



AA2B Stage 2B REVIEW OF STAGE 1 ACADEMIC APPEAL OUTCOME RESULTING FROM A HEARING OR EXECUTIVE ACTION

- Before completing this form please read [University Regulation 17](#)
- This form and further guidance are available via the guide [Appealing against an academic decision](#).
- You should use this form ONLY if you are requesting a review of an academic appeal because you disagree with the outcome of an Appeal Hearing or Executive action (Stage 2B).
- If you have not already submitted an academic appeal in accordance with Regulation 17, you should complete the [AA1 form](#) instead.
- If you are seeking a review of a decision you had not established a prima facie case, please complete form [AA2A](#) instead.
- Please sign and date the form before returning it. The form must be submitted to the Secretary to Senate (governance@bath.ac.uk) no later than 14 calendar days after you were informed of the decision which you wish to be reviewed. Requests for Review of a Stage 1 outcome received after this deadline will not normally be considered.

Advice and assistance

You should seek advice on your case before submitting this form, as detailed in the [Support](#) section of the guide [Appealing against an academic decision](#).

Appeal evidence requirements

For details about the evidence you will need to submit with your form, read the section [Appeal evidence requirements](#) in the guide [Appealing against an academic decision](#).

Section 1. Your Details

Title:

Student number:

Preferred First Name:

Surname or Family Name:

Contact number:

Preferred email address for us to contact you on:

Department or School:

Programme of Study or course:

Year of Programme:

Section 2. Your reasons for seeking a Review of an Academic Appeal outcome

What are your reasons for asking for a Review of the Academic Appeal outcome?

You are reminded that your request “must relate to the decision reached in the Appeal Hearing/Executive Action” (Regulation 17.43 b)), “it must not make reference to grounds other than those cited in the Academic Appeal, except for those arising from the student’s dissatisfaction with the procedures or outcome of the Appeal Hearing/Executive Action” (Regulation 17.43 c)) and “It must include a clear statement of the grounds and a brief description of any new evidence” (Regulation 17.43 d)).

I am requesting a Review because:

Use a continuation sheet if necessary

Section 3. Supporting documentation

I am providing the following documentation in support of my request for a Review:

- A written statement of the grounds for my case for Review (required as above)
- The following brief description of new evidence (please specify, noting the evidence requirements on page 1 of this form.).

Where required, you should supply evidence available to you which supports your written statement above, especially in relation to your dissatisfaction with the process or outcome. Where you are submitting evidence that was not provided as part of your original Academic Appeal, but was relevant to the grounds for appeal, you must also provide an explanation as to why you could not reasonably have been expected to have submitted this evidence as part of your original appeal.

Section 4. Sign the form

Signature or typed name:

Date:

This completed form should be submitted with all available documentary evidence to the Secretary to Senate (governance@bath.ac.uk).

Receipt of the form will be acknowledged by email. The timescales set out in [Regulation 17.44](#) will apply to consideration at Stage 2B.

Any personal information which is received in the course of dealing with your Academic Appeal will be treated as confidential. Such information will be kept, used and shared, where necessary and appropriate with other members of University staff, only for the purpose of investigating and determining the outcome of your appeal.