

Soc meeting – 5th June 2026

Attendees

Chris Young (CY) – Chair

Cara Ratukalou (CR) – Nursery Manager

Tamsin Willis – Stovold (T W-S) Parent Representative

Kathryn Perry (KP) Parent Representative

Daisy Holden (DH) Parent Representative

Introductions

No new introductions

Matters arising

Staffing and recruitment:

CR reported that there had been a few changes in staff. JP has now commenced Maternity Leave and CR and HJ are job sharing the role until JP's returns.

MM has returned to work after a period of ill health; she has now joined the nursery room.

The changes mentioned last meeting –regarding the room moves of AS and NB to pre-school from the Nursery room are working well.

SB is now back from maternity leave and working between babies and pre-school.

SEN and other Awards:

TC is the nursery SENCO and continues to keep up to date with any changes and updates through the Local Authority. she has now signed up to complete her Level 3 award.

Staff awards: TC will be celebrating her long service award next month, she has worked here for over 21 Years.

CR has been nominated for the 'Culture and Inclusion' Award.

HJ and SR starting there Forest school Lead training next week, This will qualify them to lead forest school sessions.

Catering:

The New Spring/Summer menus are now in place – CR has shared with all parents via teams.

Nursery décor:

Nursery has now been painted throughout; we are now going to invest some money in new resources. CR reported that the nursery looks a lot fresher and cleaner and we have had lots of positive feedback from the parents.

Events:

Concept Photography – 10th June

Fathers day event – 19th June. Email sent out.

Pre School leavers Graduation party – 15th July in Claverton rooms.

Parent Meetings:

CR Reported that progress reports are being completed this Month for Parents meetings throughout July/August. Once these are completed parents will be invited to a parent meeting/conversation.

Babysitting:

CR reported there is a new babysitting declaration in place. If staff babysit, they must discuss this with CR – A declaration must be signed by both the employee and staff member. CR explained that it will be a private arrangement between the family and the member of staff.

Parent information leaflets:

Starting school leaflets - These were shared with the representatives and will be shared with all parents when their child moves to the Pre School room to support the transition to school.

Potty training leaflets – These were also shared and will be discussed and shared with parents to support with potty training.

Managing sick children policy:

This policy was amended and shared to include information regarding returning to Nursery after immunisations. Children can return to Nursery an hour after the vaccination if they are well. We request that parents ideally are on campus working or in the Local area.

Free increase:

CR reported that the fee increase letter had been sent, however DH reported that she had not received anything. We discussed a glitch in the system so CR confirmed she would re-send.

Any other business:**Forest School**

DH asked on behalf of another parent about the use of Forest school – CR reported that due to the recruitment taking place we didn't have the staff to allow us to use the forest as much as we would have liked. We have to half the ratios for the children to go out of the Nursery and we didn't have the extra staff to enable us to do this during the last Couple of Months. Once we have recruited and fully staffed, we will be using the forest daily. There will be opportunities for both Nursery room and Pre School children.

Calendar invites

DH asked on behalf of another parent about the possibility of sending calendar invites to all parents regarding closure dates. CR reported that she sends the closure dates at the beginning of the Year to all parents and will now include the dates in the new induction packs to all parents. CR will also check that all parents are on the mailing list.

Going Digital

Some parents have raised the question about going digital and having online learning journals. CY reported that the wifi is very weak at the nursery. CR reported that they would prefer to stay with paper copies of learning journals due to the technical issues and believes we would end up spending more time away from the children due to the technicalities. This is not an option in the near future.

Actions:

CR to re-issue fee increase letter.

CR to ensure ALL parents old and new are on the Nursery mailing list.

CR to include shut down dates in Nursery induction packs for new starters. Email reminders will also be sent out.