

Terms and Conditions

Taught Postgraduate Masters Funding Scheme 2014-15

1. Scope

These terms and conditions apply to new UK / EU taught postgraduate students taking up a place of study in 2014-15 who are identified by the University as eligible for consideration for the postgraduate funding awards.

They apply to two awards schemes: one made under the terms of the University's 2014-15 Access Agreement for postgraduate taught students on any subject area; the other as part of a funding package jointly with the Higher Education Funding Council (HEFCE) targeted at the MSc in Modern Building Design (Carbon Management). The allocation of funds is, in the main, competitive and so not all applications received may be successful.

The award schemes comprise of:

Scheme 1: Fee waivers (Home UK/EU) and bursaries (Home UK) available to eligible students targeted at a specific programme of study: MSc in Modern Building Design (Carbon Management).

Scheme 2: Bursaries available to eligible (Home UK) students on other full time postgraduate taught Masters (PGT) and stand-alone Masters of Research (MRes) programmes.

Some programme exceptions apply; these are highlighted within the scheme guidance notes.

1. Terminology and Definitions

- 1.1 Guidance on the terminology and definitions applying to the 2014-15 Bath postgraduate student support framework is set out in the scheme guidelines. It is your responsibility to ensure that you have read and understood them.

3. Eligibility & Application

- 3.1 Our funding scheme has specific eligibility criteria and these are set out on our website at www.bath.ac.uk/study/pg/funding/taught and in the scheme guidelines. It is the University's responsibility to identify potential award recipients on the basis of these criteria but the University cannot be responsible for any errors or omissions in the information supplied to it and on which eligibility decisions are based. The University's decision on the interpretation of eligibility criteria is final and there is no

right of appeal. You must comply with all requests for additional information to establish your eligibility on the timeframes specified and you must submit any evidence requested by the deadlines as stated in the 'Guidelines for Postgraduate Funding Scheme 2014-15'.

- 3.2 If you are applying for the MSc Modern Building Design (scheme 1) you can download and submit a funding application at the same time as your application to study. In addition, we will invite students to submit an application once your application to study has been submitted.
- 3.3 If you are eligible to be considered for an non-subject specific bursary award (scheme 2), you will be invited to submit an application once you have a confirmed offer to study at Bath, and your fees status has been determined as Home (UK).

4. Allocation

- 4.1 Fee waivers are only applicable to the MSc Modern Building Design and are open to Home (UK/EU students). There are 30 awards available to cover the full costs of your tuition fees. If there are more eligible entrants than awards available, then selection may be made based on widening participation information and your supporting statement in your funding application.
- 4.2 Placement bursaries are only applicable to the MSc Modern Building Design and are open to Home (UK) students. There are 30 awards available. If there are more eligible entrants than awards available, then selection may be made based on widening participation information and your supporting statement in your funding application.
- 4.2 Other PGT bursaries are only open to full time Home (UK) students. There are 30 awards available. If there are more eligible applications than awards available, then selection will be made based on widening participation information and your supporting statement in your funding application.
- 4.3 Awards will normally be made to those students who are not in receipt of additional sponsorship or other bursary award. The University reserves the right to vary this policy in particular individual circumstance, where the additional funding received may be limited. The University reserves the right not to allocate or to withdraw a bursary if you already have, or are at a later date, awarded an externally funded scholarship or sponsorship package.

Widening participation information from your application and your supporting statement will be taken into account by the awarding panel when selecting students for a bursary award.

- 4.4 You cannot be considered for an award if you have not responded to our invitation to submit an application along with any relevant supporting evidence, within the application deadline. All awards are discretionary and limited in number, so even if you meet the criteria you are not guaranteed to receive one.
- 4.5 If you change your programme or mode of study and are in receipt of an award which is for example programme/mode specific, it may be withdrawn. If you make

any changes to your original programme of study you **must** notify the Admissions and Funding Team about this, as it may affect your continued eligibility.

- 4.6 Students on the MSc Modern Building Design cannot receive an enhanced bursary award from both funding streams (Scheme 1 & Scheme 2). However, if there are more eligible entrants than awards available for the MSc Modern Building Design funding scheme, then those eligible Home (UK) students may be considered along with all other eligible PGT students for the general bursary PGT funding scheme.

5. Payment

- 5.1 Please note your first bursary payment will only be paid to you on the due date if you have completed and returned a bursary payment agreement form which must be returned, **in person**, to the Finance Office or your Graduate School.

Scheme 1

Payment of the placement bursary for the MSc in Modern Building Design will be made in three instalments in: July, August & September 2015

Payment of the enhanced bursary for the MSc in Modern Building Design will be made in four instalments in: October 2014, January, April and October 2015.

Scheme 2

Payment of the bursary for will be made in four instalments in: October 2014, January, April and July 2015.

Payment of awards will be on the 1st of the month, or earlier if this falls on a weekend/bank holiday.

6. Placements

- 6.1 If you are undertaking a PGT programme with a period of placement or entails a longer period of study (e.g. 15 or 18 month programme), any award will be paid during the first 12 month period in four instalments, except for students on the MSc Modern Building Design.

7. Suspensions and Withdrawal from Studies

- 7.1 If you suspend or withdraw from your studies then you will not be eligible to receive any future award payments in that year.
- 7.2 All bursary payments will be calculated on a pro rata basis and any overpayments must be repaid to the University should you suspend, withdraw from studies, or transfer to a non-eligible PG programme, or change your mode of attendance to less than full time, or no longer be eligible for payments for any other reason.
- 7.3 You may however, be eligible to receive any outstanding awards due upon your return to studies, following a period of suspension. Awards in these circumstances will be calculated on a pro rata basis.

8. General Terms and Conditions

- 8.1 Payment of awards will be made by the [University's Finance Office](#) as indicated in the Guidelines for Full Time Taught Postgraduate Masters Funding Scheme 2014-15.
- 8.2 Awards will not be paid during any extension/repeat period(s) to your taught postgraduate programme.
- 8.3 The University reserves the right to terminate a bursary or fee waiver award and demand repayment of funds already paid in the case of any disciplinary action being taken against an award-holder. Cases will be considered on an individual basis by the Head of Student Services.
- 8.4 Awards are allocated for 2014-15 entry only. If you defer or withdraw and restart, any award already offered will become void. If eligible, you will be considered for support the following year but this will be subject to the terms of the Access Agreement and any funding provision then in force. There is no guarantee that postgraduate students will be eligible for Access Agreement funding in future years.
- 8.5 The University reserves the right to withdraw an award from anyone who is found to have misled the University about any aspect of their eligibility and to seek repayment of any monies already paid to them. In such cases the University may seek to recover any money paid as a debt in the county court (in which case it may also seek to recover additional sums such as interest, court fees and legal costs).
- 8.6 If you are eligible for the 10% Alumni discount then separate terms and conditions apply. You should refer to this guidance on the University web pages at: www.bath.ac.uk/study/pg/fees/alumnidiscout/
- 8.7 There is no right of appeal and the University's decision final in relation to your eligibility for an award based on your widening participation or your academic profile. You may make a complaint if you believe that you have not been considered for an award because of a procedural error, or you believe that there has been some other procedural problem with our allocating and awarding system. Complaints should be made under the terms of our [Admissions Complaints and Review Procedure](#).
- 8.8 This document should be read in conjunction with the Guidelines for Postgraduate Taught Masters Funding Scheme 2014-15.

Any queries relating to these terms and conditions should be addressed to the Admissions and Funding Team, Admissions Office, University of Bath, BA2 7AY or by emailing: adm-pg-bursary@bath.ac.uk .

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