn, with opportunities for Senate members to engage in the process.

14612 NEW COURSES AND PARTNERSHIPS

Senate CONSIDERED papers S18/19-150A-D presented by Professor Bruce Rayton.

A) APPROVED new course proposals for 2020/21:

- 1) BA (Hons) Modern Languages
BA (Hons) International Politics and Modern Languages
(approval for these were subject to finalisation of an exchange with a Chinese University in year 3 for students studying ab initio Mandarin).
- 2) Postgraduate Certificate in International Education
- 3) BSc (Hons) Computer Science and Artificial Intelligence
MComp (Hons) Computer Science and Artificial Intelligence
- 4) MBiochem (Hons) Biochemistry
MBiol (Hons) Biology
MBioMed (Hons) Biomedicine
- 5) Integrated PhD in Molecular Biosciences (and exit awards)
- 6) Level 7 Apprenticeship in Architecture – 'Architect' including the new Postgraduate Certificate in Architectural Practice
- 7) MA in International Higher Education Management
Postgraduate Certificate in International Higher Education Management

B) NOTED major changes to programmes approved by CPAC:

- 8) MSc Modern Applications in Mathematics – addition of Postgraduate Certificate
- 9) Full-time MBA – Combining units and addition of exit awards.

C) APPROVED new PGCert and PG Dipl exit awards for the new MSc Molecular

Biosciences vanguard courses.

- D) It was noted that approval would be requested by Chair's action over the summer for an exit award for the DHealth Programme, an accompanying modification of the Regulations; there was precedent for such an award.

14613 REF 2021 – DRAFT CODE OF PRACTICE

The Pro-Vice-Chancellor (Research) presented paper S18/19-151 regarding the draft Code of Practice, which had been revised after April's meeting of Senate and comments received. There was a question about para 88 of the Code which referred to the situation of including staff made redundant in the submission; the PVC explained this referred to 'REF-eligible' staff but he would clarify the issue of gaining their consent.

Subject to clarification of this query, Senate APPROVED the Code of Practice.

PVC(R)

14614 ANNUAL STATEMENT ON RESEARCH INTEGRITY

The Pro-Vice-Chancellor (Research) presented paper S18/19-152, the Annual Statement on Research Integrity.

Senate AGREED to recommend the statement to Council for approval.

HoS

14615 INSTITUTE OF ADVANCED AUTOMOTIVE PROPULSION SYSTEMS

Professor Hawley, Dean of the Faculty of Engineering & Design, presented paper S18/19-153 proposing a Research Institute of Advanced Automotive Propulsion Systems. He explained the importance of the research institute as part of the overall IAAPS project.

Senate AGREED to recommend the Institute proposal to Council for approval.

HoS

14616 CAREER PROGRESSION IN EDUCATION & RESEARCH JOB FAMILY DOCUMENT

Prof Morley introduced the revised CPER document (paper S18/19-154) which would include professorial promotions in future. He reported that the new process would be piloted for a year.

Senate APPROVED the amended document with immediate effect.

DoHR

14617 CONFERMENT OF TITLES – CONFIDENTIAL ITEM

Senate CONSIDERED paper S18/19-155 and APPROVED the conferment of the following titles:

- 1) Professor Emeritus on Prof Barry Crittenden with effect from 1 September 2019.
- 2) Professor Emerita on Prof Tess Ridge with effect from 1 September 2019 (to replace her Honorary Professorship which currently ran to 30 August 2020).
- 3) renewed the title of Honorary Senior Lecturer of Dr Eleanor Morgan for three years with effect from 1 August 2019.

HoS

14618 SENATE APPOINTMENT – WARDEN OF THE BLUES

Senate APPOINTED Prof Keith Stokes as Warden of the Blues from 1 August 2019 for an initial term of three years (see paper S18/19- 156). Senate recorded its thanks to Prof C Jennison for all he had done in the role over many years.

HoS

14619 EXTRAORDINARY EXTENSION OF MAXIMUM PERIOD OF REGISTRATION - RESERVED BUSINESS

Prof Bradshaw presented paper S18/19- 157.

Senate AGREED that Regulation 16.5 (e) be set aside to permit the Board of Studies (Doctoral) in exceptional circumstances to grant a second 12 month extension to the registration of a student in the School of Management (139453306).

14620 REGULATIONS AND POLICIES

1) Disabled Students Policy

The Director of Student Services attended to present the draft new Disabled Students policy (paper S18/19-158). He explained that the University had a legal obligation to anticipate the needs of such students. Senate APPROVED the new Policy, with effect from 2019/20. It agreed that the membership of the Disability Change Working Group would be reviewed; there were particular calls for more academic membership.

DoSS

2) Processing of applications To Online / Distance Learning Programmes

Prof Rayton explained the proposed two year pilot for processing applications to online/Distance Learning courses, delegating the powers for accepting applications to a new Board rather than the Boards of Studies in order to expedite offers for these students. It was agreed that this should be reviewed after a year, and that reports should be made back to Senate and Deans with data on the applicants being accepted. Senate APPROVED the proposed two year pilot.

BR

3) Student Complaints And Disciplinary Process

The Pro-Vice-Chancellor (Learning and Teaching) introduced paper S18/19-158C and explained the ongoing work revising the procedures, especially needed to deal with any allegations of sexual harassment. Senate APPROVED the methodology for reviewing the Student Complaints Procedure, the Disciplinary Procedures (Regulation 8) and the Dignity and Respect Policy and Procedure, ie that they be reviewed by a Working Group, chaired by the Pro-Vice-Chancellor (Learning and Teaching) and comprising the SU President, the Chief Executive of the SU, the SU Education Officer, the Acting University Secretary, Deputy Director of Human Resources, the Director of Student Services and the Senior Legal Adviser. The Working Group would circulate proposed amendments to members of the Senate for comment in August/early September (not simply using Vacation Powers) with a view to amending Regulations in time for implementation in 2019/20.

**PVC
(L&T)**

HoS

14621 EFFECTIVENESS REVIEW OF SENATE

The Vice-Chancellor introduced paper S18/19-159 which included details of the process

for identifying a potential Chair of the Effectiveness Review; members had been invited to suggest names; three people had been approached and two were willing to be considered. He declared that he knew both candidates having worked with each of them several years ago and either would be outstanding. There was a discussion of the candidates.

Senate APPOINTED Prof Rebecca Lingwood as external Chair for its Effectiveness Review and noted the revised timetable.

HoS

14622 ACADEMIC YEAR 2020/21

Senate approved the disposition of supplementary Assessment days within academic year 2020/21 (paper S18/19-160). One member asked that in future years when Easter was late, that the semester dates be considered in light of local school term dates as problems could be caused for staff who were parents; this was noted, although school dates were not always known early enough in advance. It was also pointed out that the University gave priority to the pattern of its students' education first when setting dates.

DoAR

14623 COMMITTEE MEMBERSHIPS AND TERMS OF REFERENCE

Senate considered papers S18/19-161A-B:

1) Learning, Teaching and Quality Committees

Senate APPROVED changes to the terms of reference and membership of Faculty/School Learning, Teaching & Quality Committees, and Department Learning, Teaching & Quality Committees. It was noted in the 'procedure' that the voting rules of the parent Committee would apply.

HoS

2) Ede & Ravenscroft Prize Committee

Senate APPROVED the renaming of the Ede and Ravenscroft Prize Committee to the Ede and Ravenscroft Postgraduate Research Student Prize Committee and the broadening of its membership to ensure representation from all Faculties / School of Management and the Doctoral College.

HoS

14624 DEGREE OUTCOMES AND RETENTION RATES FOR 2017/18

Senate NOTED paper S18/19-162 reporting on degree outcomes and retention rates for 2017/18. This would be a discussion item in future years.

HoS

14625 STUDENT EQUALITY AND DIVERSITY STATISTICS FOR 2017/18

Senate NOTED paper S18/19-163, the Student Equality & Diversity Statistics for 2017/18.

14626 REVIEW OF RESEARCH INTEGRITY AND RESEARCH ETHICS

Senate noted the update on a review of Research Integrity and research ethics (paper S18/19-164)

14627 ANNUAL REPORT ON PROFESSORIAL PROMOTIONS

Senate NOTED the annual report on professorial promotions (paper S18/19-165).

14628 APPOINTMENTS OF ACADEMIC STAFF AND PERSONAL CHAIRS – RESERVED BUSINESS

Senate NOTED the report on Academic Staff Appointments & Promotions (paper S18/19-166).

14629 AWARDS

Senate NOTED the awards for 2019 set out in papers S18/19-167A-G:

(1) Academic Awards

- Mary Tasker Award
- Leadership in Learning and Teaching Award
- Innovation in Learning and Teaching Award
- John Willis Award
- Best Team in Support of Student Learning Award
- Director of Studies Award

(2) Excellence in Doctoral Supervision Prize

(3) Award of Prizes to Students

- Chancellor's Prize
- Ede and Ravenscroft Prize – PGR student
- Ede and Ravenscroft Prize – research staff

(4) Vice-Chancellor's Awards for Public Engagement with Research

Senate APPROVED a revised set of categories for these awards, to be named 'Engage Awards for Public Engagement with Research', namely:

- Informing Category
- Listening Category
- Working Together Category
- Leadership Category
- Special Recognition Award

The awards would be made every two years in future.

(5) Award of Blues, Half Blues, Colours, Ribbons and Other Distinctions

14630 ACADEMIC DRESS UPDATE

Senate NOTED that no changes to academic dress were approved by the Director of Academic Registry during the academic year 2018/19.

14631 STUDENT WITHDRAWALS AND TERMINATIONS – RESERVED BUSINESS

Senate NOTED paper S18/19-168

14632 DAVID PARKIN VISITING PROFESSORSHIPS

Senate NOTED the following David Parkin Visiting Professorships, which had been agreed by the Boards of Studies:

- a) Professor Felix Goñi, University of the Basque Country, proposed by the Department of Pharmacy & Pharmacology, for one seven month visit.
- b) Professor Milton Jara, Instituto de Matemática Pura e Aplicada (IMPA), Rio de Janeiro, Brazil, proposed by the Department of Mathematical Sciences, for one six month visit.

14633 ACADEMIC STAFF APPEALS – RESERVED BUSINESS

Senate NOTED the report on two academic staff appeal cases (Paper S18/19-171).

14634 MINUTES OF BOARDS OF STUDIES

Senate RECEIVED the minutes of the following meetings of Boards of Studies:

- Faculty of Engineering & Design, 3 April 2019 (Paper S18/19-170)
- Faculty of Humanities & Social Sciences, 3 April 2019 (Paper S18/19-171)
- Faculty of Science, 3 April 2019 (Paper S18/19-172)
- School of Management, 3 April 2019 (Paper S18/19-173)
- Boards of Studies (Doctoral), 3 April and 1 May 2019 (Papers 174A and B)

14635 EXECUTIVE BOARD

Senate RECEIVED a summary report from the Executive Board meetings held in March/April 2019 (Paper S18/19–175).

14636 MINUTES OF SENATE AND JOINT SENATE/COUNCIL COMMITTEES

Senate RECEIVED minutes of the following meetings of Senate and Joint/Senate/Council Committees (papers S18/19-176-184):

- Academic Staff Committee on 8/9 May 2019 (reserved business)
- Council/Senate/Students' Union Committee on 9 April 2019
- Courses and Partnerships Approval Committee on 15 May 2019
- Curriculum Transformation Committee on 14 February and 13 March 2019
- Equality and Diversity Committee on 2 May 2019
- Ethics Committee on 14 May 2019
- Learning, Teaching and Quality Committee on 19 March 2019
- Research Committee on 12 March 2019
- University Doctoral Studies Committee on 21 March 2019.

14637 CALENDAR OF MEETINGS 2019/20

Senate NOTED the meeting dates of Senate for the next academic year, which would be held in the Council Chamber as follows, at 2.15pm unless otherwise stated:

16 October 2019
20 November 2019
5 February 2020
22 April 2020
3 June 2020

14638 ANY OTHER BUSINESS

- 1) A member had raised a question about the University-wide implementation of workload allocation modelling, including the general principles underlying the current development of the model. The Deputy Vice-Chancellor explained that there was a framework but that there was the possibility of flexibility around the framework. More information would be available in October. **DVC**
- 2) A member asked why the University did not adopt the San Francisco declaration on research assessment (DORA). The PVC (Research) said the University had principles on the use of metrics for research assessment which better suited the University. The Vice-Chancellor committed to looking into this further. **VC**

The meeting concluded at 4.55pm
