



Maintenance / Stipend Agreement

I accept the following terms and conditions relating to maintenance payments and agree to re-pay any monies paid to me in error or for which I am not eligible.

Maintenance payments are paid quarterly in advance, directly into a nominated UK bank or building society account, provided a student remains fully registered.

It is the student's responsibility to ensure that these bank account details are current and correct.

The University will transfer the money on or before: \* 1<sup>st</sup> October / 1<sup>st</sup> January / 1<sup>st</sup> April / 1<sup>st</sup> July in any year to the nominated UK bank or building society account.

Should a student, fail to make satisfactory progress, suspend, leave, transfer to continuation or to writing up, submit or be no longer eligible for payments for any reason, maintenance payments will be stopped and any prepaid maintenance must be repaid by the student.

Payments of maintenance from sponsors will only be made if signed contract agreements and income have been received by the University from the sponsor.

\*Please check PG Maintenance webpage <http://www.bath.ac.uk/students/finance/pg-maintenance/index.html> for exact payment date as this may vary for new starters and any other student who has not fully registered.

Signature: ..... Date: .....

Name: (please print)			
Student number:		Department	
Email address:	.....@bath.ac.uk	Telephone number	

Please note the first maintenance / stipend payment will only be made on the due date if this maintenance / stipend agreement has been completed and submitted, with appropriate photo identification, to [studentships@bath.ac.uk](mailto:studentships@bath.ac.uk). Identification can take the form of a valid Passport or Identity card, driving license or current University of Bath Library card.

Bank account details can be entered or updated via SAMIS under the Studentship heading (if applicable):  
[https://www.bath.ac.uk/samis/urd/sits.urd/run/siw\\_lgn](https://www.bath.ac.uk/samis/urd/sits.urd/run/siw_lgn)

Students starting / re-starting mid-way through a maintenance / stipend quarter will be paid for the period from their start / restart date until the next quarter date. Students suspending, leaving, transferring to continuation, to writing up, or submitting or be no longer eligible for payments for any reason, mid-way through a maintenance / stipend quarter will have their payment reduced from the quarter start date until their change date.

Any maintenance from external sponsors will only be paid and back-dated once contracts agreements and income have been received by the University from the sponsor.

Further information can be found at the Student Finance web pages – PG Maintenance tab:  
<http://www.bath.ac.uk/students/finance/pg-maintenance/index.html>

Queries along with your student number should be sent to [studentships@bath.ac.uk](mailto:studentships@bath.ac.uk)

**University of Bath use only**

ID: Passport / ID/ Driving / UoB Library	Rec'd by & Date:	FM Updated & Date:	Scheme – PGR / UG Innovation / FRLIS / Vacation-REP
Other:			

**Only to be completed by students who do not have the studentship link in SAMIS**

**Bank Account Details:**

Bank Name:									
Branch Name:									
Name of Account holder:									
Sort code:	<table border="1"><tr><td></td><td></td><td>-</td><td></td><td></td><td>-</td><td></td><td></td></tr></table>			-			-		
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Account code:	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Authorisation Signature	.....								

**University of Bath use only**

Payments Office notified:	DDM updated by & Date	
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