# Student Records & Examinations Office (SREO)



# Academic year chart for 2013/14

Week									Syllabus Plus timetabling
commencing	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Week designation	week number
19 Aug 13								Summer vacation	47
26 Aug 13			SA	SA	SA			Summer vacation	48
2 Sep 13	SA	SA	SA	SA	SA			Summer vacation	49
9 Sep 13								Summer vacation	50
16 Sep 13						Α	Α	Summer vacation	51
23 Sep 13	ı	ı	Ι	I	ı	ı	ı	Induction week/Summer vacation	52
30 Sep 13	Т	Т	Т	Т	Т	-	-	Semester 1:Teaching	1
7 Oct 13	Т	Т	Т	Т	Т	_	-	Semester 1:Teaching	2
14 Oct 13	Т	Т	Т	Т	Т	-	-	Semester 1:Teaching	3
21 Oct 13	Т	Т	Т	Т	Т	_	-	Semester 1:Teaching	4
28 Oct 13	Т	Т	Т	Т	Т	-	-	Semester 1:Teaching	5
4 Nov 13	Т	Т	Т	Т	Т	-	-	Semester 1:Teaching	6
11 Nov 13	Ť	Ť	Ť	Ť	Ť	-	-	Semester 1:Teaching	7
18 Nov 13	Ť	T	T	T	Ť	-	-	Semester 1:Teaching	8
25 Nov 13	Ť	T	T	T	T	-	-	Semester 1:Teaching	9
2 Dec 13	Ť	Ť	Ť	T	T	_	-	Semester 1:Teaching	10
9 Dec 13	Ť	Ť	Ť	T	Ť		:	Semester 1:Teaching	11
16 Dec 13	V	V	V	V	V			Christmas vacation	12
23 Dec 13	V	V	V	V	V	•	:	Christmas vacation	13
30 Dec 13	V	V		V	V			Christmas vacation	14
6 Jan 14	R	R	R	R/(UA)	R/(UA)	(UA)	-	Semester 1: Revision	15
13 Jan 14	UA	UA	UA	UA	UA	(UA)	-	Semester 1: Assessment	16
20 Jan 14	UA	UA	UA	UA	UA	(UA)		Semester 1: Assessment	17
27 Jan 14	ISB	ISB	ISB	ISB	ISB		-	Inter-semester break	18
3 Feb 14	T	T	T	T	T	-	-	Semester 2:Teaching	19
10 Feb 14	Ť	Ť	T	T	Ť	_	-	Semester 2:Teaching	20
17 Feb 14	Ť	Ť	Ť	T	Ť	_	-	Semester 2:Teaching	21
24 Feb 14	Ť	Ť	Ť	T	Ť	_	_	Semester 2:Teaching	22
3 Mar 14	Ť	Ť	T	T	Ť	_	-	Semester 2:Teaching	23
10 Mar 14	Ť	Ť	Ť	T	Ť	-	-	Semester 2:Teaching	24
17 Mar 14	Ť	Ť	T	T	T	_	_	Semester 2:Teaching	25
24 Mar 14	Ť	Ť	Ť	T	Ť	_	_	Semester 2:Teaching	26
31 Mar 14	Ť	Ť	Ť	T	Ť	-	-	Semester 2:Teaching	27
7 Apr 14	Ť	Ť	Ť	T	Ť		_	Semester 2:Teaching	28
14 Apr 14	Ť	Ť	T	T			ES	Semester 2:Teaching	29
21 Apr 14			V	V	V			Easter vacation	30
28 Apr 14	V	V	V	V	V	•		Easter vacation	31
5 May 14	V	R	R	R	R	(UA)	-	Semester 2:Revision	32
12 May 14	UA	UA	UA	UA	UA	(UA)	-	Semester 2: Assessment	33
19 May 14	UA	UA	UA	UA	UA	(UA)	_	Semester 2: Assessment	34
26 May 14	<u> </u>	UA	UA	UA	UA	(0/)		Semester 2: Assessment	35
2 Jun 14		<u> </u>	<u> </u>	- JA		•		Summer vacation	36
9 Jun 14		•						Summer vacation	37
16 Jun 14								Summer vacation	38
23 Jun 14		-	•	•	•			Summer vacation	39
30 Jun 14		•	•		•	•		Summer vacation	40
7 Jul 14	<u> </u>	-	-					Summer vacation	41
14 Jul 14					•			Summer vacation	42
21 Jul 14		•	•	•	•	•		Summer vacation	43
28 Jul 14		•	•	•	•	•		Summer vacation	44
4 Aug 14		•	•			•		Summer vacation	45
11 Aug 14	•	•	•	•	•	•		Summer vacation	46

## Key to academic year charts

Т	Teaching days						
V	Christmas/Easter vacation weekdays other than University holidays						
ISB	Inter-semester break						
R	Revision days						
UA	Unit assessment days						
(UA)	Unit assessment days, if needed						
R/(UA)	Revision days - to be used for unit assessments only if necessary						
SA	Supplementary assessments						
Α	Arrival days (undergraduate and taught postgraduate new arrivals will be told when to arrive on these days)						
I	Induction day for new students						
ES	Easter Sunday						
UH	University holidays						
	Other summer vacation weekdays and weekend days						
:	Other weekend days (Christmas/Easter/Inter-semester break vacations)						
-	Other weekend days (semester weeks)						

#### **Notes**

Bank holiday dates are shown in their normal, expected slots, but may not be definitive. Award Ceremony dates are yet to be confirmed.

University holiday dates are shown in their normal configurations around bank holidays, but may not be definitive.

### iTrent in-semester annual leave for staff in academic grades:

When staff in the academic grades (i.e. from Lecturer through to Professor) request annual leave they will need to select whether their requested leave is in an in-semester or out-of-semester period. This determines if authorisation is required (it is required for leave during the in-semester period but not during the out-of-semester period).

The in-semester period is defined as the periods shown in the chart above with a white background - i.e. those marked with T (Teaching days), R (Revision days), UA (Unit assessment days), (UA), R/(UA) (Revision days - to be used for unit assessments only if necessary) and I (Induction day for new students). Therefore when staff in the academic grades request annual leave falling within any of these dates they should always select the in-semester option.

More information is available at http://www.bath.ac.uk/hr/itrent/