



Terms and Conditions

Undergraduate Bursaries and Scholarships

Students entering studies in 2021-22

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Information about our awards

These terms and conditions refer to the University of Bath's undergraduate financial support for new first year students starting study in the 2021-22 academic year. Many of our awards are made under the terms of the University's 2020-25 [Access & Participation Plan](#) and also include scholarships supported by the University and donors. All our awards have eligibility criteria that must be met and may take into account one or more of the following:

- Your family household income as defined by your student loans application (UK home students)
- Supporting students from specific backgrounds (this is called [Widening Participation](#) and contextual data)
- Defined course, academic department or faculty requirements
- Your Level 3 qualifications achieved

Except for some sports awards, most of our funding opportunities are only open to new first year students starting study in 2021.

Awards are allocated for 2021 entry only. If you defer or withdraw and restart, any award already offered or applied for will become void. If eligible, you will have to re-apply to be considered for support the following year, but this will be subject to the terms of the Access and Participation Plan and any funding provision then in place. All of our funding information is published on our [undergraduate funding](#) web pages.

Application & General Guidance

General application information

Our Gold Scholarship Programme (GSP) and Income Related Scholarship awards are based on a supporting statement as well as your student loans household income assessment, other widening participation criteria and for some awards, academic merit. You will be invited to submit a supporting statement in late spring via your Bath Application Tracker. Details regarding the application timelines for individual awards can be found on our [webpages](#).

We will email you in May inviting you to apply for our funding awards and you will be able submit any additional evidence required for our funding awards. This application will be made via your Bath Application Tracker. You will be notified by email in early September if you are successful in being awarded a Bath Bursary, GSP or Income Related Scholarship.

Academic grades

In cases where academic achievement is a requirement for an award, we will use the latest information we hold about you at that time. If you have requested a remark of your grades from your education provider then this will only be used if it is uploaded to your student record by the closing date(s) for the relevant scholarship award.

Household income

We will use the **first** household income assessment that we receive from the Student Loans Company (SLC) to assess any funding entitlement. If your household income is reassessed within the same academic year by the SLC and you believe that you may now meet the general eligibility criteria for the Bath Bursary, please contact the [Student Money Advice Team](#) in Student Services for advice.

An award will not be taken away if your household income eligibility changes in any subsequent year, there will not be any routine reassessment of household income year-to-

year. We can only accept the household income data that is shared with us from the SLC.

Students transferring to Bath

If you join the University in 2021 and are transferring directly into Year 2 of a course, then you will not be eligible for the majority of our funding awards. However, if you meet the general eligibility criteria for our bursary awards for 2020 entry then you may apply to the [Discretionary Student Support Fund \(DSSF\)](#) to be considered for a similar level of funding award. This is administered by the [Student Money Advice Team](#) in Student Services. You also may be eligible to apply for some of our sports awards, managed by Team Bath.

Tasks required by the Undergraduate Admissions Team for your study application

It is your responsibility to ensure that you respond to any requests for information from the Undergraduate Admissions Team which may be required as part of your application to study and any confirmation of offer after exam results.

This information includes completion of the University's criminal convictions declaration in your Bath Application Tracker, which is available to you from the point that you choose Bath as your Firm or Insurance choice, for some courses it is available earlier. Depending on your answer, the University may need to review and approve any declarations made.

Failure to complete the University's criminal convictions declaration and have approval from Undergraduate Admissions on any declarations you have made may impact your scholarship application if it is not completed before the scholarships closing dates. As a result, we will not be able to assess your application even if you have applied for an award and meet the general eligibility criteria.

Email communication about funding at Bath

We will email you with information on how to apply for our scholarship and bursary awards (excluding sports awards which are managed by Team Bath). We will email you using the address provided in your UCAS application. If any of your contact details change you can update this via your [Bath Application Tracker](#). It is important that you keep this up to date, so we have correct contact information for you.

If you have used a school email address in your UCAS application, we suggest you update this to a personal one especially as you may no longer have access to this once you leave school/college after your exams.

Don't forget to check your junk / spam email folder in case any emails from Bath accidentally end up there.

Bursaries and scholarships information & eligibility

University of Bath Bursaries

These bursaries are worth £3,000 per year of study, including unpaid placement and study abroad periods. No bursary is payable during a paid placement.

Eligibility criteria for the University of Bath Bursary

To be considered you need to meet all the following:

- be an eligible new first year Home UK undergraduate student
- be registered on a full time undergraduate degree course
- be eligible for and have a UK student loans household income assessment of £25,000 or below

And meet at least one or more of the following:

- your home postcode is in an area where [fewer young people progress to Higher Education](#) (Polar 4, quintiles 1 or 2) or
- you are a [care leaver](#) or
- you or your family receive a state [means-tested benefit](#) or
- you have completed an [Access to HE Diploma](#) or
- you are [irreconcilably estranged](#) from your parent(s) or guardian(s) or
- you are a [Young Carer](#) or
- you are a [refugee/asylum seeker](#) or
- your home postcode is considered to be in an [area of general disadvantage](#) (IMD, quintiles 1 or 2)

The Bath Bursary is not limited in number and if you meet the criteria you will receive an award (unless you are successful in obtaining a GSP award).

Gold Scholarship Programme

These scholarships worth £5,000 per year of study including unpaid placement and study abroad periods. No scholarship is payable during a paid placement period.

You will also be required to complete compulsory enrichment activities to maximise your Bath experience and develop your career aspirations (these are currently):

- 50 hours of volunteering / fundraising / outreach a year
- Alumni mentoring
- personal development, networking and skills training sessions
- support with placements and internships
- pastoral support networks

Eligibility criteria for the Gold Scholarship Programme

To be considered you need to meet all the following:

- be an eligible new first year Home UK undergraduate student
- be registered on a full time undergraduate degree course
- be eligible for and have a UK student loans household income assessment of £25,000 or below
- have applied for the GSP, via your Bath Application Tracker and submitted your application by the closing date

And meet at least one or more of the following:

- your home address is in an area where [fewer young people progress to Higher Education](#) (Polar 4, quintiles 1 or 2) or
- you are a [care leaver](#) or
- you or your family receive a state [means-tested benefit](#) or
- you have completed an [Access to HE Diploma](#) or
- you are [irreconcilably estranged](#) from your parent(s) or guardian(s) or
- you are a [Young Carer](#) or
- you are a [refugee/asylum seeker](#) or
- your home address is considered to be in an [area of general disadvantage](#) (IMD, quintiles 1 or 2)

Awards are limited to 50 and so not all applications will be successful, eligibility is no guarantee of an award being made.

Income Related Scholarships

These scholarships vary in value from £1,000 up to £3,000 per year of study, some awards are only payable in the first year of study. No scholarship is paid during a placement period.

Eligibility criteria for the Income Related Scholarships (IRS)

To be considered you need to meet all the following:

- be an eligible new first year Home UK undergraduate student
- be registered on a full time undergraduate degree course
- not already hold an honours degree (or equivalent)
- be eligible for and have a UK student loans household income assessment of £25,000 or below
- have achieved grades of at least AAB at A Level or equivalent and
- have applied for the IRS, via your Bath Application Tracker and submitted your application by the closing date
- not be eligible for, or in receipt of, the Bath Bursary or GSP

Preference will be given to applicants who meet one or more of the following criteria:

- your home address is in an area where [fewer young people progress to Higher Education](#) (Polar 4, quintiles 1 or 2) or
- you are a [care leaver](#) or
- you or your family receive a state [means-tested benefit](#) or
- you have completed an [Access to HE Diploma](#) or
- you are [irreconcilably estranged](#) from your parent(s) or guardian(s) or
- you are a [Young Carer](#) or
- you are a [refugee/asylum seeker](#) or
- your home address is considered to be in an [area of general disadvantage](#) (IMD, quintiles 1 or 2)

Meeting one of the widening participation criteria is not essential, but you are more likely to be selected for a scholarship if you meet one or more of them. These awards are discretionary and limited in number, so even if you meet the criteria you are not guaranteed to receive one.

Placement Bursary

These awards are worth up to £2,000 in an unpaid placement year.

Eligibility criteria for the Placement Bursary

To be considered you need to meet all the following:

- be in receipt of the Bath Bursary or GSP award and
- your course is defined as having a full-year (thick) or part-year (thin) unpaid placement period and
- you are currently undertaking an unpaid/study abroad placement period

Separate terms and conditions apply. Find out more about the [Placement Bursary](#).

Master's in Architecture Bursary

These bursaries are worth up to £1,000. If your placement is paid then your bursary will be £500. No bursary is payable during a paid placement period.

Eligibility criteria for the Master's in Architecture Bursary

To be considered you need to meet all the following:

- be an eligible new first year Home UK student
- be registered on the full-time Part 2 Master's in Architecture degree course
- be eligible for and have a UK student loans household income assessment of £25,000 or below
- have submitted an application by the closing date

And meet at least one or more of the following:

- your home address is in an area where [fewer young people progress to Higher Education](#) (Polar 4, quintiles 1 or 2) or
- you are a [care leaver](#) or
- you or your family receive a state [means-tested benefit](#) or
- you have completed an [Access to HE Diploma](#) or
- you are [irreconcilably estranged](#) from your parent(s) or guardian(s) or
- you are a [Young Carer](#) or
- you are a [refugee/asylum seeker](#) or
- your home address is considered to be in an [area of general disadvantage](#) (IMD, quintiles 1 or 2)

The Master's in Architecture Bursary is not limited in the number and if you meet the criteria you will receive an award.

Corporate Scholarships

We have several scholarships in partnership with leading global organisations, many offer paid internships and work placement opportunities.

Additional terms and conditions and a separate application process may apply to individual awards. Find out more about our [corporate scholarships](#).

Team Bath Sports Scholarships

Our scholarships give talented individuals the opportunity to benefit from the University of Bath's world-leading sporting and academic environment. Each year we award several sport scholarships to student-athletes who demonstrate aspirations to compete to the highest level within their sport.

Separate terms and conditions may apply. Find out more and how to apply from [Team Bath](#).

Accommodation Bursary

These bursaries are worth £1,000 off your first year's university-owned accommodation costs.

Eligibility criteria for the Accommodation Bursary

To be considered you need to meet all the following:

- be an eligible new first year Home UK undergraduate student and
- living in university owned accommodation and
- be eligible for and have a UK student loans household income assessment of above £25,000 and up to a limit of £42,875

And meet at least one or more of the following:

- your home address is in an area where [fewer young people progress to Higher Education](#) (Polar 4, quintiles 1 or 2) or
- you are a [care leaver](#) or
- you or your family receive a state [means-tested benefit](#) or
- you have completed an [Access to HE Diploma](#) or
- you are [irreconcilably estranged](#) from your parent(s) or guardian(s) or
- you are a [Young Carer](#) or
- you are a [refugee/asylum seeker](#) or
- your home address is considered to be in an [area of general disadvantage](#) (IMD, quintiles 1 or 2)

The Accommodation Team will allocate this bursary during your first semester at Bath. Awards may be limited in number. Separate terms and conditions may apply. Find out more about the [Accommodation Bursary](#).

The GSP, Team Bath sports and corporate scholarships have additional terms and conditions that are applicable to these awards. Details of any additional criteria including academic progression will be detailed in award emails. The GSP has additional [terms and conditions](#) relating to the volunteering and enrichment activities for this scholarship. You should read and refer to these if you are applying for an award.

About our eligibility criteria and what is widening participation

Eligibility criteria explained

Home UK fees status student	<p>You must meet both of the following:</p> <ol style="list-style-type: none">1. Your tuition fee status, as determined by the University, in your application to study must be Home fees.2. You must meet the general eligibility criteria for UK student loans and have applied for your household income to be assessed as part of your application for UK student loans (e.g. tuition fees and maintenance support). UK student loans are those available from Student Finance England or other UK student loans awarding agency which includes, Wales, Scotland and Northern Ireland. Please review their webpages for information about eligibility criteria for UK student loans. <p>For students from the EU, if you have applied for 'settled' or 'pre settled' status, then we cannot be held responsible for any delays that may occur as a result of this application. This includes any subsequent impact on you</p>
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	<p>being able to apply, or be considered for, any of our funding awards and/or delays to any eligibility for UK student loans.</p> <p>New first year students are those who commenced studies for the first time at Bath in September 2021 and are in Year 1 of their course.</p>
Overseas Student	<p>Eligible Overseas students are those that are determined to pay tuition fees at the overseas rate by the University in your application to study. This will include students who may have been previously considered as EU.</p> <p>New first year students are those who commenced studies for the first time at Bath in September 2021 and are in Year 1 of their course.</p>
<p>Household Income</p> <p>(Home UK students eligible for student loans from the UK government.)</p>	<p>This refers to the household income data, as shared with the University that we receive from your student loans awarding agency e.g. Student Finance England.</p> <p>Your student loans awarding agency will only carry out an assessment of your household income if you have requested this as part of your Maintenance and Tuition Fee Loan application.</p> <p>Your student loans awarding agency will share household income data for bursary/scholarship purposes with the university after your exams results in late August. This is unless you and/or the person whose household income your loans are assessed on have not given that permission.</p> <p>We are not responsible for any delays in your student loans application being processed or information not being passed onto us by your student loans awarding agency.</p> <p>We receive this information from the Student Loans Company (England, Wales, Scotland or Northern Ireland)</p>

Widening participation

Widening participation (WP) is a way for us to recognise and support those who may not have had the same start in life or opportunities to succeed educationally as others.

At Bath we aim to help raise these aspirations and offer financial support through our awards to help our students achieve the best they can in their degree studies. There are many barriers, which may affect a person's life journey and may include areas such as financial, social, cultural or geographical.

<p>Low Participation Neighbourhood (POLAR)</p>	<p>This is a postcode classification that tells us what proportion of young people from your area progress to higher education. The specific system we use is POLAR 4 data based on the home postcode provided by you in your UCAS application, at the point of application to university.</p> <p>This system groups postcodes into quintiles. We will count your postcode as low participation if it is quintile 1 or 2. Your home postcode and actual POLAR quintile is shared with us from UCAS. Where it is not passed on or does not exist, we will not be able to use any other proxy</p>
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	<p>data or alternative classification system. We use the postcode data given in your initial UCAS application.</p>
<p>Indices of Multiple Deprivation (IMD)</p>	<p>Indices of multiple deprivation (IMD) is a measure of relative deprivation for small, fixed geographic areas of the UK. IMD classifies these areas into five quintiles based on relative disadvantage, with quintile 1 being the most deprived and quintile 5 being the least deprived.</p> <p>We will count your postcode as an area of general disadvantage if it is in quintile 1 or 2. Your home postcode and actual IMD quintile is shared with us from UCAS. Where it is not passed on or does not exist, we will not be able to use any other proxy data or alternative classification system.</p> <p>We use the postcode data given in your initial UCAS application.</p>
<p>Access to HE Diploma</p>	<p>The Access to (Higher Education) HE Diploma is a year-long qualification that prepares students to study at undergraduate degree level. This qualification is typically undertaken by mature students, although students of any age can take this qualification.</p>
<p>Refugee Status</p>	<p>The definition of a refugee as defined on the UKCISA website is:</p> <p>(a) you must be ordinarily resident in England on the first day of the first academic year of your course; and</p> <p>(b) you must:</p> <ul style="list-style-type: none"> • have been recognised as a refugee by the UK Government and have remained ordinarily resident in the UK and Islands since then; or • be the spouse / civil partner of such a refugee and have been in that relationship on the date on which he/she made his/her application for asylum; or • be the child of such a refugee, or the child of such a refugee's spouse / civil partner, and be able to show that on the date that refugee made his/her application for asylum, you were: <ul style="list-style-type: none"> i. under 18 years of age; and ii. the refugee was your parent, or your parent's spouse / civil partner. <p>Your refugee status will be verified by our Undergraduate Admissions Team if you have declared this in your UCAS application. Please contact us if you have not declared this in your UCAS application and need to do this separately.</p> <p>The University has a Student Retention & Success Team who can also provide you with additional funding support and advice during your studies.</p>

<p>Care Leaver</p>	<p><i>The Children (Leaving Care) Act 2000 definition states that a care leaver is someone 25 or under who has been in Local Authority Care for a period of at least 13 weeks or more spanning their 16th birthday.</i></p> <p>You may have indicated that you are a care-leaver in your UCAS application. You will be given the opportunity to submit evidence to verify this via our online funding application form, usually in May when we open for applications.</p> <p>You will need to provide a letter from a social worker or Leaving Care Personal Adviser or other relevant professional confirming your care status.</p> <p>The University has a Student Retention & Success Team who can also provide you with additional funding support and advice during your studies. You can also provide evidence direct to them if you wish.</p>
<p>Young carer</p>	<p><i>You are classed as a young adult carer if you are a carer between the ages of 18 and 25 who looks after a relative or friend, of any age, due to disability, chronic/terminal illness, mental health problems or alcohol or drug addiction/dependency.</i></p> <p>You will be given the opportunity to submit evidence to verify this via our online funding application form, usually in May when we open for applications.</p> <p>You will need to provide a letter from a social worker, teacher or other relevant professional confirming your young carer status.</p> <p>The University has a Student Retention & Success Team who can also provide you with additional advice and guidance during your studies. You can also provide evidence direct to them if you wish.</p>
<p>Irreconcilably estranged from family</p>	<p><i>An irreconcilably estranged person is someone who has not had any verbal or written contact with their parents for a significant period of time, on or before the first day of the academic year for which you are applying for funding, and this is unlikely to change.</i></p> <p>This can include your biological or adoptive parents, or your only living parent. A significant period of time is usually considered to be twelve months or longer, but this can also depend on your circumstances.</p> <p>You will be given the opportunity to submit evidence to verify this via our online funding application form, usually in May when we open for applications.</p> <p>You will need to provide a letter from a social worker, teacher or other relevant professional confirming your estrangement status.</p> <p>The University has a Student Retention & Success Team who can also provide you with additional funding support and advice during your studies. You can also provide evidence direct to them if you wish.</p>

<p>Means tested welfare benefits</p>	<p>As part of our process for determining your eligibility for support, we will invite you, in late spring, to indicate whether you or your parent(s), guardian or partner are in receipt of any qualifying government state welfare means-tested benefits.</p> <p>This will include UK government income assessed benefits such as:</p> <ul style="list-style-type: none"> • Child Tax Credits • Working Tax Credits • Housing Benefits • Council Tax Benefits • Income Support or Income-based Job Seekers Allowance • Income-related Employment and Support Allowance • Pension Credits • Universal Credit <p>We also will accept, if the parent or student receives for themselves (not for a sibling or child):</p> <ul style="list-style-type: none"> • Disability Living Allowance • Personal Independence Payments <p>You will be given the opportunity to submit evidence to verify this via our online funding application form, usually in May when we open for applications.</p> <p>We will accept evidence for payments received in any tax period from 2019-20 onward.</p>
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How do I know if I have met widening participation criteria for funding?

From mid-May, if you have made Bath your Firm or Insurance choice, you will be able to view if you have met any of our WP criteria for the Bath Bursary, Gold and Income Related Scholarships. You can do this by logging into your [Bath Application Tracker](#) (Student SAMIS account) and see the information contained in the Bath Financial Support Package area.

How and when to apply

You can apply for the Bath Bursary, GSP and Income Related Scholarships via your [Bath Application Tracker](#). These awards open for applications in early May 2021.

We will email you with information to inform you when you can do this.

- The final deadline date to be considered for the **GSP** and for the **Income Related Scholarships** is midnight (GMT) on 6 September 2021.
- The final deadline date to be considered for a **Bath & Master's in Architecture Bursary** is midnight (GMT) on 21 January 2022.
- There is no application required for the Accommodation or Placement Bursary. Recipients will be notified about these awards during Semester 1.

You should refer to individual sports or corporate scholarship awards for all other application closing dates. The University reserves the right to alter its allocation schedule and any effect of ongoing issues with COVID restrictions. Students will be emailed about any changes if this occurs.

Selection and allocation

General eligibility

Bursaries are awarded to new students in their first year of study who meet the eligibility criteria at the time of allocation. You may receive an award automatically, without having to apply, if you meet the criteria for a Bath Bursary based on information based on your UCAS application and income data from the Student Loans Company. However, not all students will qualify based on UCAS data, so we strongly advise you to complete the online application. This will provide us with additional information and evidence on the criteria that is not received through UCAS.

Selective scholarships

GSP, Income Related Scholarships, corporate and sports scholarships are discretionary. This means even if you meet all of the relevant criteria you are not guaranteed to receive an award. The University and/or corporate partners will select the scholars it deems to be the most deserving in its sole discretion. Our/their decision in this respect is final and there is no right of appeal. Candidates will be selected for an award based on the eligibility criteria, any supporting statement as part of an application and any other selection methods that may be used e.g. interviews, auditions or assessment centres, as appropriate.

It is the University's responsibility to identify potential award recipients on the basis of the criteria listed for each award. However, the University cannot be held responsible for any errors or omissions in the information that has been supplied and on which eligibility decisions are based. The University's decision on the interpretation of eligibility criteria is final and there is no right of appeal.

Subject or other specific eligibility criteria

Some scholarships may be withdrawn, or payments withheld, if you no longer meet the specific course requirements, specific grade progression criteria, or other conditions that may be attached to a particular award e.g. volunteering hours for the GSP.

An award will not normally be taken away if your general eligibility changes in any subsequent year, such as reassessment of your household income from year-to-year.

Details of any continuation criteria you need to meet will be detailed in your award email, if successful. Decisions will be made at the discretion of the University and/or the scholarship provider.

Your responsibilities

You cannot be considered for an award if you have not responded to our invitations to apply for our funding awards and submitted evidence, as appropriate, or if we have not received into our student record systems your assessed household income data from your student loans awarding agency, or other relevant data by the published deadlines below.

We cannot be held responsible for any delays in receiving your household income information from your student loans awarding agency as a result of their assessment processes, or incomplete/late applications made to them.

Awards cannot be claimed retrospectively in a future academic year.

Receiving more than one award

If you are awarded the Bath Bursary or GSP, you cannot be considered for an Income Related Scholarship. Corporate and sports awards, and some department-allocated awards, usually allow students to also hold a Bath Bursary/GSP /Income Related Scholarship.

Some awards, especially those supported by corporate donors, may have restrictions regarding whether you can hold an award from another corporate partner. This may be the case where corporate partners are operating in the same business sector e.g. financial institutions. You may apply for both awards and if successful, you will be advised if you are required to choose which award you wish to accept.

How bursaries and scholarships are paid

Early payment of Bursary or Gold Scholarship

In your **first year of study only** you can receive £300 of your Bath Bursary or £500 of your Gold Scholarship Programme (GSP) award as an early payment prior to starting studies at Bath. This is to help you with any initial start-up or technology costs when starting university.

In order to receive this early payment and to claim your bursary award you must have completed [Registration On Line](#) and all administrative tasks associated with your confirmation of place to study at Bath.

Should you be successful in gaining a Bath Bursary or GSP you will be sent information in your award email (sent out from 10 September onwards) on how to submit bank details. You must provide your bank details by Friday 17 September 2021 to receive the early payment.

Payment of the £300 or £500 will be made on or around 23 September 2021. If you miss the deadline date for the early payment, then this will be paid alongside your instalment in December. We cannot change these dates.

Early payment & if you decide not to start studies at Bath

If you have received the early payment of £300/£500 and you do not start your studies at Bath, then the University will invoice you for repayment of these funds. The Student Finance Office will send out an invoice to you and these have a 14-day payment deadline.

If you do not provide bank details

If you have not responded to our request(s) to provide bank details via your Student SAMIS account (Bath application tracker) within your first year of study, then we will assume that you do not wish to accept your bursary award. If your bursary is not claimed in your first year of study, then we will withdraw this award. Any future claim for a subsequent academic year will not be reinstated. You may instead make an application to the [Discretionary Student Support Fund](#) (DSSF) for financial assistance. The Student Money Advice team will determine any eligibility or awards made from this fund.

Instalment dates for bursaries and scholarships

Bursaries and most scholarships will be paid in three equal instalments during each academic year they are due. You will be notified in your initial award email about the payment schedule.

In 2021/22 your bursary/scholarship will be paid on the following dates:

- 23 September 2021 for the early payment of the Bath Bursary/GSP (Year 1 only)

then the balance across equal payments on

- 1 December 2021
- 16 February 2022
- 27 April 2022

Payments in future years will follow a similar payment pattern of three equal instalments in December, February & April.

The option for early payment of your Bath Bursary or GSP award is for your first year of study only.

Late awards

If your Bath Bursary or other corporate awards are awarded late in your first year of study, you may miss a scheduled payment(s) date. In this instance you would be paid the missed instalment on the next payment date due. For example, if you miss the September/December payment you would be paid the first two instalments in February with the third instalment paid in April.

GSP payment conditions

For recipients on the GSP, we reserve the right to withhold scholarship payments if you are not on track to fulfil the GSP requirements. Please refer to the GSP [terms and conditions](#) for full details about the participation and volunteering requirements of this award.

Payment method

Payments will be made by direct bank transfer. Bank details will need to be provided through your student SAMIS account when requested, otherwise payment will be delayed. The deadline for providing bank details will be included in your award email. Changes to bank details can be made through your Student SAMIS account at any time, but will need to be made at least two weeks before a payment date to take effect.

Placement Year

If you are in receipt of a Bath Bursary or GSP, then your bursary award will still be paid to you if your placement period is defined as unpaid or study abroad in SAMIS.

Placement definition

For the purposes of the bursary and scholarship awards a placement is defined as: a course that has a full or half year placement option as an integral part of the course. These courses have defined UCAS codes that identify them as an undergraduate degree course with placement.

Some degree courses offer an 'optional' additional placement period, often in Semester 1 of your fourth year of study. Your eligibility for support during any such period will relate to your tuition fee liability e.g. placement rate or full fees payable. The BSc (Hons) Social Work and Applied Social Sciences has practical learning opportunities as part of the course and these are not considered to be placements under these terms and conditions.

Stipend, allowance or salary from placement provider

If you are in receipt of a paid allowance for your placement period, i.e. a non- taxable payment which is not a salaried income (a stipend), then you will be treated as if you are on an unpaid placement.

If you are in receipt of a payment that is classed as taxable income by your placement provider or country of placement, then you will be treated as if you are on a paid placement (and you will not receive any Bursary/GSP).

For courses that are defined as a thin placement course (e.g. Business or Architecture), bursaries and scholarships are paid on a pro-rata basis across the relevant placement years.

If you are on a placement year that is split between half as a study abroad/unpaid placement period and half as a paid placement, then any bursary or scholarship entitlement will be paid on a pro-rata basis.

Placement information in your student SAMIS record

Your academic department placement team will require you to submit information about your placement via your SAMIS record, including salary/stipend information. We will use this data to help us determine your bursary award in your placement year. We cannot be held responsible for incorrect data in your SAMIS record. The correct recording of placement information is the responsibility of you and your academic department.

Honours top up year

Following graduation from a Foundation Degree, if you continue immediately onto the Honours top up year, you will continue to receive a bursary award as outlined in this document. If you take a gap year (e.g. whole academic year) before continuing onto the Honours year, then any award will be based on the funding in place for that academic year. Students on part-time Honours top up years will receive the award on a pro-rata basis.

Suspensions and withdrawal from studies

If you suspend or withdraw from study, you will not be eligible to receive any future award payments in that year. You must notify the [Scholarships and Bursaries Team](#) of your change in circumstances. If you are in receipt of a scholarship you must also notify the [Department of Development and Alumni Relations](#) (DDAR) as it may affect your continued eligibility.

Any Bath Bursary or GSP award already paid to you will not have to be repaid.

If you suspend or withdraw from study, any donor-funded or corporate scholarship paid to you may have to be repaid at the discretion of DDAR and the relevant donor or corporate partner.

You may be eligible to receive any outstanding payments of awards due upon your return to study, following a period of suspension.

If you suspend study, your continuation to receive a donor or corporate scholarship is at the discretion of DDAR and the relevant donor or corporate partner.

Repeating an academic year, changing course or deferring your studies

The Bath Bursary, Income Related or corporate scholarship awards will not be paid during any repeat period(s) of study. This includes studying for the same academic year twice even if it is for a different course. For example, if you commenced study in Year 1 on an Engineering course in 2021/22 then transferred to Year 1 of a Biology course in 2022/23.

If you are in receipt of the Bath Bursary, you may be able to apply to the [Discretionary Student Support Fund](#) (DSSF) for financial assistance, if the reason for your repeat year is due to mitigating

circumstances.

Separate guidelines and conditions apply to this fund, which is administered by the [Student Money Advice Team](#) in Student Services.

If you are in receipt of the GSP you will receive your scholarship for a single first time repeat year only. The amount you receive will depend on whether you are still participating in and attending all of the enrichment activities and whether complete your volunteering requirements for the GSP. Payments will be as follows:

- Fully participate in the GSP in your repeat year - £5,000 scholarship
- Not participating in the GSP in your repeat year - £3,000

If you are required to undertake a further repeat year, you will not receive the GSP scholarship. If the reason for your second repeat year is due to mitigating circumstances, you will need to submit an application to the [Discretionary Student Support Fund \(DSSF\)](#) for financial assistance. Separate guidelines and conditions apply to this fund, which is administered by the [Student Money Advice Team](#) in Student Services.

Fraudulent applications

The University reserves the right to withdraw an award from anyone who is found to have misled the University about any aspect of their eligibility and to seek repayment of any monies already paid to them. In such cases the University may seek to recover any money paid as a debt in the county court (in which case it may also seek to recover additional sums such as interest, court fees and legal costs). We may request at any point, for audit purposes, evidence of any widening participation criteria as stated in your application.

Appeals

The University's decision on the interpretation of eligibility criteria is final and there is no right of appeal. You may make a complaint if you believe that you have not been considered for an award because of a procedural error, or you believe that there have been other procedural problems with our allocating and awarding system. Complaints should be made under the terms of our [Admissions Complaints and Appeals Procedure](#). You must comply with all requests for additional information to establish your eligibility within the timeframes specified and you must submit any evidence requested by the stated deadlines.

Use of data

Failure to complete any additional requests will impact on your application for our funding awards and as a result we will not be able to assess your application even if you meet the general eligibility criteria. The University may use the widening participation (WP) data / information you share with us to provide information and advice about the University to you as an applicant. Should you subsequently join the University, the University may also use the data to inform our strategies for supporting you as a new entrant, to inform you about provision that you may be able to access, to monitor student success and for other legitimate reasons. Refer to our web pages for details about our undergraduate [privacy notice](#).

Data may also be used by the [Study Abroad Office](#) in the allocation of any grants that may be available for students on study abroad placement courses. We may also use your data in the allocation of other bursaries and scholarships on offer in partnership with corporate donors and academic departmental or other University awards, where funding may be allocated based on the widening participation factors as defined in these guidelines. Your actual widening

participation and household income data will not be shared with a third party but shortlisting/selection for a scholarship may give an indication that you have met such factors.

We will share information given by you in your application to apply for the GSP, Income Related Scholarships or Bath Bursary with [Student Services](#). This is so they can ensure you are made aware of any support services they offer to enable you to succeed in your studies at Bath. There will be the opportunity to opt-out of this as part of the application process.

Student support at Bath

At Bath we understand that each student is unique and recognise individual differences. Coming to university is a new experience and while for many it is an exciting time full of opportunities, we appreciate some students may encounter uncertainties at some point during their studies.

As a scholarship recipient we want to ensure that you are aware of, and have access to, the right support and advice should you need it. If we have concerns about your well-being we (the Scholarships and Bursaries Team and/or DDAR) may discuss these on a one-to-one basis with the Wellbeing Team in Student Services, to seek their advice and ensure that you are signposted to relevant support as appropriate. If your donor/mentor has any concerns, they also may raise this with us, again we would discuss these with the Wellbeing Team, as outlined above.

Donor funded scholarships and data

Donors/corporate partners who fund scholarships like to know who is benefitting from their support. For this reason, the University may give your donor/corporate partner some information about you based on your student record, information given by you in your scholarship application and subsequent annual exam results, as well any changes to your study, such as repeat years, suspending study or course changes. This is always done in liaison with DDAR.

DDAR will provide you with information about your donor, as appropriate. By accepting your scholarship you are agreeing to these terms. However, if you would prefer any particular difficult circumstances to be kept entirely confidential or have questions then please contact us: undergraduatefunding@bath.ac.uk.

Discretionary Support Fund

If you are not eligible for a Bath Bursary award in 2020-21 but subsequently believe that you meet our criteria in a future academic year (for example if your family household income has fallen to within the income threshold), you may be able to apply to the [Discretionary Student Support Fund \(DSSF\)](#) for assistance. Separate guidelines and conditions apply to this fund, which is administered by the [Student Money Advice Team](#) in Student Services.

Any assistance from this fund needs to be applied for annually.

The Student Money Advice Team also provide advice and guidance about managing your finances and may be able to assist in sourcing additional funding if you experience unforeseen financial difficulties during your studies.

Questions

Any queries relating to these terms and conditions should be addressed to the Scholarships & Bursaries Manager, Undergraduate Admissions & Outreach, University of Bath, BA2 7AY or by emailing: undergraduatefunding@bath.ac.uk

DOCUMENT CONTROL INFORMATION

Owner Scholarships and Bursaries

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