WHILE YOU WERE AWAY 2020

The Library | UNIVERSITY OF BATH

WELCOME BACK TO THE LIBRARY!

Whether you're a new or returning student or a member of staff the Library is still here to support your studies and wellbeing. As a result of the COVID-19 pandemic, we've made a number of changes to our services. **Check out the key updates below.**

Keeping you safe

The Library building is still here for you 24/7. To keep everyone safe please:

- Wear a **face covering** whilst in the Library, unless you have an exemption or are seated in one of our bookable Study Spaces.
- Use the **hand sanitiser** at the Library entrance/exit.
- Avoid touching the entry gates – Library card access is **contactless**.
- Observe the **social distancing** measures in place to help you navigate the Library safely and keep 2m apart.
- Signage will guide you to **one-way systems** around the building. The West staircase is designated for going 'up' only and the East and North for going 'down' only.
- The public lift is for use only by staff and students with a disability or mobility impairment, one person at a time. **Please use the stairs if you can!**
- Only access the **upper floors** if you have a study space booking, need to borrow print books, or have timetabled teaching. Level 1 will not currently be reopening due to insurmountable obstacles to doing so safely.
- As usual, only keep cups, thermoses, bottled and lidded **drinks** are allowed in the main Library spaces. Disposable cups are not permitted in support of the University's environmental initiatives and 'leave no trace' campaign to reduce waste.
- **Food** is allowed in the teaching areas at the front of the upper floors during timetabled teaching only. You can also use the snack area to the right of the University Reception & Security Desk.

Study Spaces

From 24 September **study spaces in the Library Levels 2-5 are bookable only**. This is important so that only a safe number of people are in one area at a time.

All the spaces are socially distanced and for individual study only. You can choose a space with or without a PC.

The areas at the front of Levels 3-5 will be timetabled for teaching during semester, Monday to Friday, 8am to 7:15pm, but are bookable at other times.

Other University study spaces on and off campus can also be booked.

You can book up to a 4 hour slot in study spaces and a max of 8 hours a week, up to 7 days in advance, by following the link at: go.bath.ac.uk/study-spaces.

Book borrowing and returns

Over the summer whilst the upper floors were closed we ran a click and collect service facilitating staff and student access to over 1100 books. In semester we'll revert to our usual self-service system for borrowing books. Use the Library catalogue to find the book you need, visit the upper floors to pick it up, then use the self-issue machines to borrow. If the book you want is on loan, you can reserve it using the Library catalogue and collect when it's ready from dedicated shelving on Library Level 2. Return books via the book drop bins on Library Level 2, or at the Virgil Building in the city centre.

Off campus? You can use our Bath Copies service to request scans of journal articles and book chapters from our print collections which are not out on loan. (On campus, scanning materials using our self-service machines is recommended). In addition, our Interlibrary Loans service continues to provide access to materials which our Library doesn't have.

Online resources

Access our extensive online books, journals and databases from the Library website, on or off campus, including subject specialist resources. You'll find your reading lists ('Library Lists') embedded in Moodle.

We've been working hard to increase your access to e-resources, and have purchased thousands of additional e-books to support your learning. We now have over 525,000!

Reading for wellbeing and pleasure

As well as the texts you need for your studies, the Library also provides a number of online reading lists to support your wellbeing ('Read Well') and on themes including Black Literature and Culture, and popular science ('Bath Big Reads').

You'll find some fiction amongst our world literature collection, and Bath public library provides extensive further reading for pleasure, including a wealth of online resources. Join online here: https://beta.bathnes.gov.uk/join-library-network.

Staff support

For everyone's safety, we've moved some of our staffed services online. Friendly Library staff are on hand online to answer all of your queries - from the simple to the complex. Email **library@bath.ac.uk** or use the 'Ask a Librarian' service on the Library homepage.

In the period since lockdown began back in March until the start of semester, we've resolved approximately 8000 Library enquiries online. Please keep asking us questions; we're here to help!

Self Service

Please use our online enquiry services and self service facilities for book borrowing, copying and printing. Issue Desk and Copy & Print staff are available at screen protected service points on Level 2 during semester weekdays. The IT helpdesk isn't currently open for walk in enquiries but you can access DDAT's online support.

Online training

Subject Librarians and our Research Services team will be providing a wide range of online training, from literature searching to managing your data. You can also request a 1:1 appointment online with your Subject Librarian via our Ask a Librarian service.
We have produced an extra 16 online Library guides since last year, and comprehensively updated our Induction guide. Our most recent guides include:

- Remote access to Library resources
- Advanced literature searching skills
- Research software learning online
- Finding patent information
- Finding science and engineering data
- Virtual Open Day

Support for researchers

Our Research Services team's extensive expert support for researchers in open access, research data and research analytics is all available remotely. Access online advice and contact staff.

Our Archives & Research Collections are open by appointment.

The open access team are now operating an online-only service for the submission and management of e-theses. Contact the OA team for more advice.

The Library's Doctoral Skills programme will continue to provide a range of courses for Doctoral students online, via both live sessions on Teams/Zoom and self-paced e-learning materials. For more details, please see: https://www.bath.ac.uk/corporate-information/library-training-events-for-researchers/

Newly developed resources for researchers and
doctoral students include:

- Library Guide to Research Software Skills online
- Self-paced online learning via Moodle: 'Writing a data management plan'; 'Introduction to research data management'; 'Managing human participant data'; 'Publishing, open access and citations.'
- DoctoralSkills: Extra (Moodle), a resource for externally hosted online learning content

Keep in touch

Check the Library website and blog for our latest updates. You can also follow us on Instagram, we now have over 1000 followers!

We always aim to provide the best services, facilities and resources possible. With so much change this year, your feedback is going to be more important than ever. We are delighted to have maintained our high NSS score (86%) for student satisfaction. Please help us to keep improving!

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