

**CERTIFICATE TO THE UNIVERSITY OF BATH, BA2 7AY, UNITED KINGDOM  
IN RESPECT OF ELIGIBLE STATUS – UK ORGANISATIONS**

**NAME OF ORGANISATION .....**

**A.** I ..... on behalf of the named organisation certify that it:

**please answer as appropriate with**

- qualifies
- does not qualify

as an eligible body under the Value Added tax Act 1994, schedule 9, Group 6.

**B.** The organisation qualifies as an eligible body within one of these six categories

**please answer as appropriate with**

1. A UK School.
2.  UK universities, and any college, institution, school or hall of such a University.
3.  Further and Higher Education Institutions based in the UK.
4.  Public bodies, for example a Government Department, Executive Agency, Local Authority and Health Authority.
5.  A body which is precluded from distributing and does not distribute any profit it makes; and applies any profits made from exempt supplies of education or vocational training to the continuance or improvement of such supplies.
6.  Bodies not falling within categories 1-5 which provide the teaching of English as a foreign language, but only in so far as the provision relates to the teaching of English as a foreign language.

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**C.** I also certify that the conference, course, or other deliverable, will be a supply of education to students/delegates/trainees of the organisation named in this certificate, which is exempt from VAT under item 1, Group 6, Schedule 9 of the VAT Act 1994; and the organisation named in this certificate will charge the students/delegates/trainees a fee to attend.

Signed : .....

Name: .....

Status in organisation: .....

Date: .....

**When an organisation fully completes and signs this certificate the following University of Bath goods and services will be reviewed for their eligibility for VAT exemption.**

- Conference and educational facilities provided that are necessary for delivering their educational supply to their students/delegates/trainees
- Accommodation and catering provided for their students/delegates/trainees receiving the supply of education

**Please also note that VAT exemption is NOT available on supplies of goods /services that do not satisfy 1 or 2 below**

- 1 - for the direct use of students
- 2 - necessary for delivering the education to the student

For example, VAT exemption will not apply to social events and excursions that are not part of the educational content, and accommodation, catering and other facilities that are NOT for the direct use of the students/delegates/trainees, such as conference staff and speakers.

**By completing this certificate you acknowledge that if at a future date the VAT exemption of goods and services supplied to your organisation as a result of this certificate is disallowed by HMRC, your organisation will reimburse the University of Bath the VAT it has been assessed to pay to HMRC.**