



Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
LEARNING, TEACHING AND QUALITY COMMITTEE

Date and Time: Wednesday 25th March 2020 at 11.15

Venue: Via Teams

Present: Dr N Gjersoe, Associate Dean (Learning and Teaching), (Chair)
Dr A Bush, Department for Health
Miss M Clutterbuck, Learning Partnerships Office
Prof R Joiner, Department of Psychology
Dr S Martin, Department of Education
Dr K von Oppen, Department of Politics, Languages and International
Studies
Dr P Ozieranski, Department of Social and Policy Sciences
Dr A Schaeffer, Department of Economics

In Attendance: Miss S E Jacobs, Assistant Registrar (Secretary)
Mr M Ashdown, Project Manager
Mrs A Theilgaard, Student Engagement Manager
Mrs E Whittleton, Programmes Manager

Apologies: Miss A Lobo, Students' Union
Miss A Shepherd-Coles, Undergraduate Student
Dr S Moore, Department of Social and Policy Sciences
Miss A Palmer-Ross, Undergraduate Student

ACTION

1799. MINUTES

The Committee approved the minutes of the Faculty Learning, Teaching and Quality Committee meeting held on the 5th February 2020 (Paper 82). There were no matters arising not covered elsewhere on the agenda.

1800. CHAIR'S BUSINESS

a) UEB Decisions Relating to Alternative Assessments and Implementation

The Chair reminded the Committee that approval by her, as Associate Dean Learning and Teaching, and by the Dean, will be needed for any proposed change to the assessment of Semester 2 and All-year units as a consequence of the current COVID-19 situation. Members of the Committee were also reminded of the guidance on potential alternative

actions and assessments from UEB which had been circulated on the 23rd March.

The Chair stressed the importance of taking a co-ordinated and consistent approach to the current situation. While it is understandable that colleagues wish to communicate the arrangements with their students as soon as possible, this can only take place after changes have been approved.

The Committee noted that the Chair and the Dean would be able to approve any urgent alternative assessment arrangements (for example, for assessments planned in the coming weeks which could no longer take place as planned) as individual requests, should this be necessary in advance of approval of the full suite of changes yet to be proposed.

The Committee noted that further communication to students and staff in relation to how the University would address IMC claims, extension requests, suspension requests etc was expected soon. It was also noted that detailed guidance from Academic Registry in relation to the processes to be followed for the amendment of assessment requirements and communication with students about this are keenly awaited.

Members of the Committee reported that they and colleagues are fielding a large number of email and telephone queries from anxious students.

b) Digital Skills

The Chair expressed how grateful and pleased she was with the way in which colleagues had been able to engage with the need to deliver their teaching in different ways remotely.

Members of the Committee confirmed that the transition to on-line teaching had gone smoothly in their Departments, with lots of colleagues thinking of innovative ways to continue to deliver their teaching. There have been some issues in relation to internet connections and congestion. The Chair agreed that she would seek reassurance with regard to the scaffolding of the University's on-line services.

Chair

Dr von Oppen and Dr Ozieranski explained that many of their colleagues have indicated that they would prefer to be able to use Zoom in place of Teams for the delivery of on-line lectures. It was noted, however, that currently the University wishes staff to continue to use Teams.

c) Curriculum Transformation

The Chair confirmed that progress in relation to the approval of Phase 2/3 of Curriculum Transformation was currently paused. A decision with regard to revised timings for the consideration of proposals will be made after the current more pressing matters are resolved.

**1801. Commercial in Confidence
ASSESSMENT OFFENCES
(Full details are not available for publication in view of the commercial nature of discussion).**

The Committee considered a summary report of assessment offences investigated during 2018/19 (paper 83). The Committee agreed that there were no particular areas of concern but discussed where there had been a variation in numbers of cases in comparison with the previous year.

1802. CONSULTATION: NAMING AND STRUCTURING OF PLACEMENT AND STUDY ABROAD COURSE VARIANTS

The Committee noted that the consultation document to consider a new approach to describing and recognising external activity on undergraduate courses would be submitted to a later meeting this year.

**1803. STUDENT EXCHANGES
Department of Economics**

The Committee approved a proposed renewal of Student Exchange agreement with the National University of Singapore (NUS) (paper 85).

1804. UNIT AND PROGRAMME CHANGES

The Committee noted the following changes approved by Chair's action for implementation in 2020/21:

a) Department of Economics:

New unit: ES1XXXX Mathematics for Economics.

Link to Change Request proposal and Unit Description in CMIS:

<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12352>

Change in title of the following units for implementation in 2020/21:

- ES30027 current title: Econometrics 1. New title: Advanced Econometrics 1:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12445>
- ES30028 current title: Econometrics 2. New title: Advanced Econometrics 2:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12446>

New unit: ES2XXXX Econometrics.

Link to Change Request proposal and Unit Description in CMIS:

<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12358>

Change the assessment;

ES20069: Introduction to Econometrics:

<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12444>

b) Department for Health

- Final submission documents for Stage 2 new course proposal: MSc Sport Management
- Final submission documents for Stage 2 new course proposal: MSc Global Public Health and Policy

c) Department of Social and Policy Sciences

- New unit SP2XXXX Youth Justice:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12220>
- New unit SP1XXXX Theorising Crime, Justice and Punishment:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=12221>

1805. FACULTY COMMITTEES

The Committee received the minutes of the following departmental committees:

- Department of Economics, 11.12.19 (paper 86)
- Department of Social and Policy Sciences, 5.2.20 (paper 87)
- Department of Education, 9.10.19, 10.12.19, and 19.2.20 (paper 88)
- Department for Health, 2.10.19, 20.11.19, 22.1.20, and 3.3.20 (paper 89)

1806. NEXT MEETING

The Committee noted that the next planned meeting is on the 10th May 2020. It was agreed that an additional meeting should be scheduled to take place on the 1st April in order to review the proposed alternative assessments for this Semester.

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