UNIVERSITY ORDINANCES

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Ordinance 1 - Definitions

1. In the Ordinances, Regulations and Rules of the University, words shall have the same meaning as in the Charter and Statutes, unless the context clearly suggests otherwise.

2. Where a post is specified, it shall include any person duly authorised to act in place of the post-holder, such that 'Vice-Chancellor' shall include the Deputy Vice-Chancellor or a Pro-Vice-Chancellor or other person duly authorised to act in place of the Vice-Chancellor.

3. 'Standing Order' shall mean any enactment of any University body for the purpose of governing of its own procedure or that of its committees or the method of election thereto.

4. 'Curriculum' shall mean a complete course of study prescribed as a qualification for a degree or University distinction.

5. ‘Education Act 1994’ means Part II of the Education Act 1994.

6. ‘Faculties’ are as defined in the Statutes with the Faculty of Engineering and Design, the Faculty of Humanities and Social Sciences, the Faculty of Science, and the School of Management being considered faculties of the University.

7. ‘Officer of the University’ means a holder of the following offices or posts within the University; the Chancellor, Pro-Chancellor, Vice-Chancellor, Chair of Council, Deputy Vice-Chancellor, Pro-Vice-Chancellor, Chief Operating Officer, Director of Finance, the Librarian, and the University Secretary and Registrar.

8. 'The SU' shall mean The University of Bath Students' Union and the ‘Articles of Governance’ means the Articles of the Governance of the SU.

9. ‘SU Officers’ means the SU Officers defined by Article 11 of the Articles of Governance.

Ordinance 2 - The Members of the University

1. The following persons shall be members of the University:

   1.1 The Officers of the University

   1.2 The members of the Court

   1.3 The members of the Council

   1.4 The Professors Emeriti

   1.5 Members of staff of the University

   1.6 The Graduates of the University

   1.7 The Students

   1.8 The Honorary Fellows of the University

1.9 The Honorary Professors, Honorary Readers, and Honorary Lecturers of the University and holders of visiting titles.

2. The Council shall have the power after consulting with the Senate to declare such other persons Members of the University as they may deem fit.

THE COURT

Ordinance 3 - Membership of the Court

1. The Court shall consist of the following persons:

1.1 The Chancellor and Pro Chancellors (ex officio)

1.2 Current members of staff of the University, including the chair of Academic Assembly (ex officio) (14)

1.3 Current students or Students' Union Officers (14)

1.4 Officers employed within the University including the Vice-Chancellor (ex officio) (6)

1.5 The Chair of Council, the Senior Independent Director and the Chair of the Finance Committee and three other members of Council (6)

1.6 Emeritus Professors of the University (10)

1.7 Alumni (6)

1.8 Representatives of local and regional elected bodies (6)

1.9 Representatives of communities of strategic importance to the University (8)

1.10 Representatives of local and regional educational institutes or trusts (6)

1.11 Representatives of research funders and business partners (5)

1.12 Representatives of employers, placement providers and professional bodies (5)

1.13 Members of the University's international stakeholder community (4)

1.14 Representatives of the campus trade unions who are not members of the University (3)

2. All members of Court, other than those appointed ex-officio, shall be subject to a term of office of a maximum of three years and shall be eligible for re-appointment or re-election. No member of Court, other than those appointed ex-officio, shall serve for longer than nine years in total.

3. A term of office of a member of Court will automatically come to an end if that member leaves the role in the capacity of which they were appointed or elected to Court.

4. A member of Court may stand down before the expiry of their term of office by giving notice, in writing, to the Secretary to Court.

5. For the purposes of Ordinance 3.2, any term of service on a previously composed Court shall not count towards the total.

6. For the purposes of Ordinance 3.2, a term of office begins on the day that the appointment or election is confirmed in writing by the Secretary to Court.

7. The Secretary to Court shall take the steps necessary to provide that any vacancy on Court arising as a result of any of the circumstances set out in Ordinance 3.2 is filled within six months of the vacancy arising.

8. The appointment and election of members of the Court shall be conducted in accordance with the Framework for Elections and Appointments to the Court, Council, Senate, and Boards of Studies.

9. Changes in membership may be proposed by Court, Council, or Senate and must be agreed by all three bodies.

THE COUNCIL

Ordinance 4 - Membership of the Council

1. There shall be 15 members of Council.

2. The Council shall consist of the following persons:

   2.1 Ex-Officio Members:

   a) The Vice-Chancellor

   b) The Chair of Academic Assembly

   2.2 An officer of the University nominated by the Vice-Chancellor and approved by Council.

2.3 Eight Appointed Lay Members, including:

a) The Chair of Council

b) The Chair of the Finance Committee

c) The Senior Independent Director

2.4 Elected Members

a) One Senate member elected by the Senate.

b) One member of professional services elected by professional services staff.

2.5 Student Members

a) Two members appointed by the Students' Union from among the student members of the Senate, normally President and Education Officer.

3. The membership of Council may be increased to a maximum of 19 members with the lay majority being maintained. The approval of two-thirds of Council is required to increase its size. If Council decides to increase its size the places will be allocated in accordance with the table below: -

Total Number of Council Members	Ex Officio (Vice-Chancellor & Chair of Academic Assembly)	Officer nominated by the Vice-Chancellor	Lay members including Chair	Members from Senate	Members from Professional and Support Services	Student Members
15	2	1	8	1	1	2
17	2	1	9	2	1	2
19	2	1	10	3	1	2

4. All vacancies which arise as a consequence of the original incumbent not completing their term may be filled by the body which appointed the member of the Council whose place has become vacant. The term of office of the newly appointed member begins on the day that the appointment or election is confirmed in writing by the Secretary to Council. In confirming the appointment the Secretary to Council should also confirm the length of the term of office.

5. A member, elected by the Senate or Academic Assembly, upon completion of the term of membership shall be eligible for immediate re-election subject to a maximum term of nine years.

6. A member elected by professional services staff, upon completion of the term of membership shall be eligible for immediate re-election subject to a maximum term of nine years.

7. No member elected by either the Senate or Academic Assembly or the Professional Services may serve on Council for more than a total of nine years as an elected member of Council.

8. The appointment and election of members of Council shall be conducted in accordance with the Framework for Elections and Appointments to the Court, Council, Senate, and Boards of Studies. Any amendment to the framework as it applies to Council membership shall be subject to Council approval.

Ordinance 5 - Powers of the Council

1. Subject to the Charter and these Statutes, the Council will take responsibility for and determine all the powers, duties and functions of the University. These include those powers, duties and functions detailed below:

   1.1 To appoint a Chair and a Senior Independent Director.

   1.2 To appoint members of the Joint Committees for the appointment of the Chancellor and Vice-Chancellor as set out in Ordinances 14 and 15 below.

   1.3 To appoint members of the Court as provided for in these Ordinances.

   1.4 After consideration of such reports, recommendations or nominations as are required by these Ordinances to appoint the Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellor, Pro-Vice-Chancellors and other Officers of the University and Heads of Faculties.

   1.5 To determine the method of appointment, conditions of appointment and service, and remuneration of all Staff of the University, Academic or otherwise, and of all other persons employed or engaged by the University.

   1.6 After consideration of a report from the Senate, to deprive persons of any Degrees or other distinctions or titles conferred on them, and to revoke any Diplomas or Certificates granted to them by the University either itself or jointly or in conjunction with other institutions, and to withdraw all privileges connected therewith.

   1.7 On the recommendation of the Senate to institute, combine or discontinue Schools, Departments, Institutes, or other academic sections of the University.

   1.8 To bring from time to time before the Court and the Senate any matters which in its opinion should be dealt with by these bodies respectively.

   1.9 To govern, manage and regulate the finances, accounts, investments, property, business and all affairs whatsoever of the University, and for these purposes to appoint bankers, and any other officers or agents whom it may think fit to appoint, and to cause proper books of account to be kept for all sums of money received and expended by the University, and for the assets and liabilities of the University, so that such books give a true and fair view of the state of the University's affairs and explain its transactions; provided that, before determining any question of finance which affects the academic policy of the University, the Council shall take into consideration any recommendation or report thereon by the Senate.

1.10 To invest any moneys belonging to or held by the University in any manner as the Council shall from time to time think fit, in any part of the world, or in the purchase of freehold or leasehold hereditaments in the United Kingdom, including rents; provided that in the case of moneys held by the University as trustees the powers conferred by this paragraph shall be exercised subject to the provisions of the governing trust instrument.

1.11 To sell, buy, exchange, lease and accept leases of real and personal property on behalf of the University.

1.12 To borrow money on behalf of the University, and for that purpose, if the Council thinks fit, to mortgage, or charge all or any part of the property of the University, and to give such other security whether real or personal property or otherwise as the Council may think fit.

1.13 To provide the buildings, premises, furniture and equipment and other means required for carrying on the work of the University and maintaining its efficiency and well-being.

1.14 To provide at its discretion for the welfare of all persons in the employment of the University or formerly in the employment of the University or of the College and the spouses, widows, widowers, and dependants of such persons including the payment of money, pensions or other payments and to subscribe to benevolent and other funds for the benefit of such person.

1.15 To enter, vary, carry out and cancel contracts on behalf of the University.

1.16 To determine all University fees.

1.17 To accept, reject or refer any recommendation made by the Senate, provided that no such recommendation may be rejected unless the Senate is informed of the reasons for such rejection and is given an opportunity to comment thereon to the Council.

1.18 To call for reports from the Senate and by receiving such reports to review the work of the University.

1.19 Subject to the powers of the Senate, to take such action as it may think fit to advance the teaching and research, the interests and general efficiency of the University, and to provide for the recreation and welfare of the Students and Staff of the University.

1.20 To establish Joint Committees of the Council and representatives of the Students' Union and to prescribe the method of appointment of such representatives and the functions of such committees.

1.21 To have the sole custody and use of the Seal and under detailed provisions to be contained in the Ordinances to provide that the use of the Seal and its witnessing or the execution of deeds on behalf of the University by Officers of the University and those persons nominated by the Council for this purpose may be dealt with as if the University was a Company incorporated under the provisions of the Companies Act 1985 or under any legislation in substitution

therefore and in accordance with any resolution of the Council relating to the use of the Seal or the execution of deeds.

1.22 To exercise all such powers as are or may be conferred on the Council by the Charter, the Statutes and these Ordinances and to carry them into effect.

1.23 To appoint the External Auditor.

1.24 To make, amend, add to or repeal Statutes in accordance with Articles 18, 19, and 20 of the Charter.

1.25 To consider representations from the Court on any matter affecting the University.

1.26 Under the provisions of section 22 of the Education Act 1994 or any successor legislation, to take such steps as are reasonably practicable to secure that the Students' Union operates in a fair and democratic manner and is accountable for its finance.

2. There shall be Standing Orders which set out how the Council and its Committees shall conduct their business. Council shall approve the standing orders and any subsequent amendments to these.

SENATE

Ordinance 6 - Membership of the Senate

1. The Senate shall consist of the following persons:

1.1 Ex Officio Members:

a) The Vice-Chancellor, who will preside over meetings of the Senate.

b) The Deputy Vice-Chancellor

c) The Pro-Vice-Chancellors

d) The faculty Deans and Head of the School of Management (4)

e) The Chair of the Academic Assembly

f) The President, the Education Officer and the Postgraduate Officer of the Students' Union

g) The Librarian

1.2 Elected Members: (25)

a) 12 Professors of the Academic Assembly with no fewer than two from each Faculty and School elected in accordance with the Elections Framework by the members of the Academic Assembly. (12)

b) 12 non-professorial members of the Academic Assembly with no fewer than two from each Faculty and School elected in accordance with the Elections Framework by the members of the Academic Assembly. (12)

c) One student elected by the Students' Union from among its members. (1)

2. The appointment and election of members of the Senate shall be conducted in accordance with the Framework for Elections and Appointments to the Court, Council, Senate, and Boards of Studies.

Ordinance 7 - Responsibilities of the Senate

1. Subject to the Charter, Statutes and Ordinances, the Senate is the principal body responsible for the strategic development of the academic activities of the University, including teaching, research, and knowledge exchange, and the regulation, governance, standards, and quality assurance of the academic work of the University. Its responsibilities and duties include:

1.1. To determine and regularly review the policies and Regulations governing:

a) the entrance and continuation requirements for programmes of study and research within the University.

b) the University's programmes leading to degree awards and qualifications, and other educational provision.

c) the conduct of research and knowledge exchange.

d) the ethical conduct of academic activities.

e) the appointment, probation, training and promotion of academic staff; and

f) the welfare and discipline of students.

1.2. To ensure that the University is compliant with all relevant external regulatory requirements insofar as they concern its responsibilities under the Charter, the Statutes and the Ordinances.

1.3. To develop the academic strategies of the University and to scrutinise the academic (teaching, research, and knowledge exchange) strategic plans of any part of the University and make recommendations to the Council for approval.

1.4. To raise issues of major and strategic academic importance and risk to the University.

1.5. To approve policies to support and foster academic freedom in relation to the academic activity of the University and to report to the Council on matters of concern in relation to the provision of academic freedom.

1.6. To exercise all such powers, duties and functions as are or may be conferred on the Senate by the Charter, the Statutes or these Ordinances.

1.7. To make representation to the Council on all Statutes or Ordinances or proposed changes of the Statutes or the Ordinances and on any academic matter.

1.8. To advise or make a recommendation to Council where academic policy will have a significant financial impact on the University.

1.9. In accordance with Article 27 of the Charter, the Senate may jointly with Council recommend Special Resolutions to the Court.

1.10. Chairing or serving as a member of hearing panels where provided for within the University's Regulations and Procedures.

2. The Senate has authority to make such Regulations as are necessary to fulfil its powers, duties and functions.

3. The Senate may delegate any of its functions, duties and powers (other than its power to make Regulations and provide effective oversight of the University's Quality Assurance processes) to committees appointed by it or to its officers as it sees fit, and such committees and individuals may further delegate unless the Senate has provided to the contrary.

Ordinance 8 - Powers of the Senate

1. The specific powers of Senate are as follows: -

1.1 To institute, and regulate schemes of study and examinations leading to, Degrees, Diplomas, Certificates and other academic awards of the University, and grant such to persons who have satisfied the conditions of the award thereof as prescribed in these Ordinances

1.2 To institute and then, after consideration jointly by the Council and the Senate, grant Honorary Degrees.

1.3 To make such Regulations, in accordance with Article 21 of the Charter, as are necessary to fulfil the powers, duties and functions of the Senate as set out in the Ordinances.

1.4 To recommend to the Council the names of persons, who in the opinion of the Senate, should be deprived of any Degrees, distinctions or titles, Diplomas or Certificates, conferred on or granted to them by the University, and from whom all privileges connected therewith should be withdrawn.

1.5 The appointment of internal and external examiners and to determine their conditions of appointment and service.

1.6 To oversee, and to determine from time to time by means of Regulation, policies and procedures for student health, wellbeing and fitness to study, conduct and disciplinary matters (including expulsions), fitness to practise and professional suitability, academic misconduct, academic appeals and students' complaints, and

delegate associated operational responsibilities to relevant academic sections and professional services departments of the University.

1.7 To approve the establishment or termination of collaborative academic partnerships (teaching or research) with other bodies both within the UK and internationally.

1.8 To suspend, discipline, exclude or expel any student in accordance with the provisions of any Regulation from time to time made under this Ordinance.

1.9 To confer the titles of Emeritus Professor, Honorary Professor, Reader or Lecturer, or other such titles, including posthumously.

1.10 To institute, subject to any conditions acceptable to the Senate, Fellowships, Studentships, Scholarships, Exhibitions, Bursaries, Prizes and other such grants, for the encouragement of study and research; and to determine the times, modes and conditions of competition and to examine for and award the same, or to delegate these powers.

1.11 To institute an academic (including teaching and research) ethics framework to maintain schemes to ensure ethical conduct and academic integrity within the University meet the University's standards and external standards where required.

1.12 To formulate, modify or revise schemes for the organisation of teaching and research via academic sections of the University, and review from time to time the working of such schemes. The Senate may also make recommendations to the Council to institute, combine or discontinue any academic (teaching or research) sections of the University.

1.13 To review, amend, refer back or to disallow any act of any academic section of the University.

1.14 To establish Committees and Joint Committees of the Senate as required.

1.15 To prescribe the academic dress to be worn by the Officers and Members of the University, and the occasions on which it shall be worn; and to determine the form and conduct of all academic ceremonies.

1.16 To appoint and elect members of the Senate to be members of the Court and the Council.

1.17 To co-opt members of the Senate as provided for in these Ordinances.

1.18 Except as otherwise provided, to appoint representatives of the University to other bodies.

1.19 To elect members to the Joint Committees regarding appointment of the Chancellor.

1.20 Jointly with the Council, to agree the procedures for the appointment and renewal of the Vice-Chancellor, Deputy Vice-Chancellor and Provost, Pro-Vice-Chancellors, Vice-Presidents with an academic remit, and Faculty Deans.

2. There shall be Standing Orders which set out how the Senate and its Committees shall conduct their business. Senate shall approve the standing orders and any subsequent amendments to these.

BOARDS OF STUDIES

Ordinance 9 - Membership of the Boards of Studies

1. The constitution of the Board of Studies of each Faculty and the School of Management shall be as follows:

   1.1 The Vice-Chancellor

   1.2 The Dean of the Faculty/Head of School (Chair)

   1.3 The Deputy Dean/Head of School

   1.4 The Associate Deans of the Faculty/School

   1.5 The Heads of Departments in the Faculty/School

   1.6 Nine members elected by and from the Academic Assembly members of the Faculty or School (to include at least one from each Department in the Faculty or School)

   1.7 Such persons as the Board may co-opt, not exceeding five in number.

   1.8 One representative from each other Faculty/School of Management, appointed by the Faculty/School of Management, to serve for a period of three years, renewable.

   1.9 Three students (including at least one undergraduate and one postgraduate student) elected by and from the student members of the Faculty or School.

   1.10 One SU Officer nominated by the Students' Union

   1.11 Head of Learning Partnerships Office or nominee

2. The appointment and election of members of the Boards of Studies shall be conducted in accordance with the Framework for Elections and Appointments to the Court, Council, Senate, and Boards of Studies.

Ordinance 10 - Responsibilities of the Boards of Studies

1. The Faculty or School Boards of Studies will be responsible to Senate for the key functions set out below. Doctoral matters may be considered by the Faculty or School Boards of Studies but must also be considered by the University Doctoral Studies

Committee and Boards of Studies (Doctoral) as appropriate:

1.1 The approval and evaluation of academic strategy for the Faculty or School.

1.2 The strategic consideration of initial programme proposals for submission to the Academic Portfolio Strategy Group (APSG), including the rigour of the underpinning market research, the student choice available and the strategic fit of the proposal.

1.3 The strategic consideration of proposed collaborative provision, including Institutional Agreements and Exchange Partners, for submission to the Academic Portfolio Strategy Group (APSG);

1.4 the academic standards and quality of the education, teaching and research across the Faculty/School and the dissemination of good practice. The Faculty or School Doctoral Studies Committee will provide information to the Faculty or School Board of Studies on matters pertaining to the academic standards and quality of doctoral study.

1.5 the monitoring and review of departmental implementation of institutional quality assurance and academic frameworks for programmes.

1.6 consideration of delegation of authority to appropriate subject-level fora to approve minor or intermediate changes to units on the recommendation of the Faculty and School Learning, Teaching and Quality Committee.

1.7 the monitoring of the progress of individual students except those undertaking doctoral study (including exceptional changes of student circumstances and individual schemes of study and supplementary assessment), under delegated powers from Senate.

1.8 the award of taught degrees on the recommendation of Boards of Examiners for Courses, under delegated powers from Senate.

1.9 recission of an original award and grant of a new award, excluding those relating to doctoral study, as a result of either a student academic appeal or an administrative error identified after the conferment of the original award. This recission may be authorised by the Chair on behalf of the Board under the urgent business procedure.

1.10 under delegated powers from Senate, the establishment of new academic prizes at the level of the Faculty or School.

1.11 the conduct and outcomes of student academic appeals and reviews and investigations of assessment offences.

1.12 the monitoring of student complaints, student academic appeals and investigations of assessment offences.

1.13 the appointment of Directors of Studies and Directors of Teaching.

1.14 the appointment of External Examiners (except where the aggregate term of office exceeds four consecutive years) and Visiting Academic Staff under delegated powers from Senate.

1.15 the approval of part-time and secondary academic appointments, including the appointment of postgraduate research students into teaching roles.

1.16 establishment, award and grant of Fellowships, Scholarships, Bursaries and other such grants at the level of the Faculty or School.

1.17 the receipt and consideration of reports from the Departments in the Faculty.

2. Each Board of Studies has the power to establish sub-committees as necessary. Each Board of Studies will routinely establish the following sub-committees:

2.1 Faculties and School Learning, Teaching and Quality Committees.

2.2 Research and Knowledge Exchange Committees.

2.3 Board of Examiners from Programmes.

2.4 Progression Board of Examiners

ACADEMIC ASSEMBLY

Ordinance 11 - Membership of the Academic Assembly

1. The Academic Assembly shall consist of the following persons: -

1.1 The Vice-Chancellor

1.2 The Deputy Vice-Chancellor

1.3 The Pro-Vice-Chancellors

1.4 Members of the Academic Staff

1.5 The University Librarian

1.6 The holders of such other posts in the University and such other Members of the University as may be designated by the Senate.

2. The Chair of the Academic Assembly shall be elected by the Academic Assembly from its own number in accordance with the procedure detailed in the Framework for Elections to Council, Court, Senate, Academic Assembly and Boards of Studies.

3. The Chair shall hold office for a period of three years and shall thereafter be ineligible for further election for a period of one year

Ordinance 12 - Meetings of the Academic Assembly

1. There shall be at least one meeting of the Academic assembly during each academic

year which shall be addressed by the Vice-Chancellor.

2. The Chair may at any time at their discretion, and shall, upon the request of the Vice-Chancellor or upon the requisition in writing of not less than twenty members of the Academic Assembly stating the purpose for which the meeting is to be called, summon an extraordinary meeting of the Academic Assembly.

3. There shall be Standing Orders which set out how the Academic Assembly shall conduct its business. Academic Assembly shall approve the standing orders and any subsequent amendments to these.

4. The Academic Assembly may discuss and declare an opinion on any matter whatsoever relating to the University, including any matters referred to it by the Senate, and, if it so decides, submit resolutions to the Senate.

Ordinance 13 - Elections

1. The appointment and election of members of Court, Council, Senate, Academic Assembly and Boards of Studies shall be conducted in accordance with the Framework for Elections and Appointments to the Court, Council, Senate, and Boards of Studies.

2. Amendments to the Framework for Elections and Appointments to Court can be proposed by Court, Senate or Council and are subject to approval by Council.

3. Amendments to the Framework for Elections and Appointments to Senate can be proposed by Senate or Council and are subject to approval by Council.

4. Amendments to the Framework for Elections and Appointment to the Boards of Studies can be proposed by Senate and are subject to approval by Council.

APPOINTMENTS AND SENIOR STAFF

Ordinance 14 - The Chancellor and Pro-Chancellors

1. The Chancellor shall be appointed by the Council, on the recommendation of a Joint Committee consisting of three members of the Council and three members of the Senate together with the Vice-Chancellor who shall be Chair.

2. The Chancellor shall hold office for such period as may be determined by Council or until resignation.

3. The Chancellor may resign by writing addressed to the Council.

4. Pro-Chancellors shall be appointed by the Council and shall hold office for three years or such shorter period as the Council may in each case determine, and shall be eligible for re-appointment.

5. A Pro-Chancellor may resign by writing addressed to the Council

Ordinance 15 - The Vice-Chancellor

1. The Vice-Chancellor shall be appointed by the Council after consideration of a report from a Joint Committee consisting of the Chancellor, Chair of Council and two other members of Council and three members of the Senate. The Committee Chair shall be appointed by the Chancellor. The Committee may at its discretion add a representative of professional services and the student body. It may also co-opt a non-voting external advisor.

2. The Vice-Chancellor shall be appointed upon such terms and conditions as the Council may think fit.

3. The Vice-Chancellor may be removed from office for good cause in accordance with the procedure described in Annex 1 to these Ordinances.

Ordinance 16 - Senior Academic Appointments

1. The Deputy Vice-Chancellor, Pro-Vice-Chancellors, and Deans of Faculty shall be appointed by the Council upon such terms and conditions as Council may think fit.

2. Deans of Faculty shall be appointed for a term of office approved by Council and shall be eligible for re-appointment.

3. The Deputy Vice-Chancellor, Pro-Vice-Chancellor, or Dean of Faculty may resign by writing addressed to the Council.

4. During the inability through illness or any other cause of the Chancellor and the Vice-Chancellor to confer Degrees, the Deputy Vice-Chancellor shall confer Degrees; in the inability through illness or any other cause of the Deputy Vice-Chancellor to confer Degrees, a Pro-Vice-Chancellor shall so act.

5. The Deputy Vice-Chancellor or a Pro-Vice-Chancellor shall, subject to these Statutes, perform such other of the functions of the Vice-Chancellor as shall be delegated to them in accordance with the provisions of the Ordinances.

Ordinance 17 - Title of Professor Emeritus

1. A Professor Emeritus is a Member of the University eligible to stand for election to be a Member of the University Court. A Professor Emeritus has no rights or responsibilities within the University but may be invited on the recommendation of a Board of Studies to take such part in the academic work of the University as the Board may determine from time to time.

2. Senate may, on the recommendation of the Vice-Chancellor, confer the title of Professor Emeritus on any Professor of the University at or after retirement in recognition of services to the University of Bath, provided that the Professor in question does not already hold a similar title from another institution.

3. In exceptional circumstances, Senate may be invited to confer the title of Professor Emeritus on a Visiting Professor whose attachment to the University has ended.

Ordinance 18 - Academic Awards, Examinations, and Regulations

1. Regulations shall prescribe:

   1.1 Any special requirements for entry to a particular degree course in addition to matriculation and other requirements of the Ordinances.

   1.2 Details of courses of study, examinations and other matters relating to degrees of the University.

2. To qualify for a Degree in the University every candidate must have:

   2.1 Satisfied the entrance requirements as a student of the University in accordance with the Regulations.

   2.2 Satisfied the entrance requirements for the appropriate course of study as prescribed by the Ordinances and Regulations relating to particular Degrees.

   2.3 Pursued that course of study for the prescribed period and passed the required examinations.

   2.4 Paid the tuition fees prescribed as and when required; and

   2.5 Complied with such other Ordinances and Regulations as may be relevant.

3. The period of study required for the Degree of Bachelor shall be:

   3.1 In the case of full-time course, not less than three academic sessions.

   3.2 In the case of a sandwich-type course, not less than four academic sessions.

   3.3 Exceptionally, when Senate shall have approved a part-time course leading to the Degree of Bachelor, and subject to the provisions of Ordinance 18.8, not less than five academic sessions.

4. The period of study for the Degree of Master shall be not less than twelve calendar months.

5. The period of study for the Degree of Doctor of Philosophy, the Degree of Doctor of Education, the Degree of Doctor of Business Administration, the Degree of Doctor of Health, the Degree of Doctor of Engineering, the Degree of Doctor of Clinical Psychology, the Degree of Doctor of Forensic Psychology Practice and the Degree of Doctor of Policy Research and Practice shall be not less than twenty-four calendar months.

6. To qualify for a Diploma or Certificate in the University every candidate must have:

   6.1 Satisfied the entrance requirements for the appropriate course of study as prescribed by the Regulations relating to the particular Diploma or Certificate.

6.2 Pursued that course of study for the prescribed period and passed the required examinations.

6.3 Paid the tuition fees prescribed as and when required; and

6.4 Complied with such other Ordinances and Regulations as may be relevant.

7. Possession of the appropriate qualifications for entry upon any course of study shall not entitle any person to admission to the University or to any particular course of study, and the University reserves the right to accept or reject any applicant.
8. Subject to the provisions of the Charter and Statutes, the Senate may permit students who have attended courses of study or passed examinations at other Universities or places of learning to count these courses of study and examinations as equivalent to such courses of study and examinations in this University as the Senate shall determine, provided that no Degree, Diploma or Certificate of the University shall be awarded to any person unless:

   8.1 They have satisfied the examiners in accordance with the relevant Regulations.

   8.2 They have pursued an approved course of study or research in the University or an approved institution extending over at least one academic session on a full-time basis or at least two academic sessions on a part-time basis or with the special permission of the Senate pursued a course of study or research, and completed a period of attachment, approved by the Senate on the advice of the Board of Studies concerned.

   8.3 They have certified in writing if required to do so by the University that they have not made a contract (whether written or verbal) or given an assurance to a third party in a form which is in any way at variance with the conditions of enrolment and (where applicable) with conditions of study contained in the letter of admission to the University.

9. The Degrees (other than Honorary Degrees), Diplomas, Certificates, Fellowships, Scholarships, Prizes and other distinctions of the University shall be granted and conferred by the authority of the Senate.

10. Any Degree of the University may be granted and conferred by the authority of Senate on any person who has been admitted to the same or an equivalent Degree of another University.

11. If a candidate is prevented by illness or other sufficient cause from presenting for or completing a final examination for a Degree, Diploma or Certificate, the Senate may, upon the recommendation of the Board of Studies concerned and upon such other conditions as it shall think fit, award a Degree (with or without Honours), Diploma or Certificate provided that the candidate shall not be placed in a class or division.

12. This ordinance shall not exempt a candidate from presenting a thesis where such is prescribed.

13. Application for consideration for the grant of an Aegrotat Degree, Diploma or Certificate must be made by the candidate, or the candidate's Tutor acting on the candidate's behalf, in writing to the Director of Academic Registry not later than one week after the end of the written examination.

14. Applicants for an Aegrotat Degree, Diploma or Certificate will be required to submit a medical report, obtained at their own expense.

15. This type of award should be recommended when it is the collective view of the Board of Examiners that the candidate so endowed possesses the same level of knowledge, skills and understanding as would have been demonstrated if the candidate had completed final examinations. It is therefore implicit that the candidate would have normally completed a substantial proportion of the final year of study.

16. If a candidate dies before presenting for or completing a final examination for a Degree, Diploma or Certificate, the Senate may, upon the recommendation of the Board of Studies concerned and upon such other conditions as it shall think fit, award a Degree (with or without Honours), Diploma or Certificate provided that the candidate shall not be placed in a class or division.

17. Application for consideration for the posthumous grant of an Aegrotat Degree, Diploma or Certificate must be made by the candidate's Tutor, with the permission of the candidate's family or next of kin, in writing to the Director of Academic Registry.

18. This type of award should be recommended when it is the collective view of the Board of Examiners that the candidate so endowed possessed the same level of knowledge, skills and understanding as would have been demonstrated if the candidate had completed final examinations. It is therefore implicit that the candidate would have normally completed a substantial proportion of the final year of study.

19. Graduates shall be presented at a Degree Ceremony of the University to be held for that purpose at such time and place as may be determined provided that a Degree Ceremony shall be held at least once a year and shall be presided over by the Chancellor or, in the Chancellor's absence, by the Vice-Chancellor or, in the absence of both, as set out in Statute 15 of the Statutes.

20. Graduates shall normally be presented by the Chair of the Board of Studies concerned or, for doctoral graduates, normally by the relevant Dean of the Faculty/Head of School. If for any reason the Chair, Dean, or Head of School is unable to attend then their nominated deputy shall attend in their place.

21. Recipients of Honorary Degrees shall be presented by senior members of staff or members of University Council appointed by the Honorary Degrees Committee. The Chair of the Honorary Degrees Committee may also appoint other presenters in specific cases if appropriate.

22. No honorary degree shall be conferred in absentia except in posthumous circumstances or by resolution of the Senate.

23. No person shall be admitted to a Degree or granted a Diploma or Certificate unless the tuition fees prescribed have been paid.

24. The following degrees may be granted and conferred by the authority of Senate:

    Foundation Degree in Arts: FdA
    Foundation Degree in Science: FdSc

    Bachelor of Architecture: BArch
    Bachelor of Arts: BA

Bachelor of Engineering: BEng
Bachelor of Pharmacy: BPhar
Bachelor of Science: BSc

Master in Science: MSci
Master of Architecture: MArch
Master of Arts: MA
Master of Biochemistry: MBiochem
Master of Biology: MBiol
Master of Biomedical Sciences: MBiomed
Master of Business Administration: MBA
Master of Chemistry: MChem
Master of Computing: MComp
Master of Education: MEd
Master of Engineering: MEng
Master of Mathematics: MMath
Master of Pharmacology: MPharmacol
Master of Pharmacy: MPharm
Master of Philosophy: MPhil
Master of Physics: MPhys
Master of Research: MRes
Master of Science: MSc
Master of Surgery: MS

Doctor of Business Administration: DBA
Doctor of Clinical Psychology: DClinPsy
Doctor of Education: EdD
Doctor of Engineering: EngD
Doctor of Forensic Psychology Practice: DForenPsyPrac
Doctor of Health: DHealth
Doctor of Letters: DLitt
Doctor of Medicine: MD
Doctor of Philosophy: PhD
Doctor of Policy Research and Practice: DPRP
Doctor of Science: DSc

EXAMINERS AND EXAMINATIONS

Ordinance 19 - Boards of Examiners

1. Examinations for a Degree, Diploma or Certificate of the University, whether taken at one time or in sections, shall be the responsibility of a Board of Examiners.

2. The Board of Examiners shall comprise the internal and external examiners appointed for each of the subjects or groups of subjects included in the scope of the examination.

3. In every subject or group of subjects in all final assessments (as defined by Regulation 15), there shall be at least two examiners, one at least of whom shall not be a member of the Academic Staff of the University.

4. In the case of the Degree of Doctor of Philosophy, the Degree of Master of Philosophy, and any other Research Degrees of the University, the Board of Examiners for the award of the degree shall comprise at least one internal examiner and one external examiner. In exceptional cases where no suitable internal examiner is available, a second external examiner shall be appointed. The supervisor or supervisors of research students shall not be members of the Board of Examiners. They should, however, be available for consultation with the examiners at the time of the viva voce examination.

5. In the case of the Degree of Doctor of Philosophy the Progression Board of Examiners as set out in Regulation 16.5(b) shall comprise at least two internal examiners. The supervisor or supervisors of research students shall not be members of the Board of Examiners. They should, however, be available for consultation with the examiners at the time of consideration of the request for confirmation/transfer.

Ordinance 20 - External Examiners

1. The external examiners of the University shall be appointed by the Board of Studies concerned on behalf of Senate and shall hold office for not more than four consecutive years.

Ordinance 21 - Internal Examiners

1. The internal examiners of the University shall be appointed by the Board of Studies concerned on behalf of Senate from the Academic Staff of the University and such other Teachers as may be designated by Senate.

Ordinance 22 - Review Requested by Individual Student

1. Regulations shall prescribe the procedure whereby students may seek a review of their results and assessments.

GENERAL PROVISIONS

Ordinance 23 - Honorary Degrees

1. Any Degree of the University other than the Degree of Doctor of Philosophy may be awarded as an Honorary Degree. In addition, the Degrees of Doctor of Laws (LLD), Doctor of Arts (DArts), Doctor of Engineering (DEng), Doctor of Music (DMus), Doctor of the University (DUniv) and Master of the University (MUniv) shall be reserved only for honorary conferment.

2. Persons on whom the University thinks it fitting to confer Honorary Degrees shall be considered by a joint committee of the Council and the Senate chaired by the Vice Chancellor. The Committee shall consist of the Vice-Chancellor, two members of Council who are not members of Senate elected by Council, four members elected by Senate who hold academic posts at the University, of whom two shall be members of Senate, one member of Professional Services staff appointed by the Vice-Chancellor and one Students' Union Officer appointed by the Nominations Committee. The

Committee shall make recommendations to the Senate.

3. The conferment of an Honorary Degree on a person who is not otherwise qualified in the discipline denoted by the Degree shall not entitle that person to practice professionally by virtue of holding the Degree.

4. The Vice-Chancellor may on behalf of Senate revoke honorary degrees.

Ordinance 24 - Conditions of Service of University Officers and Academic Members of Staff

1. The provisions of and policies and procedures relating to the contracts of employment and contracts of service made between the University and either members of the academic staff or the Vice-Chancellor and those other Officers of the University who are employed in their office shall be approved by Council following engagement with the recognised Trade Unions.

2. All such contracts of employment and contracts of service are subject to all provisions in the Charter, Statutes, Ordinances, and Regulations of the University as they stand enacted from time to time. Where the express provision in any contracts of employment conflict with the Charter, Statutes, Ordinance and Regulations the express provisions shall prevail.

Ordinance 25 - Intellectual Property

1. The University shall have policies and procedures in place relating to intellectual property. Such policies will be subject to approval by Senate and Council.

2. Policies relating to intellectual property shall cover the following areas: -

   2.1 Ownership of Intellectual Property.

   2.2 Recording of lectures.

   2.3 Third Party Rights.

   2.4 Assignment of intellectual property by the University.

   2.5 Arrangements for commercial exploitation of intellectual property rights.

   2.6 Distribution of residual income.

   2.7 Spinout arrangements and shareholdings.

   2.8 Reporting procedures and record keeping of arrangements for the exploitation of intellectual property.

3. The following principles shall underly any policy or procedure that relates to intellectual property:

   3.1 Fair treatment for all parties.

3.2 That the University will use all reasonable endeavours to exploit and protect intellectual property generated by its staff and students, and in which the University has an interest, subject to adequate resources.

3.3 That there is a supportive environment.

3.4 That there is fairness and adequate incentives in the distribution of residual income.

3.5 That the University will consider proposals from individual staff with respect to exploitation and protection of intellectual property.

Ordinance 26 - External Work

1. The University recognises that consulting or other work undertaken by a member of staff for a body other than the University may be beneficial to the community as a whole, and to the standing of the University, and to members of staff in their teaching and research activities.

2. Accordingly, members of staff are encouraged to undertake such work subject to the conditions hereinafter set out. Members of staff are required:

   2.1 Not without the permission of the Head of Department or a Head of School of (or in the case of a Professor, the Vice-Chancellor) to undertake or continue any work for any person or body other than the University which might impede the proper performance of their teaching duties and research work, or their participation in the life and administration of the University, or which might be incompatible with their appointment at the University, or which would limit their academic independence or restrict the dissemination of knowledge;

   2.2 To furnish to the Head of Department or a Head of School (or, in the case of a Professor, the Vice-Chancellor) full particulars of any standing, regular or frequently occurring commitment to do work for any person or body other than the University;

   2.3 To pay to the University the reasonable cost of any materials, equipment or services of the University used by them on such work

Ordinance 27 - The University of Bath Students' Union

1. The written constitution of the SU is set out in the Articles of Governance. Major amendments to the Articles of Governance, such as would substantially alter their meaning, require the approval of the membership of the SU and the University Council. Minor amendments, such as changes in terminology, may be effected by the Board of Trustees of the SU with approval from University Council. The Articles of Governance will be reviewed by the Board of Trustees of the SU and the University Council at intervals of no more than five years.

2. The affairs of the SU will be conducted in a manner consistent with the Articles of Governance and the Charter, Statutes, Ordinances and Regulations of the University and no decision or action of the SU or of its trustees, staff, committees, sub-groups,

clubs or societies may purport to override any provisions of the Articles of Governance or the Charter, Statutes, Ordinances and Regulations of the University.

3. All persons who are registered students as defined by the University of Bath will be members of the SU. Any such person must notify the Chief Executive of the SU and the Pro-Vice-Chancellor (Student Experience) in writing if they wish to exercise their right not to be a member of the SU. Those who exercise this right will not be unfairly disadvantaged, about the provision of services or otherwise, by reason of their having done so.

4. The SU Officers of the SU will be elected by secret ballot of the members of the SU. The election will be held in accordance with the Articles of Governance which will ensure that the elections are fair and properly conducted.

5. A student elected as an SU Officer will suspend their academic studies during their period of office with the permission of Senate. A period for which such suspension is granted will be known as a Sabbatical Year.

6. A student to whom a Sabbatical Year is granted will undertake not to accept any other employment, whether paid or unpaid, during the period of office without the permission of the Vice-Chancellor.

7. During a Sabbatical Year an SU Officer will, notwithstanding any other provision of this Ordinance, remain a member of the University as a student subject to the Charter, Statutes, Ordinances, Regulations and Rules of the University and will rank as an ordinary member of the Students' Union and will have the privileges and responsibilities of a registered full-time student, save that an SU Officer will not be required to pay any fee.

8. The maximum total term that an SU Officer may serve is twenty-four months.

9. The University Council will prepare and issue, and when necessary, revise, a code of practice as to the manner in which the requirements of the Education Act 1994 are to be carried into effect in relation to the SU, setting out details of the arrangements made to secure its observance.

10. The University Council will bring to the attention of all students at least once a year:

    10.1 Matters specified by Section 22(4) of the Education Act 1994;

    10.2 Matters specified by Section 22(5) of the Education Act 1994;

    10.3 The information at 10.2 will also be included in any information which is generally made available to persons considering whether to become students of the University.

11. If the SU decides to affiliate to an external organisation, it will be in accordance with the requirements of Sections 22(2)(k) to (l) of the Education Act 1994.

12. There will be a complaints procedure available to all students or groups in accordance with Section 22(2)(m) and (n) of the Education Act 1994.

Ordinance 28 - The University Seal

1. Power to affix the Seal of the University to a document may be exercised and witnessed either by two Members of the Council of the University or by one Member of the Council and the Chief Operating Officer (or, in the absence of the Chief Operating Officer, the Vice-Chancellor or Director of Finance).

2. The Director of Academic Registry shall maintain a register of documents sealed in the name of the University under the terms of this Ordinance showing:

   2.1 The identity of the document;

   2.2 The date the document was sealed;

   2.3 The names of the persons witnessing the use of the Seal in the name of the University and shall report each transaction to Finance Committee on behalf of Council

Ordinance 29 - Staff-Student Liaison Committee

1. Each Department or School shall have at least one Staff-Student Liaison Committee with such constitution and terms of reference as the Board of Studies shall prescribe, provided that:

   1.1 The number of student members shall not be less than the number of staff members;

   1.2 There shall not be less than six student members; including postgraduate representation where appropriate.

Approved by Council: 15 October 2026

Annex 1 - Provisions for the Removal of Vice-Chancellor

The Council may request its Chair to remove the Vice-Chancellor from office for good cause in accordance with the procedure described in this Annex.

1. A complaint seeking the removal from office of the Vice-Chancellor for good cause may be made by not less than three members of the Council to the Chair of the Council.

2. If it appears to the Chair of the Council, on the material presented, that the complaint raises a prima facie case and that this could, if proved, constitute good cause for dismissal or removal from office the Chair shall request the Council to appoint a Tribunal to hear and determine the matter.

3. If it appears to the Chair of the Council that a complaint made under sub-paragraph (1) does not raise a prima facie case or is trivial or invalid, the Chair may recommend to the Council that no further action be taken upon it.

4. When the Council has appointed a Tribunal under sub-paragraph (2) it shall instruct a solicitor or other suitable person to formulate a charge or charges and to present, or arrange for the presentation of, the charges before the Tribunal.

5. A Tribunal appointed by the Council shall comprise:

    5.1 an independent Chair; and

    5.2 one member of the Council, not being a person employed by the University; and

    5.3 one member of the academic staff.

6. Subject to the principles of justice and fairness the Tribunal may determine its own procedure.

7. The Tribunal shall send its reasoned decision on any charge referred to it together with its findings of fact regarding the charge and its recommendations, if any, as to the appropriate penalty to the Chair of the Council and to the Vice-Chancellor drawing attention to the period of time within which any appeal should be made.

8. Persons appointed to hear such an appeal shall be persons independent of the University holding, or having held, judicial office or being barristers or solicitors of at least 10 years' standing and the person so appointed shall, subject to the principles of justice and fairness, determine the procedure to be adopted in hearing the appeal.

9. A person appointed shall send the reasoned decision on the appeal, together with any findings of fact different from those come to by the Tribunal and his or her recommendations, if any, as to the appropriate penalty, to the Vice-Chancellor and to the Chair of Council.

10 Where a charge or charges have been upheld by the Tribunal and not dismissed on appeal, the Chair of the Council shall decide whether or not to dismiss the Vice-Chancellor.

Where a complaint is to be referred to a Tribunal under this Section, the Chair of the Council may suspend the Vice-Chancellor from their duties and may exclude the Vice-Chancellor from the precincts of the University or any part thereof without loss of salary.