

## Accommodation Bursary Terms and conditions

### Contents

Introduction .....	2
How much is the accommodation bursary?.....	2
Eligibility criteria for the accommodation bursary .....	2
How is it paid? .....	3
What if I leave or suspend my studies after it has been paid? .....	3
I live in private sector accommodation or my own home, can I apply? .....	3
Understand our eligibility criteria & what is widening participation.....	3
Eligibility criteria explained .....	3
Widening participation explained.....	4
Who can I contact if I have a question? .....	7

## Introduction

The Accommodation Bursary forms part of the University's 2020-25 [Access & Participation Plan](#) . They are available to new first year students who are living in University owned accommodation.

These terms and conditions apply new first year students who enter studies in the following academic years:

2020-21  
2021-22  
2022-23

## How much is the accommodation bursary?

The bursary is worth £1,000 and will be credited directly to your accommodation account, should you be successful in gaining an award.

## Eligibility criteria for the accommodation bursary

To be eligible you apply for the Accommodation Bursary you must meet all of the following:

- be an eligible new first year Home UK undergraduate student starting studies in 2020, or 2021 or 2022
- be registered on a full time undergraduate degree course
- have a UK student loans household income assessment of over £25,000 up to a limit of £42,875
- Live in university managed accommodation

And meet at least one or more of the following widening participation criteria:

- your home address is in an area where [fewer young people progress to Higher Education](#) (Polar 4, quintiles 1 or 2) or
- you are a [care leaver](#) or
- you or your family receive a state [means-tested benefit](#) or
- you have completed an [Access to HE Diploma](#) or
- you are [irreconcilably estranged](#) from your parent(s) or guardian(s) or
- you are a [Young Carer](#) or
- you are a [refugee/asylum seeker](#) or
- your home address is considered to be in an [area of general disadvantage](#) (IMD, quintiles 1 or 2)

Widening participation data is gathered from information provided via your UCAS application and any submitted by you if you previously applied for our other awards e.g. Bath Bursary, Gold or Income Related Scholarships.

## How do I apply?

There is no application required.

The University will be responsible for identifying eligible students and you will receive an email letting you know that you are eligible for an award.

You may if you wish, decline the offer of the Accommodation Bursary. Details of this will be in any emails sent to you.

The University's decision on the interpretation of eligibility criteria is final and there is no right of appeal. You may make a complaint if you believe that you have not been considered for an award

because of a procedural error, or you believe that there has been some other procedural problem with our allocating and awarding system. Complaints should be made to Robyn Blackmore, Deputy Student Accommodation Manager, email [rcb35@bath.ac.uk](mailto:rcb35@bath.ac.uk)

## How is it paid?

If you are successful in gaining an award it will be credited directly to your accommodation payment due in January. No cash alternative will be given.

## What if I leave or suspend my studies after it has been paid?

An award will not be taken away or recalculated if you subsequently leave studies.

## I live in private sector accommodation or my own home, can I apply?

No, this award is only open to those who reside in university owned accommodation.

## Understand our eligibility criteria & what is widening participation

### Eligibility criteria explained

<b>Home UK student</b>	<p>Eligible Home UK students are those that are classed as UK (England, Wales, Scotland or Northern Ireland), as assessed) for student loans purposes, as determined by Student Finance England (SFE) or other relevant UK student loans awarding agency. This is in addition to a Home UK fees status as determined by the University in your application to study.</p> <p>New first year students are those who commenced studies for the first time at Bath in September 2020 and are in Year 1 of their course.</p>
<b>Household Income</b>  (Home UK students eligible for student loans from the UK government.)	<p>This refers to the <a href="#">household income</a> data, as shared with the University that we receive from your student loans awarding agency e.g. Student Finance England.</p> <p>Your student loans awarding agency will only carry out an assessment of your household income if you have requested this as part of your Maintenance and Tuition Fee Loan application.</p> <p>Your student loans awarding agency will share household income data for bursary/scholarship purposes with the university after your exams results in late August. This is unless you and/or the person whose household income your loans are assessed on have not given that permission.</p> <p>We are not responsible for any delays in your student loans application being processed or information not being passed onto us by your student loans awarding agency.</p>

	We receive this information from the Student Loans Company (England, Wales, Scotland or Northern Ireland)
<b>University managed accommodation</b>	<p>The following lists university managed accommodation that applies to this bursary award are listed as follows:</p> <p>Norwood Brendon Court  Westwood  Polden Court  Polden  Eastwood  Marlborough Court  Solsbury Court  Woodland Court  Osborne House  The Quads  John Wood Building  John Wood Court  Carpenter  Clevelands  Canal Wharf  Pulteney Court  Thornbank Gardens  Green Park House</p>

### Widening participation explained

Widening participation (WP) is a way for us to recognise and support those who may not have had the same start in life or opportunities to succeed educationally as others.

At Bath we aim to help raise these aspirations and offer financial support through our awards to help our students achieve the best they can in their degree studies. There are many barriers, which may affect a person's life journey and may include areas such as financial, social, cultural or geographical.

<b>Low Participation Neighbourhood (POLAR)</b>	<p>This is a postcode classification that tells us what proportion of young people from your area progress to higher education. The specific system we use is <a href="#">POLAR 4</a> data based on the home postcode provided by you in your UCAS application, at the point of application to university.</p> <p>This system groups postcodes into quintiles. We will count your postcode as low participation if it is quintile 1 or 2. Your home postcode and actual POLAR quintile is shared with us from UCAS.</p> <p>Where it is not passed on or does not exist, we will not be able to use any other proxy data or alternative classification system.</p> <p>We use the postcode data given in your initial UCAS application.</p>
<b>Indices of Multiple</b>	<a href="#">Indices of multiple deprivation</a> (IMD) is a measure of relative deprivation for small, fixed geographic areas of the UK. IMD classifies these areas

<b>Deprivation (IMD)</b>	<p>into five quintiles based on relative disadvantage, with quintile 1 being the most deprived and quintile 5 being the least deprived.</p> <p>We will count your postcode as an area of general disadvantage if it is in quintile 1 or 2. Your home postcode and actual IMD quintile is shared with us from UCAS. Where it is not passed on or does not exist, we will not be able to use any other proxy data or alternative classification system.</p> <p>We use the postcode data given in your initial UCAS application.</p>
<b>Access to HE Diploma</b>	<p>The <a href="#">Access to (Higher Education) HE Diploma</a> is a year-long qualification that prepares students to study at undergraduate degree level. This qualification is typically undertaken by mature students, although students of any age can take this qualification.</p>
<b>Refugee Status</b>	<p>The definition of a refugee as defined on the UKCISA website is:</p> <p>(a) you must be <a href="#">ordinarily resident</a> in England on the <a href="#">first day of the first academic year of your course</a>; and</p> <p>(b) you must:</p> <ul style="list-style-type: none"> <li>• have been recognised as a refugee by the UK Government and have remained ordinarily resident in the <a href="#">UK and Islands</a> since then; or</li> <li>• be the spouse / civil partner of such a refugee and have been in that relationship on the date on which he/she made his/her application for asylum; or</li> <li>• be the <a href="#">child</a> of such a refugee, or the child of such a refugee's spouse / civil partner, and be able to show that on the date that refugee made his/her application for asylum, you were: <ul style="list-style-type: none"> <li>i. under 18 years of age; and</li> <li>ii. the refugee was your parent, or your parent's spouse / civil partner.</li> </ul> </li> </ul> <p>Your refugee status will be verified by our Undergraduate Admissions Team if you have declared this in your UCAS application. Please <a href="#">contact us</a> if you have not declared this in your UCAS application and need to do this separately.</p> <p>The University has a <a href="#">Student Retention &amp; Success Team</a> who can also provide you with additional funding support and advice during your studies.</p>
<b>Care Leaver</b>	<p><i>The Children (Leaving Care) Act 2000 definition states that a care leaver is someone 25 or under who has been in Local Authority Care for a period of at least 13 weeks or more spanning their 16th birthday.</i></p>

	<p>You were given the opportunity to submit evidence to verify this via our online funding application form that we use for the Bath Bursary, Gold and Income Related Scholarships.</p> <p>The University has a <a href="#">Student Retention &amp; Success Team</a> who can also provide you with additional funding support and advice during your studies.</p>
<p><b>Young carer</b></p>	<p><i>You are classed as a young adult carer if you are a carer between the ages of 18 and 25 who looks after a relative or friend, of any age, due to disability, chronic/terminal illness, mental health problems or alcohol or drug addiction/dependency.</i></p> <p>You were given the opportunity to submit evidence to verify this via our online funding application form that we use for the Bath Bursary, Gold and Income Related Scholarships.</p> <p>The University has a <a href="#">Student Retention &amp; Success Team</a> who can also provide you with additional advice and guidance during your studies.</p>
<p><b>Irreconcilably estranged from family</b></p>	<p><i>An <a href="#">irreconcilably estranged</a> person is someone who has not had any verbal or written contact with their parents for a significant period of time, on or before the first day of the academic year for which you are applying for funding, and this is unlikely to change.</i></p> <p>This can include your biological or adoptive parents, or your only living parent. A significant period of time is usually considered to be twelve months or longer, but this can also depend on your circumstances.</p> <p>You were given the opportunity to submit evidence to verify this via our online funding application form that we use for the Bath Bursary, Gold and Income Related Scholarships.</p> <p>The University has a <a href="#">Student Retention &amp; Success Team</a> who can also provide you with additional funding support and advice during your studies.</p>
<p><b>Means tested welfare benefits</b></p>	<p>As part of our process for determining your eligibility for support, we will invite you, in late spring, to indicate whether you or your parent(s), guardian or partner are in receipt of any qualifying government state <a href="#">means-tested benefits</a>.</p> <p>This will include UK government income assessed benefits such as:</p> <ul style="list-style-type: none"> <li>• Child Tax Credits</li> <li>• Working Tax Credits</li> <li>• Housing Benefits</li> <li>• Council Tax Benefits</li> <li>• Income Support or Income-based Job Seekers Allowance</li> <li>• Income-related Employment and Support Allowance</li> <li>• Pension Credits</li> <li>• Universal Credits</li> </ul> <p>We also will accept, if the parent or student receives for themselves (not</p>

	<p>for a sibling or child):</p> <ul style="list-style-type: none"><li>• Disability Living Allowance</li><li>• Personal Independence Payments</li></ul> <p>You were given the opportunity to submit evidence to verify this via our online funding application form that we use for the Bath Bursary, Gold and Income Related Scholarships.</p>
--	--

## Who can I contact if I have a question?

Email [rcb35@bath.ac.uk](mailto:rcb35@bath.ac.uk) for any questions about the Accommodation Bursary.

### **DOCUMENT CONTROL INFORMATION**

Owner Accommodation Services and Scholarships and Bursaries Team

Version number 1

Approval 1 December 2020

Approved by Scholarships & Bursaries Team

/ Accommodation Team

Date of last review 1 Dec 2020