
Meeting: UNIVERSITY DOCTORAL STUDIES COMMITTEE

Date and Time: Thursday 13 September 2018, at 10.15am

Venue: Council Chamber

Present:

Professor Jeremy Bradshaw	ProVC International and Doctoral (Chair)	PVCID
Professor Jonathan Knight	ProVC Research	PVCR
Professor Cathryn Mitchell	Academic Director of Doctoral College	ADDR
Dr Ian Eggleston	Faculty Director of Doctoral Studies (SCI)	FDDS(SCI)
Dr Iain Davies	School Director of Doctoral Studies (MAN)	SDDS
Professor Bas Verplanken	Faculty Director of Doctoral Studies (HSS)	FDDS(HSS)
Professor Davide Mattia	Associate Dean – Research (E+D)	ADR(E+D)
Professor Chick Wilson	Associate Dean – Research (SCI)	ADR(SCI)
Ms Jiani Zhou	SU Postgraduate Officer	SUPO
Dr John Brice	Head of Doctoral Development & Student Experience	HDDSE

In Attendance:

Mr Simon Gane	Head of Doctoral Recruitment & Programmes	HDRP
Mr Tim Stoneman	Postgraduate Students' Co-ordinator	PSC
Mrs Dorcas Mumford (Secretary)	Doctoral Programmes Officer	DPO
Ms Lizzie Hope	RIS Pre Award Manager	PAM
Dr Catherine Pink	Senior Data Librarian	SDL

Apologies:

Apologies for absence were received from Caroline McMurray, Ian Walker, Sally Clift (however the meeting was quorate).

ACTION

97. MINUTES OF PREVIOUS MEETING

The minutes of the meeting of the Committee held on Thursday 26 July 2018 were approved as a correct record of the proceedings (paper UDSC1819-01).

98. MATTERS ARISING

No updates on actions.

99. MEMBERSHIP AND TERMS OF REFERENCE

As the PVCID and PVCR will have additional duties prior to the new VC starting, the Chair proposed that the ADDR should be added as an additional Vice Chair. The Committee agreed with this proposal.

Following a request from Lizzie Hope, Pre Award Manager (PAM) in RIS, to attend the meeting in place of Alison Evans, the Committee discussed whether her membership of the committee should be formalised. It was agreed that RIS should be represented on the committee and Lizzie will be invited to be in attendance at future meetings.

The Doctoral College's Annual Review document made some recommendations concerning the membership of UDSC. These related to the attendance of the ADRs and the F/SDDSs at both UDSC and BoSD, and the perceived need for greater student representation on UDSC. After some discussion the Committee agreed that they did not want to change the fact that ADRs and F/SDDSs attend both UDSC and BoSD meetings, however they were strongly in support of inviting student Chairs of Faculty/School-level PGR SSLCs, or faculty reps, to be full members of UDSC, as it was felt that this would increase opportunities for the doctoral student voice to be heard at University level as well as aid the dissemination of information. It was agreed that the HDDSE would contact the Chairs/reps about this, once they have been appointed.

HDDSE

Following consideration of the open business, the open part of the meeting concluded at 11.40 am